

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, NOVEMBER 6, 2017, 7:08 P.M.

The regular meeting of the Stroud Township Board of Supervisors was called to order by Chairman/Secretary-Treasurer, Daryl A. Eppley at 7:08 P.M., with the Pledge of Allegiance, at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Vice-Chairman/Ass't Secretary; Christine A. Wilkins; Supervisor/Ass't Treasurer, Edward C. Cramer; Township Solicitor, Todd Weitzmann; Office Manager & Recording Secretary, Judy Adkins.

Public Comments: Chairman asked if there were any public comments, there were no public comments.

Approve Minutes of Regular Meeting, October 17, 2017, 7:00 P.M. Mrs. Wilkins moved to approve the minutes of the regular meeting, October 17, 2017, 7:00 P.M. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Approve Minutes of Special Meeting, October 23, 2017, 1:45 P.M. Mr. Cramer moved to approve the minutes of the Special Meeting, October 23, 2017, 1:45 P.M. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: General Fund: \$47,634.90. Mr. Cramer moved to approve the payment of bills from the General Fund in the amount of \$47,634.90. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: Golf Course Fund: \$2,875.14. Mr. Cramer moved to approve the payment of bills from the Golf Course Fund in the amount of \$2,875.14. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Old Business: None From Prior Meeting Agendas. Chairman said that there is no old business.

New Business:

1. Presentation and Action On 2018 S.R.O.S.R.C. Budget In The Amount Of \$727,890.66 Including Township Appropriation Of \$103,230.00, Greenway Project Contribution Of \$4,718.00, Parks Stewardship Contribution Of \$25,072.44 And Rental And Use Fees Collected By S.R.O.S.R.C. In The Amount Of \$3,750.00. Present on behalf of this item was Sherry Acevedo, Executive Director of Stroud Region Open Space and Recreation Commission and Sonia Wolbert, Commission Board Member. Chairman said they did circulate the proposed budget that the Recreation Commission approved and he asked if there were any changes since it was circulated. Ms. Acevedo said that there were no changes and she reviewed the budget with the Board. Mr. Cramer said that under administration, he would like to see a breakout of salaries between the executive director and staff separately instead of lumped together on the budget sheet. Mrs. Wilkins said that she has been to some of the events and Sherry's does an excellent job on the programs. After much discussion on the budget, hiring a recreation coordinator, volunteers in the parks and summer camp, Mr. Cramer said that he appreciates trying to keep the budget costs down and he moved to approve the 2018 Stroud Region Open Space Recreation Commission Budget in the amount of \$727,890.66 including Township appropriation of \$103,230.00, Greenway Project Contribution of \$4,718.00, Parks Stewardship Contribution of \$25,072.44 and rental and use fees collected by Stroud Region Open Space and Recreation Commission subject to the adoption of the 2018 Township Budget. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

2. Approve Payment Of \$299.12 To Stroud Region Open Space And Recreation Commission (SROSRC) For Park Stewardship Contribution Through October 2017 – Payable From ½ Mil Park And Recreation Special Tax Fund. Mrs. Wilkins moved to approve payment of \$299.12 to Stroud

Region Open Space and Recreation Commission for Park Stewardship contribution through October 2017 – Payable from ½ mil Park and Recreation Special Tax Fund. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

3. Ratify Authorizing Solicitor To Prepare And Advertise Ordinance Establishing 10-Ton Weight Limit On Reish and Shafer Schoolhouse Roads. Chairman addressed this item stating that we recently had two studies done, speed study and weight study on the same two roads and it came back to keep the current speed limit because of the configuration of the road at 25 mph, they also took some core samples for the weight limit and there are some trucks using those roads to get to 4-lane 209 to go further south or north on the highway. Chairman said that we need an ordinance to establish that 10-ton weight limit in order to enforce it. Mrs. Wilkins **moved to ratify authorizing solicitor to prepare and advertise ordinance establishing 10-ton weight limit on Reish and Shafer Schoolhouse Roads.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

4. Approve Establishing Payroll Services By Payrolls Unlimited At Proposed Pricing On Or Before January 1, 2018 And Authorize Providing Current Payroll Data To Payrolls Unlimited. Chairman said that we received a letter from our current payroll service company, they have been having some problems and we need to find another payroll service company. Chairman said that he met with Kathy Morgan of Payrolls Unlimited and we are ready to proceed. Mr. Cramer **moved to approve establishing payroll services by Payrolls Unlimited at proposed pricing on or before January 1, 2018 and authorize providing current payroll data to Payroll Unlimited.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

5. Approve Partial Payment In The Amount of \$18,800.00 To Robert K. Ace Jr. Construction, LLC Due Upon Installation Of Glen Brook Roof Shingles As Approved By Sedler Design & Redevelopment LLC – Budget Line Item #452.373. Mrs. Wilkins **moved to approve partial payment in the amount of \$18,000.00 to Robert K. Ace Jr. Construction, LLC due upon installation of Glen Brook shingles as approved by Sedler Design & Redevelopment LLC, Budget Line Item #452.373.** Mr. Cramer seconded the motion with discussion. Discussion – Mr. Cramer said that the shingles are already done, there's some minor work that needs to be done; we are holding back some money from the original contract, we approved \$21,000, this is \$18,000, there's a change order and we have some money. Chairman said that he was there yesterday, they are working on the gable ends and the vents; there's some items that need to be finished; once the architect approves the final payment, we can close out that project. All voted aye. Motion carried unanimously.

6. Approve Payment In The Amount of \$7,410.00 To Midlantic Marking Inc. For Pavement Markings – Budget Line Item #433.450. Mr. Cramer **moved to approve payment in the amount of \$7,410.00 to Midlantic Marking Inc. for pavement markings, Budget Line Item #433.450.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Chairman said that this is for intersection 4-lane 209 and Shafer's Schoolhouse Road, Bartonsville intersection and Bus Rte. 209 and Shafer's Schoolhouse Road, those were the intersections that were done.

7. Authorize Township Public Works Crew To Remove Leaves From Blue Mountain Lake's Designated Location And Authorize Recycling Coordinator To Apply For DEP Grant To Improve Such Location. Mr. Cramer **moved to authorize township public works crew to remove leaves from Blue Mountain Lake's designated location and authorize recycling coordinator to apply for DEP Grant to improve such location.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

8. Approve Payment In The Amount Of \$857,164.88 To Hanson Aggregates Pennsylvania, LLC For 2017 Paving Contract Completion, Project No. 17-45-214-01, To Be Paid From \$650,000 In Liquid Fuels Account And \$207,164.88 From General Fund Budget Line Item #438.601. Chairman addressed this item stating that we received the invoice from Hanson and it also includes the speed humps

that were done in Olde Mill Run. Chairman said that Hamilton Township had their paving done on Military Road; we decided to do a change order to extend over into the township covering to Shafer's School House Road, ten cul-de-sacs and additional paving on Sky Pine Way. Mr. Cramer **moved to approve payment in the amount of \$857,164.88 to Hanson Aggregates Pennsylvania, LLC for 2017 Paving Contract Completion, Project No. 17-45-214-01, to be paid from \$650,000 in Liquid Fuels Account and \$207,164.88 from General Fund Budget Line Item #438.601.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Chairman said that PennDOT Municipal Rep. is coming on Wednesday for final project completion approval for Liquid Fuels, he's already approve it, now he has to sign off on the final completion report for the use of liquid fuels. Mr. Cramer said while he's here, can you talk to him about Bridge Street - County Liquid Fuels, Chairman said that he will remind him. Mr. Cramer said that he went by there today, the new signal pole is up, they are removing wires and not sure about paving because of the weather, but he would like to know what is needed to be able to approve this from the county and we've had \$75,000 hanging out there for four years because it was ear-marked for Poplar Valley Bridge, we had an issue with that and he would not like to lose it. Chairman said that's a good point, he will talk to him about what qualifies for County Liquid Fuels money and we may have to get some receipts for this job.

9. Approve Security Release #3 In The Amount Of \$110,239.56 For Plaza 611 Land Development Per Recommendation of Township Engineer. Chairman said that he has a letter dated November 3, 2017 from Chris McDermott, Township Engineer recommending Security Release #3. Mr. Cramer **moved to approve Security Release #3 in the amount of \$110,239.56 for Plaza 611 Land Development Per Recommendation of Township Engineer.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

10. Approve Use of Trailer And Light Tower By Stroud Township Volunteer Fire Dept. For Their Christmas Tree Fundraiser. Mrs. Wilkins **moved to approve use of trailer and light tower by Stroud Township Volunteer Fire Dept. for their Christmas tree fundraiser.** Mr. Cramer seconded the motion with discussion. Discussion – Mr. Cramer said that he doesn't mind if they use the trailer but what happens if there's an accident going to and from getting these trees with the trailer, Chairman said that we'll get a Certificate of Insurance for the trailer use and the light tower. Mrs. Wilkins **moved to amend her motion to include getting a Certificate of Insurance for the use of the trailer and light tower.** Mr. Cramer seconded the amended motion. All voted aye. Motion carried unanimously.

11. Approve S.A.S.D. Purchase Of White De-Icing Salt At The Price Of \$70.55 Per Ton For The 2017-2018 Winter Season. Mr. Cramer **moved to approve Stroudsburg Area School District purchase of white de-icing salt at the price of \$70.55 per ton for the 2017-2018 winter season.** Mrs. Wilkins seconded the motion. Discussion - Chairman added that there's no change in the salt price from last year and that's why the price for the school will remain the same. All voted aye. Motion carried unanimously.

12. Approve Signing, And Entering Into, Stormwater Facilities Maintenance Agreement With St. Luke's Hospital. Chairman said that Richard Deetz, our Alternate Solicitor is working on this and Todd has followed it; this is for the entire project with the hospital and the medical office building; in the event that St. Luke's would not maintain their stormwater facilities, the township will be able to step in and charge them money for that; we do this with all land development plans where there's a requirement for maintaining stormwater facilities. Chairman suggested that we make it subject to our Alternate Township Solicitor's satisfaction. Mrs. Wilkins **moved to approve signing and entering into Stormwater Facilities Maintenance Agreement with St. Luke's Hospital subject to Alternate Township Solicitor's satisfaction.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

13. Approve Run For The Red Marathon On Township Roads On Sunday, May 20, 2018. Chairman said we received a letter requesting that all municipalities where the run is being held to do so before December 31, 2017 and we want to make it conditioned upon Certificate of Insurance, notification

and participation of Stroud Regional Police Dept. and our approval pertaining to township roads and not PennDOT roads. Mrs. Wilkins moved to approve Run For The Red Marathon on township roads on Sunday, May 20, 2018 subject to receipt of a Certificate of Insurance, notification and participation of Stroud Regional Police Dept., intersection monitors on township roads not PennDOT roads and make a request to have traffic stopped and to use detours. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

14. Approve 2018 SARPD Budget In The Amount Of \$8,241,530.00 Including Township Contribution Of \$3,496,657.00. Mr. Cramer moved to approve 2018 SARPD Budget in the amount of \$8,241,530.00 including Township contribution of \$3,496,657.00. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Chairman said that the township's share is going up \$137,519.00 and we feel that it's not going to cause a tax increase. All voted aye. Motion carried unanimously.

Executive Session: Mrs. Wilkins made a motion to go into executive session at 8:00 P.M. to discuss litigation, real property and personnel issues. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Mrs. Wilkins made a motion to return to regular session at 9:07 P.M. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Chairman asked if there were any motions to come before the Board, Mr. Cramer made a motion to authorize the signing of the Employee Medical Benefits Eligibility Continuation during Leave of Absence by Chairman, Daryl Eppley, Secretary-Treasurer retro-active to January 1, 2017. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Mrs. Wilkins said in regards to Sparkle Car Wash Land Development Application made a motion to acknowledge the applicant's vested right in the current existing location of eleven vacuums along the western boundary of their property and that acknowledgement can be added as a note on their land development plan. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

There being no further business, Mrs. Wilkins made a motion to adjourn at 9:10 P.M. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Respectfully submitted,

Judith Ann Adkins
Recording Secretary