

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, NOVEMBER 21, 2017, 7:00 P.M.

The regular meeting of the Stroud Township Board of Supervisors was called to order by Chairman/Secretary/Treasurer, Daryl A. Eppley, at 7:01 P.M., with the Pledge of Allegiance, at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Vice-Chairman & Ass't Secretary, Christine A. Wilkins; Supervisor/Ass't Treasurer, Edward C. Cramer; Township Solicitor, Todd Weitzmann; Office Manager & Recording Secretary, Judy Adkins.

Public Comments: Chairman asked if there were any public comments, there were no public comments.

Approve Minutes of Public Hearing, October 31, 2017, 2:00 P.M., Appeal of Notice of Violation of Stormwater Management Ordinance, Edward Kaplan. Mrs. Wilkins **moved to approve the minutes of the Public Hearing, October 31, 2017, 2:00 P.M., Appeal of Notice of Violation of Stormwater Management Ordinance, Edward Kaplan.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Minutes of Public Hearing, November 6, 2017, 7:00 P.M., Re: Ordinance No. 4-2017, Repealing Ordinance No.1-1998. Mrs. Wilkins **moved to approve the minutes of the Public Hearing, November 6, 2017, 7:00 P.M., Re: Ordinance No. 4-2017.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Approve Minutes of Regular Meeting, November 6, 2017, 7:00 P.M. Mrs. Wilkins **moved to approve the minutes of the regular meeting, November 6, 2017, 7:00 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: General Fund: \$75,981.15. Mr. Cramer **moved to approve payment of bills from the General Fund in the amount of \$75,981.15.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: Golf Course Fund: \$4,721.77. Mr. Cramer **moved to approve payment of bills from the Golf Course Fund in the amount of \$4,721.77.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Loan: SARPD Building: \$90,037.00 Principal - \$3,597.99 Interest (G.O. Series A 2015 Bond). Mr. Cramer **moved to approve payment of loan for the SARPD Building in the amount of \$90,037.00 principal and \$3,597.99 interest (G.O. Series A 2015 Bond).** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Loans: Wayne Bank – G.O. Bond 2011 from EIT Open Space Fund: \$39,991.13 (Interest). Mrs. Wilkins **moved to approve payment of loan for Wayne Bank, G.O. Bond 2011 from EIT Open Space Fund for \$39,991.13 (Interest).** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. **BB&T Bank – G.O. Note 2016 from EIT Open Space Fund: \$16,419.54 (Interest).** Mr. Cramer **moved to approve payment of loan from BB&T – G.O. Note 2016 from EIT Open Space Fund: \$16,419.54 (Interest).** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Treasurer's Report: Month of October. Mr. Eppley read the Treasurer's Report for the month of October. Mr. Cramer moved to accept the Treasurer's Report. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Public Works Dept. Report: Chairman said that leaf season continues, it's a very late year and he doesn't know how much longer they will be out there; there are trees that still have leaves on; it could go on a few more weeks.

Police Report: Lt. Schmidt was present and he reported that they had four new officers started in October and they will be hiring a few more officers early next year. Mrs. Wilkins said that there was a guy in the middle of 447 stopping cars asking for money and she has noticed there are more people from Lakeside walking around, plus the Church window was broken into.

Solicitor's Report: Mr. Weitzmann said that he just had items for executive session

Engineer's Report: No report given.

Fire Report: No report given.

Old Business: None from prior meeting agendas.

New Business:

1. Approve Payment No. 4 In The Amount Of \$15,083.53 To Northeast Site Contractors Towards The Bridge St. /Route 611 Project As Recommended By Reilly Associates – Budget Line Item #438.600. Mrs. Wilkins moved to approve Payment No. 4 in the amount of \$15,083.53 to Northeast Site Contractors towards the Bridge St./Route 611 Project as recommended by Reilly Associates, Budget Line Item #438.600. Mr. Cramer seconded the motion with discussion. Discussion – Mr. Cramer asked the Chairman if he could give us an update on that project, Chairman said that he doesn't have an estimated completion date because they are still trying to work around some details and he doesn't know how much more they have to do because they are pulling out of there in December. Chairman said that he will be getting an update from Chris McDermott, Township Engineer and by the first week in December, we'll have a better idea of their completion date. All voted aye. Motion carried unanimously.

2. Approve Payment No. 1 In The Amount Of \$30,019.50 To Leeward Construction, Inc. For The Pocono Creek Pedestrian Bridge Project As Recommended By Hanover Engineering; Payable From DCNR/DCED Grant Fund. Mr. Cramer moved to approve Payment No. 1 in the amount of \$30,019.50 to Leeward Construction, Inc. for the Pocono Creek Pedestrian Bridge Project as recommended by Hanover Engineering, payable from DCNR/DCED Grant Fund. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

3. Approve Reimbursement of Engineering Costs And Payment For Trail Expenses Totaling \$30,789.35 From Cornerstone Conservancy Security Escrow Account To Township General Fund Account. Mr. Cramer moved to approve reimbursement of engineering costs and payment for trail expenses totaling \$30,789.35 from Cornerstone Conservancy Security Escrow Account to Township General Fund Account. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

4. Approve Closing Out Cornerstone Conservancy Escrow Account And Deposit Remaining Balance Of Approximately \$9,437.09 Into Township General Fund Account. Mrs. Wilkins moved to approve closing out Cornerstone Conservancy Escrow Account and deposit remaining balance of approximately \$9,437.09 into Township General Escrow Account. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

5. **Approve Partial & Final Payment In The Amount Of \$8,850.00 To Robert K. Ace, Jr. Construction Due Upon Completion Of Glen Brook Roof Replacement And For Change Order #2 Approved By Sedler Design – Budget Line Item #45.373.** Mrs. Wilkins moved to approve partial and final payment in the amount of \$8,850.00 to Robert K. Ace Jr. Construction due to completion of Glen Brook Roof Replacement and for Change Order #2 approved by Sedler Design, Budget Line Item # 452.373. Mr. Cramer seconded the motion with discussion. Discussion - Mr. Cramer asked if this would be final payment, Chairman said no because it's partial because we did it in four installments, this is the final and Ace will be paid in full after this installment. Mrs. Wilkins amended her motion to approve final payment to Robert K. Ace Jr. Construction. Mr. Cramer seconded the amended the motion. All voted aye. Motion carried unanimously.

6. **Discuss And Present 2018 Township Annual Budget For Public Review.** Chairman addressed this item stating that we have to have the budget available for 20 calendar days for review, the total budget amount is \$8,881,527; it's a balanced budget, there's no tax increase and that's the good news. Mr. Cramer added that it's been six years without a tax increase. Chairman said that we have the Special Tax Funds for Open Space, Recreation Fund, Road Equipment Fund, Fire Tax Fund and Liquid Fuels Fund, there funds are all kept in separate accounts for designated expenditures. Mr. Cramer moved to present the 2018 Township Annual Budget and Special Tax Funds for the public review period. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Executive Session: Mrs. Wilkins made a motion to go into executive session at 7:25 P.M. to discuss litigation, real property and personnel matters. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Mr. Cramer made a motion to return to regular session at 8:16 P.M. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Chairman said that the Board discussed litigation, real property and personnel matters in executive session and he asked if there were any motions to come before the Board. Mr. Cramer made a motion to authorize a contribution from our EIT Open Space Fund to Pocono Heritage Land Trust in the amount of \$28,264.18 pending review of the township solicitor with regards to any covenant language he feels should be recorded. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Mr. Cramer made a motion to authorize the signing of the license agreement with the Farda's on the sign on 447 and Roaring Brook conditioned upon the installment of the license agreement with the owner that is not transferrable. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

There being no further business, Mrs. Wilkins made a motion to adjourn the meeting at 8:19 P.M. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Respectfully submitted,

Judith Ann Adkins
Recording Secretary