

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
REGULAR MEETING, SEPTEMBER 5, 2017, 7:06 P.M.

The regular meeting of the Stroud Township Board of Supervisors was called to order by Chairman/Secretary-Treasurer, Daryl A. Eppley at 7:06 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Vice-Chairman/Ass't Secretary, Christine A. Wilkins; Supervisor/Ass't Treasurer, Edward C. Cramer; Township Solicitor, Todd Weitzmann; Office Manager & Recording Secretary, Judy Adkins.

Public Comments: Chairman asked if there were any public comments, there were no public comments.

Approve Payment of Bills: General Fund: \$78,477.41. Mrs. Wilkins **moved to approve payment of bills from the General Fund in the amount of \$78,477.41.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: Golf Course Fund: \$10,136.31. Mr. Cramer **moved to approve payment of bills from the Golf Course Fund in the amount of \$10,136.31.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Old Business:

1. Award Pavement Markings Bid. Chairman said that we received **three bids on August 15, 2017, Alpha Space Control bid - \$23,100.00, DBI Services bid - \$16,402.50 and Midlantic Marking, Inc. bid - \$7,410.00;** he received a letter dated September 1, 2017 from the President of Midlantic Marking, Inc. and he said they bid liquid thermoplastic, there was a slight mistake on one of the pricing items and they will honor the prices that they quoted and the thermoplastic pavement markings will be utilized per the bid spec. Chairman said that we have the ability to award the bid to the lowest responsible bidder in the amount of \$7,410.00 to Midlantic Marking, Inc. Mrs. Wilkins **moved to award pavement markings bid to the low bidder, Midlantic Marking Inc. for \$7,410.00.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

2. Open Glenbrook Golf Course Roof Replacement Bids. Mr. Weitzmann opened and read aloud the bids as follows: **Robert K. Ace Construction, LLC - \$51,500.00, Country Enterprises, LLC - \$121,524.40, and Nauman Companies - \$81,541.00.** Chairman said that the project is to start October 10th, we will have our architect and our solicitor review the bids. Mr. Cramer **moved to table for further review by township solicitor and architect and award at our next meeting, September 19th.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

3. Land Development Plan – Panera Bread – Planning Commission Recommendation; Action Deadline: September 28, 2017. Chairman said that he received a letter from Carl Schimel, Engineer; they do have time and they are requesting a tabling. Mrs. Wilkins **moved to table at the applicant's request.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

New Business:

1. Approve \$35,000 Allocation From ½ Mil Special Fire Tax Fund To Stroud Township Volunteer Fire Department. Chairman said that he received a request from the President of the Fire Dept. for withdraw for their funds. Mrs. Wilkins **moved to approve \$35,000 allocation from ½ mil Special**

Fire Tax Fund to Stroud Township Volunteer Fire Department. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

2. Approve Payment of \$4,984.90 To Stroud Region Open Space Recreation Commission For Park Stewardship Contribution Through June 2017 – Payable from ½ Mil Park & Recreation Special Tax Fund. Chairman said that he has summary if anyone would like to see it, Mrs. Wilkins **made a motion to approve payment of \$4,984.90 to Stroud Region Open Space Recreation Commission for Park Stewardship Contribution through June 2017, payable from ½ mil Park & Recreation Special Tax Fund.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

3. Approve One-Third Cost For 2017 Joint Municipal Landfill Project Monitoring At Estimated Cost Range Of At \$8,500 to \$9,500. Chairman addressed this item stating that he went through the proposal; it's a little higher than past years; if it was split three ways between the municipalities, it would be around \$7,603 and the high was \$9483. After a brief discussion concerning the cost, monitoring, the lab testing, the two invoices for this year and that there's two project numbers, Mrs. Wilkins **made a motion to approve one-third cost for 2017 Joint Municipal Landfill Project Monitoring estimated cost range of a \$8,500 to \$9,500.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

4. Approve Phoenix Athletics 5K On Certain Township Roads On Saturday, September 9, From 9AM to 11 AM. Chairman said that he received a letter from Lindsay Larson; he wrote a letter in support of the run and read said letter of what is needed by the township for the run asking for Certificate of Insurance. Mrs. Wilkins **made a motion to approve Phoenix Athletics 5K on certain township roads on Saturday, September 9, from 9 AM o 11 AM.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

5. Authorize Release Of Fire Escrow For Raphael Reyes In The Amount Of \$33,299.44 Per Recommendation Of Township Zoning Officer. Mr. Cramer addressed this item stating that he has to get in touch with the owner and the construction company; he **moved to authorize release of Fire Escrow for Raphael Reyes in the amount of \$33,299.44 per recommendation of Township Zoning Officer.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

6. Approve Signing Contract With Leeward Construction and Related Documents Pertaining To Pocono Creek Pedestrian Bridge. Chairman said that he received the complete package of documents from Mike Muffley of Hanover Engineering; this is for the pedestrian bridge over the Pocono Creek and there is a pre-construction meeting here tomorrow at 1:00 P.M. Mr. Weitzmann said that he reviewed the documents and he has no objections. Mrs. Wilkins **made a motion to approve signing contract with Leeward Construction and related documents pertaining to Pocono Creek Pedestrian Bridge.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

7. Approve Security Release #1 In The Amount Of \$102,841.59 For Plaza 611 Land Development Per Recommendation Of Township Engineer. Present was Mr. Doug Olmstead, Development Manager for Plaza 611. Chairman said that he received a letter from Township Engineer, Chris McDermott and Doug submitted the request. Mrs. Wilkins **moved to approve Security Release #1 in the amount of \$102,841.59 for Plaza 611 Land Development per recommendation of Township Engineer.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

8. Ratify Signing And Submitting Permit Compliance Form For Wigwam Park Road Culvert Project. Chairman addressed this item stating that this a self-certification form that goes to the Army Corp. of Engineers stating that their work commenced on July 13, 2017 on the culvert and the authorized work was completed August 23, 2017; this is related to the permit that was issued for the project and this is the culvert that goes out to the new traffic light at Plaza 611 and St. Luke's. Mrs. Wilkins **moved to ratify**

signing and submitting permit compliance form for Wigwam Park Road Culvert Project. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

9. Approve Payment #2 In The Amount Of \$81,249.92 To E.F. Possinger & Sons, Inc., Towards Wigwam Culvert Replacement Project As Certified By Township Bridge And Culvert Engineer – Budget Line Item #438.600. Chairman addressed this item stating the he has a letter dated September 1, 2017 by Dion Campbell of RKR Hess who certified the \$81,249.92 amount. Mr. Cramer **moved to approve payment #2 in the amount of \$81,249.92 to E.F. Possinger & Sons, Inc., towards Wigwam Culvert Replacement Project as certified by Township Bridge and Culvert Engineer, Budget Line Item #438.600.** Mrs. Wilkins seconded the motion. All voted aye.

10. Approve Payment Of \$2,700.00 To RKR Hess For Change Of Scope #2 For Engineering Services Pertaining To Insulation Of Pocono Township Sewer Forcemain – Budget Line Item # 438.600. Chairman addressed this item stating that insulation panels were installed above the Pocono Township Forcemain, there was concern by Boucher & James that there is a potential of freezing of the Forcemain and it was a good thing to do. Mrs. Wilkins **moved to approve payment of \$2,700.00 to RKR Hess for Change of Scope #2 for engineering services pertaining to insulation of Pocono Township Sewer Forcemain, Budget Line Item #438.600.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

11. Approve Payment Application #3 In The Amount Of \$50,302.86 To Northeast Contractors Towards Bridge Street Project As Certified By Township Engineer – Budget Line Item #438.600. Mr. Cramer **moved to approve payment Application #3 in the amount of \$50,302.86 to Northeast Contractors towards Bridge Street Project as certified by Township Engineer, Budget Line Item #438.600.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

12. Approve Closure of Ave. B Between N. Fifth Street And Wallace Street And Township Placement Of Cones On N. Fifth Street For Stroudsburg Wesleyan Church “Day of Hope” Event On Saturday, September 16th. Mr. Cramer **moved to approve closure of Ave. B between N. Fifth Street and Wallace Street And Township Placement of Cones On N. Fifth Street For Stroudsburg Wesleyan Church “Day of Hope” Event on Saturday, September 16th.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

13. Ratify Submittal Of Materials For 2018 Bid Quantities To Pocono Mountain Council Of Government. Chairman addressed this item stating that he did submit for 2,000 tons of Clearlane De-icing salt and he's not sure if it's going to go through on COG's September's meeting for the bids. Mr. Cramer **moved to ratify submittal of materials for 2018 bid quantities to Pocono Mountain Council of Government.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

14. Amended Land Development Plan – PMGM Holdings, Inc. – Planning Commission Recommendation; Action Deadline: September 28, 2017. Chairman addressed this item stating that this is the project that was built by Jeff Snyder at the corner of Rte. 611 and Shafer's School House Road and he has an e-mail from Chuck Niclaus requesting this be tabled until September 19th. Mr. Cramer **moved to table until September 19th.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Executive Session: Mrs. Wilkins made a motion to recess to executive session to discuss litigation, real property and personnel at 7:38 P.M. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Mrs. Wilkins **moved to return to regular session at 8:15 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Chairman said that the Board discussed real property and personnel matters and he asked if there were any motions to come before the Board. Mr. Cramer **made a motion to hire Kevin Hill for the Road Dept., starting September 25, 2017 at \$19.00**

per hour plus benefits after his probation period. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Mr. Cramer made a motion to hire Godfrey Smith as a seasonal golf course employee starting September 9, 2017 at \$7.25 per hour. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Mr. Cramer made a motion to authorize public notice of municipal action in reference to Ordinance No. 1, 2017. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Mr. Eppley made a motion to approve paying township staff time and half or comp time for working Community Day, September 16, 2017 as required. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

There being no further business, Mrs. Wilkins made a motion to adjourn the meeting at 8:19 P.M. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Respectfully submitted,

Judith Ann Adkins
Recording Secretary