

TOWNSHIP OF STROUD

BOARD OF SUPERVISORS

MEETING MINUTES

REGULAR MEETING, JUNE 19, 2018, 7:19 P.M.

The regular meeting of the Stroud Township Board of Supervisors was called to order by Chairman/Secretary-Treasurer, Daryl A. Eppley with the Pledge of Allegiance at 7:19 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Vice-Chairman & Ass't Secretary, Christine A. Wilkins; Supervisor/Ass't Treasurer, Edward C. Cramer; Township Solicitor, Todd Weitzmann; Township Clerk, Sharon Grover.

Public Comments: Chairman asked if there were any comments on non-agenda items. Luna Mishoe introduced Dennis Sira to the Board of Supervisors as a new Penn Estates Property Owner's Association Board member.

Approve Minutes of Public Hearing, May 22, 2018 (Ordinance No. 1-2018). Mrs. Wilkins **moved to approve minutes of the public hearing, May 22, 2018,** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: General Fund: \$72,174.06 Mr. Cramer **moved to approve payment of bills in the amount of \$72,174.06 from the General Fund.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: Glenbrook Golf Course Fund: \$10,171.69. Mrs. Wilkins **moved to approve payment of bills in the amount of \$10,171.69 from the Glenbrook Golf Course Fund.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Treasurer's Report: Month of May. Mr. Eppley, Treasurer read the Treasurer's Report for the month of May. Mr. Cramer **moved to accept the Treasurer's Report as presented.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Public Works Department Report: Mr. Eppley stated he spoke with Doug Walker, Public Works Superintendent, who reported they are doing some pot hole patching and other paving patch work on various roads in the Township as well as getting roads prepped that are on the paving project list.

Police Report: Lt. Charles Schmidt said they are going through the hiring process for three to six new officers.

Solicitor's Report: Mr. Weitzmann, Solicitor, reported that he has items for executive session.

Engineer's Report: Chairman said the report is the same as the May report, the MS4 storm water process is ongoing to get the permit and the plan approved. White Street Bridge will be completed next month. Brushy Mountain Road and 447 drainage project is being worked on by Reilly and Associates.

Fire Dept. Report: No report given.

Old Business:

1. Stroud Real Estate Professional Office Building Land Development Plan- Planning Commission Recommendation; Action Deadline: July 18, 2018. Chairman stated a letter was

received from Reilly Associates requesting to table the application until the July 10, 2018 meeting. They would like to get initial PennDot comments before coming to the Board. Mrs. Wilkins moved to table at the applicant's request. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

2. Award Paving Bid. Chairman stated there was a mathematical error by the low bidder, the math was off by \$5000.00. Attorney Weitzmann said this error is less than 1% and doesn't think it is a substantial error and if the Board chooses to award it at \$777,270.24 it would be appropriate as they are still the low bidder by \$13,000.00. Mr. Cramer moved to award the paving bid to Wayco, Inc. of Waymart, PA. in the amount of \$777,270.24. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

3. Open Seal Coat Bids. Mr. Eppley stated that no bids were received. The Board discussed changing the completion date from August 31, 2018 to September 30, 2018. Mrs. Wilkins moved to rebid the Seal Coat Bidding with the completion date being moved until September 30, 2018. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

New Business:

1. Conditional Use Application- Stroudsburg Area School District- Early Child Care/Education Center Use; Refer to Township Planning Commission for Review and Recommendation; Schedule Hearing. Mr. Cramer moved to schedule the hearing to July 10, 2018 at 3:00 p.m., and to refer it to the Township Planning Commission. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

2. Ratify Signing Certificate of Substantial Completion Executed by Hanover Engineering and Received by Leeward Construction for Pedestrian Bridge Project. Chairman said he would like to get all of the invoices in and approved for payment before the June 30, 2018 grant deadline. Mr. Cramer moved to ratify signing certificate of substantial completion executed by Hanover Engineering and received by Leeward Construction for Pedestrian Bridge Project. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

3. Approve Payment Request No. 6 in the Amount of \$112,914.91 by Leeward Construction for Pocono Creek Pedestrian Bridge Project as recommended by Hanover Engineering Associates, Inc.; Payable from DCNR/DCED Grant Funds. Mrs. Wilkins moved to approve payment request No. 6 in the amount of \$112,914.91 by Leeward Construction for Pocono Creek Pedestrian Bridge Project as recommended by Hanover Engineering Associates, Inc.; Payable from DCNR/DCED Grant Funds. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

4. Approve Payment Application # 1 in the Amount of \$51,804.00 to Spotts Brothers, Inc. as certified by Sedler Design & Redevelopment, LLC for Municipal Center Roof & Skylights Project- Budget Line Item # 409.750. Mr. Cramer moved to approve payment application # 1 in the amount of \$51,804.00 to Spotts Brothers, Inc. as certified by Sedler Design & Redevelopment, LLC for Municipal Center Roof & Skylights Project- Budget Line Item # 409.750. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

5. Approve Payment in the amount of \$19,727.66 to Hamilton Township for Paving of Stroud's Portion of Frantz Road from Ramblebush Road Intersection to Hamilton Line – Budget Line Item # 438.601. Mrs. Wilkins moved to approve payment in the amount of \$19,727.66 to Hamilton Township for paving of Stroud's Portion of Frantz Road from

Ramblebush Road Intersection to Hamilton Line – Budget Line Item # 438.601. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

6. Approve Payment of \$35,982.67 to Stroud Region Open Space Recreation and Commission for Second of Three Installments Towards Appropriations and Greenway Contribution- Payable from ½ Mil Special Park & Recreation Tax Fund. Mr. Cramer moved to approve payment of \$35,982.67 to Stroud Region Open Space Recreation and Commission for second of three installments towards Appropriations and Greenway Contribution- Payable from ½ Mil Special Park & Recreation Tax Fund. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

7. Approve Security Release No. 9 in the Amount of \$206,453.54 for Plaza 611 Land Development as Recommended by Township Engineer. Mrs. Wilkins moved to approve security release No. 9 in the amount of \$206,453.54 for Plaza 611 Land Development as recommended by Township Engineer. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

8. Accept 2017 Financial Audit Report Prepared by Riley and Company, Inc. and Authorize Signing Management Representation Letter. Mrs. Wilkins moved to accept 2017 Financial Audit Report prepared by Riley and Company, Inc. and authorize signing management representation letter. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

9. Approve Installation of 20 Ft. x 40 Ft. Township Tent on Brodhead Creek Regional Authority Property by June 27. Mr. Cramer moved to approve installation of 20 Ft. x 40 Ft. township tent on Brodhead Creek Regional Authority property by June 27. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

10. Approve Real Estate Tax Exemption for Veteran John C. Evans, 315 White Stone Corner, Apt. 101, Stroudsburg, PA, Recommended by PA State Veterans Commission. Chairman stated he was unsure how Mr. Evans would receive an exemption if he lived in an apartment. After some discussion, Mr. Cramer moved to table until July 10, 2018 to clarify /confirm property information. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

11. Refer Agritourism Ordinance Amendment to County and Township Planning Commissions; Schedule Ordinance Hearing. Chairman said the township was approached by the Josie Porter Farm to add camping on the farm for up to 12 people. This would allow camping on any farm where agritourism is permitted. Mrs. Wilkins moved to refer Agritourism Ordinance Amendment to County and Township Planning Commissions. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

12. Authorize Solicitor to Prepare Official Zoning Map Ordinance Amendment. Chairman said the last time a zoning map amendment was made was 1998. Mr. Cramer moved to authorize Solicitor to prepare Official Zoning Map Ordinance Amendment. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Executive Session: Mrs. Wilkins moved to recess to executive session at 7:53 P.M. to discuss real estate, litigation and personnel matters. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Mr. Cramer moved to return to regular session at 8:47 P.M. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Mr. Cramer moved to approve the hiring of Zach Dudak at the rate of \$7.25 per hour beginning June 14, 2018 and Austin Horner at the rate of \$9.00 per hour beginning June 11, 2018 as seasonal employees at Glenbrook. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Mr. Cramer moved to waive the Conditional Use Application fee for Stroudsburg Area School District and The Growing Place. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Mr. Cramer moved to amend the starting date for domestic partner coverage for Brad Dailey to the next open enrollment period per the insurance company. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Mr. Cramer moved to schedule a special meeting for Tuesday, June 26, 2018 at 2:00 p.m. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Mr. Cramer moved to authorize the Solicitor to prepare a new Public Notice for the Bezdicki hearing for August 30, 2018 at 2:00 p.m. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

There being no further business, Mrs. Wilkins moved to adjourn the meeting at 8:51 P.M. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Respectfully submitted,

Sharon Grover
Township Clerk