

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
REGULAR MEETING, MAY 1, 2018, 7:00 P.M.

The regular meeting of the Stroud Township Board of Supervisors was called to order by Chairman/Secretary-Treasurer, Daryl A. Eppley at 7:04 P.M., with the Pledge of Allegiance, at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Supervisor/Ass't Treasurer, Edward C. Cramer; Supervisor/Ass't Secretary, Christine A. Wilkins; Township Solicitor, Todd Weitzmann, Office Manager & Recording Secretary, Judy Adkins.

Public Comments: Chairman asked if there were any public comments, Ms. Jackie James was present with members of the Bi-Centennial Association and they are donating to the township a framed picture of the John Stroud Farm House which is at Glen Brook and the granite Bicentennial Marker that is present when entering the municipal building, the historic marker that conveys the proprietary history and the remaining funds to continue preservation of the John Stroud Historic building. Ms. James said that they found a postcard of the Glen Brook property which is priceless, they had it made into a picture and gave a copy to the Board. Ms. James said that they are having a presentation Sunday, May 6, from 4 to 6 P.M., at the Club House Café at Glen Brook and the Board is invited to come. Mrs. Pat Kennedy was present and she wanted to thank Ed Cramer for all the work he did on the application to the William Penn Foundation for the \$250,000 grant for ForEvergreen Preserve. Mr. Cramer said that Pat and Don Miller did a big part of that and it was a group effort; Mrs. Kennedy thanked the Board for adding her to the Pennsylvania Planning Association so she could go for training. Chairman, Daryl Eppley and Supervisor, Christine Wilkins thanked Supervisor Ed Cramer for making this grant of \$250,000 over 5-years happen from the William Penn Foundation, they are at the top of the list for environmental preservation and conservation. Ms. James asked the Board if they knew the Hospice House in the County was closed, there was a brief discussion concerning the closing of this building, Chairman asked Ms. James to give the Board an idea what they could do and thanked her.

Approve Public Hearing Minutes, March 12, 2018, 2:00 P.M., Kaplan Appeal Regarding Stormwater Management Ordinance. Mrs. Wilkins **moved to approve the minutes for the Public Hearing, March 12, 2018, 2:00 P.M., Kaplan Appeal Regarding Stormwater Management Ordinance.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Approve Minutes of Regular Meeting, April 3, 2018, 7:00 P.M. Mr. Cramer **moved to approve the minutes of the Regular Meeting, April 3, 2018, 7:00 P.M.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Minutes of Regular Meeting, April 17, 2018, 7:00 P.M. Mrs. Wilkins **moved to approve the minutes of the regular meeting, April 17, 2018, 7:00 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: General Fund: \$128,793.42. Mr. Cramer **moved to approve payment of bills from the General Fund in the amount of \$128,793.42.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: Golf Course Fund: \$4,118.33. Mrs. Wilkins **moved to approve payment of bills from the Golf Course Fund in the amount of \$4,118.33.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Old Business:

- 1. None From Prior Meeting Agenda.**

New Business:

1. Approve Release Of Performance Bond For Wells Fargo Land Development Improvements As Recommended By Township Staff Engineer. Mr. Cramer moved to approve release of Performance Bond for Wells Fargo Land Development Improvements as recommended by Township Staff Engineer. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

2. Approve Payment Of \$3,600.00 To Derrick's Chimney Service For Installation Of Chimney Liner At Glen Brook Clubhouse – Budget Line Item #452.373. Mrs. Wilkins moved to approve payment of \$3,600.00 to Derrick's Chimney Service for installation of chimney liner at Glen Brook Clubhouse, Budget Line Item #452.373. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

3. Approve Real Estate Tax Exemption For Veteran Aaron S. Ragg, 5028 High Terrace Road (PIN# 17638002796570), Approved And Certified By PA State Veteran's Commission. Mr. Cramer moved to approve real estate tax exemption for Veteran Aaron S. Ragg, 5028 High Terrace Road (PIN# 1738002796570), approved and certified by PA State Veteran's Commission. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

4. Adopt Resolution No. 2018-36 Regarding Redistricting By Independent Citizens' Commission. Mrs. Pat Kennedy was present and she said that this has stalled in the House, however most of the residents in our district have supported this and Mario Scavello is a sponsor. Mrs. Kennedy thanked the Board for their support. Mrs. Wilkins moved to adopt Resolution No. 2018-36 regarding re-districting by Independent Citizens' Commission. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

5. Approve Purchase Of Clay Infield Mix For Big Pines Park Softball Field From Partac Peat Corporation At \$75 Per Ton Delivered For Approximate Quantity Of 70 Tons For Total Estimated Cost Of \$5,175.00 – Budget Line Item #454.740. Mr. Cramer moved to approve purchase of clay infield mix for Big Pines Park Softball Field from Partac Peat Corporation at \$75 per ton delivered for approximate quantity of 70 tons for total estimated cost of \$5,175.00, Budget Line Item #454.740. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

6. Ratify Submittal Of Electric Power Supply Agreement Rate Of \$0.0759 per kWh for 36 Months To Entrust Energy For PPL Accounts. Mr. Cramer moved to ratify submittal of Electric Power Supply Agreement rate of \$0.0759 per kWh for 36 months to Entrust Energy for PPL Accounts. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

7. Approve Payment Of \$4,000.00 To Hunter & Sons Electric LLC For Completion Of Electrical Components Installation For Emergency Generator Connection In Municipal Center – Budget Line Item #409.740. Mrs. Wilkins moved to approve payment of \$4,000.00 to Hunter & Sons Electric LLC for completion of electrical components installation for emergency generator connection in Municipal Center, Budget Line Item #409.740. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

8. Approve Field Changes, As-Built Plan And Final Security Release Of \$5,842.08 For Stroud Park, LLC Land Development Plan As Supported By Township Staff Engineer. Chairman addressed

this item stating that Stroud Park is located off of 1st Street by the levee, there was a little more ground coverage installed and it's under the maximum ground coverage permitted. Township Engineer, Donna Alker supported that request and she also supported the field change, the Fire Chief confirmed that the Knox boxes have been installed and we now can close out this project. Mrs. Wilkins **moved to approve field changes, as-built plan and final security release of \$5,842.08 for Stroud Park, LLC Land Development Plan as supported by Township Staff Engineer.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

9. Approve Payment Of \$4,609.24 To Hanover Engineering Associates For Professional Services Towards Pocono Creek Pedestrian Bridge; Payable From DCNR/DCED Grant Funds. Chairman addressed this item stating that 10% has been held back until completion of the project. Mr. Cramer **moved to approve payment of \$4,609.24 to Hanover Engineering Associates for professional services towards Pocono Creek Pedestrian Bridge; payable from DCNR/DCED Grant Funds.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

10. Approve Reimbursing CSA/Josie Porter Farm \$723.81 For Barn Partition Materials For Food Preparation And Demonstration Area – Budget Line Item #454.780. Mrs. Pat Kennedy said that a lot of volunteers have been working on the renovations to the barn, food preparation, cold room storage and education; they lost a lot of their stuff to fire. Mr. Cramer said that they had an office in Stroudsburg and they will be building an office upstairs and he **moved to approve reimbursing CSA/Josie Porter Farm \$723.81 for barn partition materials for food preparation and demonstration area, Budget Line Item #454.780.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

11. Approve Change Order Payments of \$1,350.00 And \$2,750.00 To Robert K. Ace, Jr. Construction LLC For Extra Phone/Data Locations And Well Improvements, Respectively, At ForEvergreen Project – Budget Line Item #454.790. Mr. Cramer **moved to approve change order payments of \$1,350.00 and \$2,750.00 to Robert K. Ace, Jr. Construction LLC for extra phone/data locations and well improvements.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

12. Approve Signing Agreement With East Stroudsburg Area School District For Use Of Yetter Park For Cross Country Team Events In September And October, 2018. Chairman addressed this item stating that we did this last year and we got a Certificate of Insurance from the school district. Mr. Cramer **made a motion to approve signing agreement with East Stroudsburg Area School District for use of Yetter Park for Cross Country Team Events in September and October, 2018 conditioned upon receipt of Certificate of Insurance.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

13. Approve Disc Golf Tournament At Yetter Park On Saturday, June 30 By MVP Circuit Events. Chairman addressed this item stating that the proceeds will benefit park maintenance and they are very appreciative and good stewards for the property. Mr. Cramer said that they have a golf league that plays one night during the week, they help maintain that park and we had no complaints last year. Mrs. Wilkins **moved to approve Disc Golf Tournament at Yetter Park on Saturday, June 30 by MVP Circuit Events.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

14. Approve Signing Agreement And Addendum No. 1 With Spotts Brothers, Inc. Pertaining To Municipal Center Roof & Skylights Replacement Project. Chairman said that he spoke to Randy Spotts today and one thing he wanted to change was the completion date from June 15th to July 15th, they will deliver the HVAC roof units to the back parking lot and it will be a one day crane installation of the HVAC

roof units. Mrs. Wilkins moved to approve signing agreement and addendum No. 1 with Spotts Brothers, Inc. pertaining to Municipal Center Roof & Skylights Replacement Project. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

15. Appoint James Martin To Stroud Region Open Space And Recreation Commission To Fulfill Term Of Ray Moeller Expiring January 1, 2019. Present was Mr. James Martin and he thanked the Board for their consideration and he's looking forward to getting involved, the Board thanked Mr. Martin for serving. Mr. Cramer made a motion to appoint James Martin to Stroud Region Open Space and Recreation Commission to fulfill term of Ray Moeller expiring January 1, 2019. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

16. Approve Advertising, And Schedule Hearings, For 1) Ordinance On 35 MP Speed Limit On Reish Road, 2) Intermunicipal Liquor License Transfer, 3) Medical Marijuana Zoning Amendment, And 4) Zoning Amendment To Sections 5.312, 5.313, 5.314 And Early Child Care And Education Center Use. Chairman said that we have to **schedule and re-schedule some hearings**, we had the Medical Marijuana Zoning Amendment scheduled for May 22 and can we save that date for the **Liquor License Transfer either for May 21st or the 22nd**, and the 24th would be a backup date and do the **Ordinance for 35 MPH Speed Limit on Reish Road before our regular meeting on May 22nd** because of the advertising requirements, Mr. Weitzmann said that we can and the soonest we can do it would be the 21st or the 22nd at 2 PM and he will get back to the Board on the date. Chairman asked if we could do the **Medical Marijuana on June 5th before our regular meeting**, Todd has a draft for **Veterinarians in a C-2 and the Early Child Care and Education Center on June 19th before our regular meeting.** Mr. Cramer made a motion for scheduling and advertising for said hearings. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Executive Session: Mrs. Wilkins made a motion to go into executive session at 7:50 P.M. to discuss real property, litigation and personnel issues. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Mrs. Wilkins made a motion to return to regular session at 8:29 P.M. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Chairman said that the Board discussed personnel and real property matters in executive session and he asked the Board if there were any motions to come before the Board. Mr. Cramer made a motion to acknowledge voluntary termination by both Kevin Hill and Harold Hock as of April 20, 2018. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Mr. Cramer made a motion to hire as a seasonal golf course maintenance employee, John Huth at \$10.00 per hour, starting Monday, May 9, 2018 for approximately 24 hours per week for 26 weeks. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Mr. Cramer made a motion to approve sending Kevin Hill the Cobra Continuation Coverage Election Notice. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

There being no further business, Mrs. Wilkins moved to adjourn the meeting at 8:32 P.M. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Respectfully submitted,

Judith Ann Adkins
Recording Secretary