

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, OCTOBER 3, 2017, 7:00 P.M.

The regular meeting of the Stroud Township Board of Supervisors was called to order by Chairman/Secretary-Treasurer, Daryl A. Eppley at 7:00 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Vice-Chairman/Ass't Secretary, Christine A. Wilkins; Supervisor/Ass't Treasurer, Edward C. Cramer; Township Solicitor, Todd Weitzmann; Office Manager & Recording Secretary, Judy Adkins.

Public Comments: Chairman asked if there were any public comments, Mr. Pat Henley, a resident said that the Bi-Centennial marker on the side of the building looks very nice.

Approve Public Hearing Minutes, August 1, 2017, Ordinance No. 2-2017, 7:00 P.M. Mrs. Wilkins **moved to approve the minutes of the Public Hearing, August 1, 2017, 7:00 P.M., Ordinance No. 2-2017.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Approve Public Hearing Minutes, September 5, 2017, Ordinance No. 3-2017, 7:00 P.M. Mr. Cramer **moved to approve the minutes of the Public Hearing, September 5, 2017, 7:00 P.M., Ordinance No. 3-2017.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Regular Meeting Minutes, September 5, 2017, 7:00 P.M. Mrs. Wilkins **moved to approve the minutes of the regular meeting, September 5, 2017, 7:00 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Approve Regular Meeting Minutes, September 19, 2017, 7:00 P.M. Mr. Cramer **moved to approve the minutes of the regular meeting, September 19, 2017, 7:00 P.M.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: General Fund: \$86,743.03. Mrs. Wilkins **moved to approve payment of bills from the General Fund in the amount of \$86,743.03.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: Golf Course Fund: \$8,293.62. Mr. Cramer **moved to approve the payment of bills from the Golf Course Fund in the amount of \$8,293.62.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Old Business:

1. Open Municipal Parking Lot Paving. Mr. Weitzmann opened and read aloud the bids as follows: **Willow Grove Paving, LLC - \$50,534.00; Northeast Site Contractors - \$24,721.00.** After a brief discussion concerning the bids being high and getting the sidewalks and curbing repaired before paving in the spring, Mrs. Wilkins **moved to reject all bids.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

New Business:

1. Set Trick or Treat Hours, October 31, 2017, 6:00-8:00 P.M. Mr. Cramer **moved to set Trick or Treat Hours on October 31, 2017, 6:00 P.M. To 8:00 P.M.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

2. Approve Distribution Of Foreign Fire Tax Receipt To Stroud Township Fire Dept. Relief Association In The Amount of \$115,862.40. Mrs. Wilkins made a motion to approve distribution of Foreign Fire Tax receipt to Stroud Township Fire Dept. Relief Association in the amount of \$115,862.40. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

3. Approve Security Release #2 In The Amount Of \$116,883.71 For Plaza 611 Land Development Per Recommendation Of Township Engineer. Chairman said that he has a letter dated September 29, 2017 from Chris McDermott, Township Engineer recommending the release of \$116,883.71. Mr. Cramer moved to approve Security Release #2 in the amount of \$116,883.71 for Plaza 611 Land Development per recommendation of Township Engineer. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

4. Approve Release Of Remaining Land Development Plan Application Fee To Owner Of Stroudsmoor Land Development In The Amount Of \$5,467.06. Mrs. Wilkins moved to approve release of remaining land development plan application fee to owner of Stroudsmoor Land Development in the amount of \$5,467.06. Mr. Cramer seconded the motion with discussion. Discussion - Mr. Cramer said that after the engineering review fees, the remaining balance on the agenda for approval is correct. All voted aye. Motion carried unanimously.

5. Approve Closure Of Big Pines Park Parking Lot As Requested By Park Superintendent. Chairman said that Ron Tinney, our Parks Superintendent approached him and he repaired the parking lot for a third time; we have someone who targets our parking lots and does donuts in them, except for this time it was very bad. Chairman said that Ron suggested to gate the parking lot and people could still use the park by parking outside of the gate. After a brief discussion on closing the park after the season, Mrs. Wilkins made a motion to close Big Pines Parking Lot as requested by Park Superintendent. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

6. Approve Payment Of \$17,178.99 To Stroud Region Open Space And Recreation Commission (SROSRC) For Park Stewardship Contribution Through August 2017 – Payable From ½ Mil Park And Recreation Special Tax Fund. Mrs. Wilkins moved to approve payment of \$17,178.99 to Stroud Region Open Space and Recreation Commission for Park Stewardship contribution through August 2017, Payable from ½ mil Park and Recreation Special Tax Fund. Mr. Cramer seconded the motion. Discussion – Chairman said that he followed the current balance and we still should have our fund balance around \$38,000, so we are right where we should be for Stroud Recreation. All voted aye. Motion carried unanimously.

7. Approve Use And Installation Of Township Tent For SROSRC Haunted Trail Event On Saturday, October 28. Mrs. Wilkins moved to approve use and installation of Township Tent for Stroud Region Open Space and Recreation Commission Haunted Trail Event on Saturday, October 28. Mr. Eppley seconded the motion. Discussion – Mr. Cramer said he had questions concerning who's putting up and taking down the tent that's outside of the township, insurance, the cost to the township plus what we give them and it should be something we look into. Chairman said that he thought that we could sell them a used tent, Mrs. Wilkins said that it was very good event. All voted aye. Motion carried unanimously.

8. Approve Payment Of \$1,964.00 To Midlantic Engineering For Pavement Investigations On Reish And Shafers Schoolhouse Roads In Conjunction With Reilly Associates' Speed & Weight Study – Budget Line Item #408.301. Mr. Cramer moved to approve payment of \$1,964.00 to Midlantic Engineering for pavement investigations on Reish and Shafers Schoolhouse Roads in conjunction with Reilly Associates' Speed and Weight Study – Budget Line Item #408.301. Mrs. Wilkins seconded

the motion. Discussion – Chairman said that we have an ongoing study on those two roads and this is paid for separately. All voted aye. Motion carried unanimously.

9. Approve Detour Utilizing Wigwam Park Road West For Approximately Three Days For Construction On Route 611 At Wigwam Park Road East. Chairman said that he received an e-mail from Chris McDermott, Township Engineer, Chris received a request from Muschlitz Excavating to have a detour around 611 onto Wigwam Park West for three days while they work on 611. After a brief discussion concerning getting an insurance certificate and receiving acknowledgement from PennDOT, Mr. Cramer **made a motion to approve detour utilizing Wigwam Park Road West for approximately three days for construction on Route 611 at Wigwam Park Road East conditioned upon receipt of Certificate of Liability Insurance and acknowledgement from PennDOT that the detour is approved by them.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Executive Session: Mr. Cramer **made a motion to recess to executive session at 7:35 P.M. to discuss litigation, real property and personnel matters.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Mr. Cramer **made a motion to return to regular session at 8:08 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Chairman said that the Board discussed litigation and personnel matters, he asked if there were any motions to come before the Board. Mr. Cramer **made a motion to approve and sign the agreement with Robert T. Ace Jr. Construction, LLC.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

There being no further business, Mrs. Wilkins **made a motion to adjourn the meeting at 8:09 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Respectfully submitted,

Judith Ann Adkins
Recording Secretary