

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, October 16, 2018, 7:00 P.M.

The regular meeting of the Stroud Township Board of Supervisors was called to order by Chairman/Secretary-Treasurer, Daryl A. Eppley at 7:00 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Vice-Chairman & Ass't Secretary, Christine A. Wilkins; Supervisor/Ass't Treasurer, Edward C. Cramer; Township Solicitor, Todd Weitzmann; Township Engineer, Donna Alker; Reilly Associates Engineer, Chris McDermott; Recording Secretary, Janice Willey.

Public Comments: Chairman asked if there were any public comments. Attending was a group of residents that wanted to discuss their concerns with the water and drainage issues around the Laural Street Pond area. Mr. Eppley explained the Township is the owner of the pond but according to the county GIS ownership of easements not identified. The Supervisors suggested a workshop to discuss this further at a later date. Contact information was taken and the residents will be advised of the date and time of the workshop.

Approve Payment of Bills: General Fund: \$84,570.96. Mrs. Wilkins moved to approve payment of bills from the General Fund in the amount of \$84,570.96. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: Golf Course Fund: \$4,693.18. Mr. Cramer moved to approve payment of bills from the Golf Course Fund in the amount of \$4,693.18. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Treasurer's Report: For Month of September. Mr. Eppley, Treasurer, read the Treasurer's Report for the month of September. Mrs. Wilkins moved to approve the Treasurer's Report for September. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Public Works Dept. Report: Chairman reported for Douglas Walker, Public Works Superintendent, that leaf collection is Road Department's main focus and will continue until the week before Thanksgiving.

Police Report: Lt. Schmidt reported the recent accident on Route 209 is still being investigated and has nothing to report until the investigation is complete. Also, a new officer is set to start next week.

Solicitor's Report: Mr. Weitzmann said that he does not have anything to report.

Engineer's Report: Chris McDermott said the Culvert Relining Project will start next week weather permitting. Donna Alker is working on a Municipal Separate Storm Water Report and will meet with the Supervisors with a draft report.

Fire Department Report: Bill Unruh, Fire Chief, reported the Fire Department has one truck down due to repairs. There are two fundraisers coming up, Christmas Tree Sale and Breakfast with Santa on December 15, 2018. The department purchased three new AED machines. He also reported there has been some vandalism to the Arlington Station roof. They are working with Stroud Mall on how to correct this issue. Call volume is up, 362 for the year.

Old Business:

1. **Review and Take Action on Bids for ForEverGreen Nature Preserve Riparian Forest Buffer Planting Project through PennBid.** Mr. Cramer moved to approve Bid for ForEverGreen Nature Preserve Riparian Forest Buffer Planting Project to Strauser's Nature's Helper for \$38,563.20 subsequent to solicitor's final review and documentation. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.
2. **Review and Take Action on Bids for 2004 Peterbuilt Dump Truck Through Municibid.** Mr. Cramer moved to accept the Bid for 2004 Peterbuilt Dump Truck from Dan Ferretti in the amount of \$52,500.00 pending review and any documentation from our solicitor. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

New Business:

1. **Revised Land Development Plan – Sparkle Car Wash.** Ralph Matergia, Kevin Deitrick, and Donna Alker discussed changes, which included moving the detailing area from the back building to canopies and new parking and lighting there. Mr. Cramer moved to approve Revised Land Development Plan – Sparkle Car Wash dated 10/12/2018 subject to Donna Alker's letter dated 10/16/2018. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.
2. **Approve Security Release #26 in the Amount of \$328,732.37 for Mountain Hollow Subdivision Improvements per Township Staff Engineer Recommendation.** Mr. Cramer moved to approve Security Release #26 in the Amount of \$328,732.37 for Mountain Hollow Subdivision Improvements per Township Staff Engineer Recommendation. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.
3. **Request for Parking Space Modification Under Zoning Ordinance Section 8.114 by Village Supermarket, Inc.** Mr. Cramer moved to approve the request for parking space modification from Zoning Ordinance section 8.114 by Village Supermarket to go from 9' by 19' spaces to 9' by 18' spaces as per Bohler Engineering plan and to incorporate comments by the Township Engineer for landscaping in parking area at the end of aisles towards Texas Roadhouse for a total of 7 spaces. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.
4. **Approve Distribution of \$175,000.00 for 2018 Minimum Municipal Obligation for Township Pension - \$93,687.77 from State Aid and \$81,312.23 from General Fund – Budget Line Item #487.130.** Mrs. Wilkins moved to approve Distribution of \$175,000.00 for 2018 Minimum Municipal Obligation for Township Pension - \$93,687.77 from State Aid and \$81,312.23 from General Fund – Budget Line Item #487.130 Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.
5. **Approve Payment of \$16,359.15 to Midlantic Marking, Inc. for Traffic Line Painting – Budget Line Item #438.454.** Mr. Cramer moved to approve Payment of \$16,359.15 to Midlantic Marking, Inc. for Traffic Line Painting – Budget Line Item #438.454. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.
6. **Approve Payment of \$19,995.00 to DeAngelo Brothers, LLC for Thermoplastic Pavement Markings – Budget Line Item #433.450.** Mr. Cramer moved to approve Payment of \$19,995.00 to DeAngelo Brothers, LLC for Thermoplastic Pavement

Markings – Budget Line Item #433.450. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

7. **Approve Payment of \$35,982.66 to Stroud Region Open Space and Recreation Commission for Third of Three Installments Towards Appropriations and Greenway Contribution – Payable from ½ Mil Special Park & Recreation Tax Fund.** Mr. Cramer moved to **approve Payment of \$35,982.66 to Stroud Region Open Space and Recreation Commission for Third of Three Installments Towards Appropriations and Greenway Contribution – Payable from ½ Mil Special Park & Recreation Tax Fund.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.
8. **Approve Payment of \$4,238.73 to Stroud Region Open Space and Recreation Commission for September Park Stewardship – Payable from ½ Mil Special Park & Recreation Tax Fund.** Mrs. Wilkins moved to **approve Payment of \$4,238.73 to Stroud Region Open Space and Recreation Commission for September Park Stewardship – Payable from ½ Mil Special Park & Recreation Tax Fund.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.
9. **Approve Proposal by Access Office Technologies in the Amount of \$2,875.00 for 25 hours of Computer System Support Services – Budget Line Item #407.452.** Mrs. Wilkins moved to **approve Proposal by Access Office Technologies in the Amount of \$2,875.00 for 25 hours of Computer System Support Services – Budget Line Item #407.452.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.
10. **Authorize Solicitor to Prepare Petition to Stroud Township Sewer Authority to Accept Sanitary Sewer Collection Lines Serving Woodwind Estates and Request Waiver of 1 Year Maintenance Bond.** Mr. Cramer moved to **authorize Solicitor to Prepare Petition to Stroud Township Sewer Authority to Accept Sanitary Sewer Collection Lines Serving Woodwind Estates and Request Waiver of 1 Year Maintenance Bond.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.
11. **Approve Proposal by R.L. Home Improvements in the Amount of \$3,740.00 to Renovate Second Floor Bathroom and Sitting Room of John Stroud House/Glen Brook Clubhouse – Budget Line Item #452.373.** Mrs. Wilkins moved to **approve Proposal by R.L. Home Improvements in the Amount of \$3,740.00 to Renovate Second Floor Bathroom and Sitting Room of John Stroud House/Glen Brook Clubhouse – Budget Line Item #452.373.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.
12. **Open Proposals for Asphalt Paver – One bid from E.F. Possinger & Sons, Inc. in the amount of \$44,500.00.** Mr. Cramer moved to **table action on the Asphalt Paver Bid until Monday, November 5, 2018 at 7:00 PM Regular Meeting.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Executive Session: Mr. Cramer made **a motion to go into executive session at 8:31 P.M. to discuss litigation, real property and personnel matters.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Mrs. Wilkins **made a motion to return to regular session at 8:51 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Chairman said that the Board discussed personnel and litigation matters in executive session and he asked if there were any motions to come before the Board. Mr. Cramer moved to **authorize the Township Solicitor to intervene with regards to the appeal of the Suburban Realty of the Zoning Hearing Board decision.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Mrs. Wilkins moved

to authorize the Township Secretary/Treasurer to process insurance claim with Grange Insurance Company in the amount of \$3,486.50. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

There being no further business, Mrs. Wilkins made a motion to adjourn the meeting at 8:53 P.M. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Respectfully Submitted,
Janice Willey