

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, September 17, 2019, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Ass't Secretary, Christine A. Wilkins at 7:00 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Vice Chairman/Ass't Public Works Superintendent, Patrick L. Briegel; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

Public Comments: (Non-Agenda Items) No public comments

Approve Public Hearing Minutes: August 5, 2019 (Pennsylvania Dispensary Solutions, LLC – Conditional Use Application). Mr. Briegel moved to **approve Public Hearing Minutes: August 5, 2019 (Pennsylvania Dispensary Solutions, LLC – Conditional Use Application).** Mrs. Wilkins seconded the motion. Mr. Briegel and Mrs. Wilkins voted aye. Motion carried 2-0.

Approve Regular Meeting Minutes: August 6, 2019. Mr. Briegel moved to **approve Regular Meeting Minutes: August 6, 2019.** Mrs. Wilkins seconded the motion. Mr. Briegel and Mrs. Wilkins voted aye. Motion carried 2-0.

Approve Special Meeting Minutes: August 13, 2019. Mr. Briegel moved to **approve Special Meeting Minutes: August 13, 2019.** Mrs. Wilkins seconded the motion. Mr. Briegel and Mrs. Wilkins voted aye. Motion carried 2-0.

Approve Payment Of Bills: General Fund: \$76,343.12. Mr. Briegel moved to **approve Payment Of Bills: General Fund: \$76,343.12.** Mrs. Wilkins seconded the motion. Mr. Briegel and Mrs. Wilkins voted aye. Motion carried 2-0.

Approve Payment Of Bills: Golf Course Fund: \$6,490.73. Mr. Briegel moved to **approve Payment Of Bills: Golf Course Fund: \$6,490.73.** Mrs. Wilkins seconded the motion. Mr. Briegel and Mrs. Wilkins voted aye. Motion carried 2-0.

Treasurer's Report: Month of August. Mr. Eppley read the Treasurer's Report for the month of August. Mr. Briegel made a motion to **accept the Treasurer's Report for the Month of August.** Mrs. Wilkins seconded the motion. Mr. Briegel and Mrs. Wilkins voted aye. Motion carried 2-0.

Manager's Report: Mr. Eppley reported they are working on the access control installation for the municipal building. The progress continues on the police budget and should be ready by the first week in October. A meeting is desired by the Sewer Authority for Stroudsburg, Stroud Township and Pocono Township to discuss flows into the wastewater treatment plant. Requests for proposal for auditing services has been advertised and are due on October 10, 2019 by 4 p.m. The Mervine Bridge replacement project will start next Thursday. Residents have been notified. He will be meeting with two firms vying to be the consultant for the update to the Hamilton-Pocono-Stroudsburg Multi-Municipal Comprehensive Plan. PennDot is now working on Glenbrook Road on the stream side shoulder. He attended a meeting with PennDOT, who is planning on repaving Route 447 from the signal at Marshalls Creek exit to Route 447/191 signal next spring.

Public Works Dept. Report: Douglas Walker, Public Works Superintendent, reported the Road Crew has been working on many projects. Lockwood Circle project is now complete. It was ripped up and repaved. They have been out patching roads in the Township. We are getting ready for the Mervine Bridge Replacement project with the temporary and all the prep that goes with that. Midlantic is scheduled for Thursday for line painting. They have been responding to "Request for Action" forms as they come in and trying to keep on top of them now that the season is changing.

Police Report: Officer Scott Raymond reported the department has been using NRAD, a speed timing device in different parts of the township and other municipalities. Certain roads are problem areas that they are focusing on. As far as robberies, there hasn't been any in Stroud Township or other municipalities until today. There was one today in the Borough of Stroudsburg and he feels it's necessary to bring up as a warning to keep an eye out and be aware. He asked if there are any questions or concerns. Mr. Eppley asked if Fifth Street can be monitored during travel times for school buses. He has noticed speeding cars during these times. Officer Raymond said he can be contacted if there are any other questions or concerns.

Solicitor's Report: Nothing to report.

Engineer's Report: Mrs. Alker reported she's doing follow up work on ongoing land development projects. And she was notified they will start paving the accessible parking spaces and walkways at the ESU Fields.

Fire Department Report: No one there to report.

Old Business:

1. **Render Decision On Pennsylvania Dispensary Solutions, LLC Conditional Use Application.** Mr. Briegel made a motion to **accept and approve the decision On Pennsylvania Dispensary Solutions, LLC Conditional Use Application.** Mrs. Wilkins seconded the motion. Mr. Briegel and Mrs. Wilkins voted aye. Motion carried 2-0.

New Business:

1. **Adopt Resolution No. 2019-39 Regarding Minimum Municipal Obligation For Stroud Township Non-Uniform Pension Plan.** Mr. Briegel moved to **adopt Resolution No. 2019-39 Regarding Minimum Municipal Obligation For Stroud Township Non-Uniform Pension Plan.** Mrs. Wilkins seconded the motion. Mr. Briegel and Mrs. Wilkins voted aye. Motion carried 2-0.

2. **Approve Payment In The Amount Of \$759,410.67 To Hanson Aggregates Pennsylvania, LLC For 2019 Paving Project Completion Subject To PennDOT Approval; \$685,000.00 To Be Paid From Liquid Fuels Account And \$74,410.67 From General Fund Budget Line Item #438.601.** Mr. Briegel moved to **approve Payment In The Amount Of \$759,410.67 To Hanson Aggregates Pennsylvania, LLC For 2019 Paving Project Completion Subject To PennDOT Approval; \$685,000.00 To Be Paid From Liquid Fuels Account And \$74,410.67 From General Fund Budget Line Item #438.601.** Mrs. Wilkins seconded the motion. Mr. Briegel and Mrs. Wilkins voted aye. Motion carried 2-0.

3. **Approve Payment In The Amount Of \$92,035.29 To Asphalt Maintenance Solutions, LLC For 2019 Chip Seal Project Completion As Recommended By Public Works Superintendent; To Be Paid From Budget Line Item #438.600.** Mr. Briegel moved to **approve Payment In The Amount Of \$92,035.29 To Asphalt Maintenance Solutions, LLC For 2019 Chip Seal Project Completion As Recommended By Public Works Superintendent; To Be Paid From Budget Line Item #438.600.** Mrs. Wilkins seconded the motion. Mr. Briegel and Mrs. Wilkins voted aye. Motion carried 2-0.

4. **Approve Distribution Of State Foreign Fire Tax Allocation To Stroud Township Fire Dept. Relief Association In The Amount of \$112,127.53.** Mr. Briegel moved to **approve Distribution Of State Foreign Fire Tax Allocation To Stroud Township Fire Dept. Relief Association In The Amount of \$112,127.53.** Mrs. Wilkins seconded the motion. Mr. Briegel and Mrs. Wilkins voted aye. Motion carried 2-0.

5. **Approve Payment In The Gross Amount Of \$554.63 To Retiring Employee Mark Pysher For 21.75 Hours Of Compensatory Time At His Current Rate Of Pay.** Mr. Briegel moved to **approve Payment In The Gross Amount Of \$554.63 To Retiring Employee Mark Pysher For 21.75 Hours Of Compensatory Time At His Current Rate Of Pay.** Mrs. Wilkins seconded the motion. Mr. Briegel and Mrs. Wilkins voted aye. Motion carried 2-0.

6. **Approve Proposal By Wildlife Specialists, LLC For The Total Estimated Cost Of \$6,420.00 For Bog Turtle Survey, Fence Installation Supervision And Monitoring Towards Mervine Road Bridge Replacement Project – Budget Line Item #438.453.** Mr. Briegel moved to **approve Proposal By Wildlife Specialists, LLC For The Total Estimated Cost Of \$6,420.00 For Bog Turtle Survey, Fence Installation Supervision And Monitoring Towards Mervine Road Bridge Replacement Project – Budget Line Item #438.453.** Mrs. Wilkins seconded the motion. Mr. Briegel and Mrs. Wilkins voted aye. Motion carried 2-0.

7. **Authorize Township Manager To Work With Out On A Limb Tree Services LLC To Dispose Of Large Tree Sections At Gaunt Road.** Mr. Briegel moved to **authorize Township Manager To Work With Out On A Limb Tree Services LLC To Dispose Of Large Tree Sections At Gaunt Road.** Mrs. Wilkins seconded the motion. Mr. Briegel and Mrs. Wilkins voted aye. Motion carried 2-0.

Executive Session: Mr. Briegel made **a motion to go into executive session at 7:23 P.M. to discuss litigation, real property and personnel matters.** Mrs. Wilkins seconded the motion. Mr. Briegel and Mrs. Wilkins voted aye. Motion carried 2-0. Mr. Briegel made a motion to **return to regular session 7:47 P.M.** Mrs. Wilkins seconded the motion. Mr. Briegel and Mrs. Wilkins voted aye. Motion carried 2-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions to come before the Board. Mr. Briegel Made a motion to **authorize Township Solicitor to prepare a title report for the property owned by the township on Hickory Valley Road.** Mrs. Wilkins seconded the motion. Mr. Briegel and Mrs. Wilkins voted aye. Motion carried 2-0. Mr. Briegel made a motion to **notify the teamsters and the bargaining unit that the Board is going to proceed with a plan to fill the vacant foreman position including job, wage rate between \$22-\$23 but not less than .50 increase for current employee at rate of \$23 or more. Also, using the bidding procedure that has been tentatively agreed to with the bargaining unit.** Mrs. Wilkins seconded the motion. Mr. Briegel and Mrs. Wilkins voted aye. Motion carried 2-0.

There being no further business, Mr. Briegel **made a motion to adjourn the meeting at 7:49 P.M.** Mrs. Wilkins seconded the motion. Mr. Briegel and Mrs. Wilkins voted aye. Motion carried 2-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary