

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
REGULAR MEETING, AUGUST 7, 2018, 7:00 P.M.

The regular meeting of the Stroud Township Board of Supervisors was called to order by Chairman/Secretary/Treasurer, Daryl A. Eppley at 7:01 P.M., with the Pledge of Allegiance, at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Supervisor/Ass't Treasurer, Edward C. Cramer; Supervisor/Ass't Secretary, Christine A. Wilkins; Alternate Township Solicitor, Deborah Huffman; Office Manager & Recording Secretary, Judy Adkins.

Public Comments: Chairman asked if there were any public comments, there were no public comments.

Approve Minutes of Regular Meeting, July 10, 2018, 7:00 P.M. Mrs. Wilkins moved to approve the minutes of the regular meeting July 10, 2018, 7:00 P.M. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Approve Minutes of Public Hearing, July 24, 2018, 7:00 P.M. (SARPD 2018 Budget Amendment). Mrs. Wilkins moved to approve the minutes of the Public Hearing, July 24, 2018, 7 P.M. - SARPD 2018 Budget. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: General Fund: \$45,986.72. Mr. Cramer moved to approve payment of bills from the General Fund in the amount of \$45,986.72. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: Golf Course Fund: \$5,135.27. Mrs. Wilkins moved to approve payment of bills from the Golf Course Fund in the amount of \$5,135.27. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Old Business:

1. Open Painting Of Traffic Lines Bids. Chairman opened and read aloud the two bids received as follows: **DeAngelo Brothers, LLC:** for 101,379 linear feet of 4" Double Yellow Center with glass beads, unit price, 0.12 per foot - \$12,165.48; 184,158 feet of 4" Single White Edge Line with glass beads - .06 per foot - \$11,049.48, **Total Bid - \$23,214.96;** **Midlantic Markings, Inc.** same quantities - 4" Double Yellow Center unit price, 0.097 - \$9,833.76; 4" single white edge line with glass beads - .49 – Total - \$9,023.74 – **Total Bid - \$18,857.50.** Chairman gave the packets to the solicitor to check the bid bond and he asked if the Board feels comfortable giving the bid to lowest bidder Midlantic Marking, Inc. for \$18,857.50. Mr. Cramer made a motion to award the line painting bid to low bidder Midlantic Markings, Inc., for \$18,857.50 pending review by township solicitor. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

New Business:

1. Edinger Minor Subdivision Plan – Planning Commission Recommendation: Action Deadline: August 28, 2018. Present on behalf of this plan was Mr. Kris Reiss, Engineer from Boucher & James. Mr. Reiss said that this is a minor subdivision plan located at Rockdale Lane and Rte. 209, currently there are three lots, and they are going to subdivide the middle lot and join half of it to Biospectra and add the other half to the Edinger property to make two lots out of three existing lots. Chairman said that we have two modification requests, one from Section 2.503.B.26 relief from showing locations of wetlands, steep slopes, waterways, drainage channels and 100-year floodplains on the plan

and 2.503.B.27, relief from showing the locations of any well or septic system within 100-feet of the subdivision on the plan. Mr.

Cramer made a motion to grant modification requests from 2.503.B.26 and 2.503.B.27. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Mr. Cramer made a motion to approve the Edinger Minor Subdivision Plan subject to the Township Staff Engineer's comment letter of August 7, 2018 and payment of any outstanding engineer's fees. Ms. Alker said that on the signature blocks, they were signed in April and it should be updated on the recorded plan because of the updates. Mr. Reiss agreed to the update on the plan. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

2. Suburban Realty Medical Office Building Land Development Plan – Planning Commission Recommendation: Action Deadline: August 7, 2018. Present on behalf of this plan was Mr. Tony Colombo, he said that today's the action deadline and given the circumstances it would be appropriate to table and extend the action deadline until the next Supervisors' Meeting. Chairman said that we meet August 21st and he asked Mr. Colombo if he has an extension letter. Mrs. Huffman said that since the action deadline is tonight, it would be good to have it signed tonight. Ms. Alker went to her office to print a letter for tabling and extension for Mr. Colombo. After a brief discussion concerning the need to clarify the special exception, returning to the Zoning Hearing Board, possibly going to the Planning Commission, Mrs. Wilkins moved to table the application at the applicant's request until August 21, 2018. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

3. Approve Security Release #25 In The Amount Of \$103,146.64 By Mountain Hollow Estates, LLC For Mountain Hollow Subdivision Improvements Per Township Staff Engineer Recommendation. Chairman asked Ms. Alker if there was anything that she wanted to add to that, Ms. Alker said that they did ask for release of more money, there are items that need to be addressed and there are some units near completion. Mrs. Wilkins moved to approve Security Release #25 in the amount of \$103,146.64 by Mountain Hollow Estate, LLC for Mountain Hollow Subdivision improvements per Township Staff Engineer recommendation. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

At 7:25 P.M., the Board dismissed Ms. Alker.

4. Approve Security Release No. 10 In The Amount Of \$27,148.99 For Plaza 611 Land Development As Recommended By Reilly Associates. Mr. Cramer moved to approve Security Release No. 10 in the amount of \$27,148.99 for Plaza 611 Land Development as recommended by Reilly Associates. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

5. Approve Payment In The Amount Of \$3,513.00 To Hunter & Sons Electric, LLC For Electric Work For New HVAC Unit - Budget Line Item #409.750. Mrs. Wilkins moved to approve payment in the amount of \$3,513.00 to Hunter & Sons Electric, LLC for electric work for new HVAC Unit - Budget Line Item #409.750. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

6. Approve Payment Application #2 In The Amount Of \$7,925.00 By L.H. Reed & Sons, Inc. As Certified By Sedler Design & Redevelopment, LLC Towards Municipal Center HVAC Units Replacement Project – Budget Line Item #409.750. Mr. Cramer moved to approve payment Application #2 in the amount of \$7,925.00 by L.H. Reed & Sons, Inc. as certified by Sedler Design & Redevelopment, LLC towards Municipal Center HVAC Units Replacement Project – Budget Line Item #409.750. Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

7. Approve Payment Application #2 In The Amount Of \$106,356.75 To Spotts Brothers, Inc. As Certified By Sedler Design & Redevelopment, LLC For Municipal Center Roof & Skylights Project – Budget Line Item #409.750. Mrs. Wilkins moved to approve Payment Application #2 in the amount of \$106,356.75 to Spotts Brothers, Inc. as certified by Sedler Design & Redevelopment, LLC for

Municipal Center Roof & Skylights Project – Budget Line Item #409.750. Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

8. Ratify Purchase Of Playground Mulch At Estimated Cost Of \$702 And Installation Of Same, At Hawthorne Terrace As Requested By Monroe County Housing Authority. Chairman addressed this item stating that this is something that has been done in the past and he just found out about it, it's special playground mulch and it's been a few years. Mr. Terry Decker, a resident asked why we are paying for the mulch, Chairman said that the township has paid for it in the past and we can make it a donation to the county. Mr. Cramer **made a motion to ratify purchase of playground mulch at estimated cost of \$702 and installation of same, at Hawthorne Terrace as requested by Monroe County Housing Authority.** Mrs. Wilkins seconded the motion. Discussion - Mr. Decker said that the township does winter maintenance for the library, Mr. Cramer said that it's in our township as well as the Housing Authority and it's a donation or a contribution. All voted aye. Motion carried unanimously.

9. Approve Use And Installation Of Township Tent And Light Tower For SROSRC Haunted Trail Event On Saturday, October 20th. Mr. Cramer **moved to approve use and installation of Township Tent and Light Tower for SROSRC Haunted Trail Event on Saturday, October 20th.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

10. Approve Closure Of Wallace Street Between Avenue C And Rear Parking Lot For Dog Show At Albertson Park (Gazebo Side) On September 29. Mrs. Wilkins **moved to approve closure of Wallace Street between Avenue C and rear parking lot for Dog Show at Albertson Park (Gazebo Side) on September 29.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

11. Approve Submittal Of Close-Out Documents And Final Payment Request For Balance Of DCNR Grant Funds For Pocono Creek Pedestrian Bridge Project. Mrs. Wilkins **moved to approve submittal of Close-Out Documents and Final Payment Request for balance of DCNR Grant Funds for Pocono Creek Pedestrian Bridge Project.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Mr. Cramer asked if would be some kind of grand opening to say that the bridge is now open, Chairman replied yes, the Secretary of DCNR may be up in September and we have a sign to be installed there.

12. Accept Letter Of Retirement Notice Dated August 7, 2018 From Judy Adkins Informing Supervisors That Her Last Day Of Work After 40 Years Will Be August 31, 2018. Chairman read letter from Judy Adkins that she is retiring after 40 years and her last day will be August 31, 2018. Mr. Cramer **made a motion to regrettably accept the letter of retirement notice dated August 31, 2018 from Judy Adkins and wish her well in her retirement and many years after.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Executive Session: Mrs. Wilkins **made a motion to go into executive session at 7:33 P.M. to discuss litigation, real property and personnel matters.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Mr. Cramer **made a motion to return to regular session at 8:06 P.M.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Chairman said that the Board discussed litigation and personnel matters in executive session and he asked if there were any motions to come before the Board. There were no motions from the Board.

There being no further business, Mr. Cramer **moved to adjourn the meeting at 8:07 P.M.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Respectfully submitted,

Judith Ann Adkins
Recording Secretary