

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, June 18, 2019, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Ass't Secretary, Christine A. Wilkins at 7:10 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Vice Chairman/Ass't Public Works Superintendent, Patrick L. Briegel; Supervisor/Ass't Treasurer, Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; Township Staff Engineer, Donna Alker, P.E.; Recording Secretary, Janice Willey.

Public Comments: (Non-Agenda Items) Phil DePietro from 120 Jane Street came to discuss a structure on his neighbor's property. It was determined to be a fence by the Helen Beers, Township's Residential Zoning Officer, which he does not agree with and he feels it is too high. He provided pictures and described how the neighbor uses it. The Manager stated he will speak to Ms. Beers, and get her input and also explained the procedure if he wanted to appeal any decision.

Approve Special Meeting Minutes: May 20, 2019. Mr. Cramer moved to **approve Special Meeting Minutes for May 20, 2019.** Mr. Briegel seconded. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$73,559.61. Mr. Briegel moved to **approve Payment of Bills: General Fund: \$73,559.61.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$8,961.37. Mr. Cramer moved to **approve Payment of Bills: Golf Course Fund: \$8,961.37.** Mr. Briegel seconded. All voted aye, motion carried 3-0.

Treasurer's Report: Month of May. Mr. Eppley read the Treasurer's Report for the month of May aloud. Mr. Cramer moved to **accept the Treasurer's Report for the Month of May.** Mr. Briegel seconded. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley said he had a few updates to report. The specifications for the temporary Mervine Bridge are being prepared by RKR Hess. Bid notices are out for the 2019 Seal Coat project and due 6/26/2019 at 10:00.AM. PennDOT and their Traffic Engineer are moving forward with the system evaluation under the Green-Light-Go Grant. The Guant Road mulch piles have reduced and discussed this with Douglas Walker to continue to monitor this until our next meeting, then make a decision to start implementing fees again. Park Patrol and Caretakers have been on duty for the summer weekends and it seems local residents and fisherman are frequenting our parks so far. The ShopRite Project is progressing with the tenant fit out work. We have a county grant in place by the Stroud Recreation Commission for accessible swings at Albertson Park and an installation date is pending. I am meeting with Riley and Company tomorrow to finalize the 2018 Audit. Mr. Briegel made a motion to **accept the Manager's Report.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

Public Works Dept. Report: Douglas Walker reported the patching on Anona Road, Whitetail Court, Orien Drive, Arlington Avenue, Serena Drive, and Jane Street is completed. Paving project for 2019 is scheduled for late August. The seepage tanks went in on Clause Drive, Sunrise Drive, and Locust Lane. The Road Crew is continuing to respond to "Request for Action" forms – mostly water issues due to weather. AMS is scheduled June 26th for spot/chip sealing. The grinder at Gaunt Rd is back up and running after a repair on the gasket.

Police Report: Lt. Schmidt gave his last report due to his retirement. There were two robberies reported in the Township. Testing process for more officers is still going on, he feels they have good candidates. He also said it's been a pleasure working with the Board.

Solicitor's Report: Just a reminder July 16, 2019 Conditional Use Hearing for GuadCo.

Engineer's Report: Mrs. Alker reported she has a few things to go over with DEP on the MS4 Storm Water Permit before anything is issued. Stroudsburg Borough is hosting a MS4 training on June 28, 2019 and she said she will attend along with Mr. Eppley, Mr. Walker, Mr. Briegel. The training has to do with basic housekeeping on township properties. Ongoing construction projects are Sparkle Carwash, Stroud Real Estate, and Suburban Realty. No start date for Hayward Lab project yet. Stroudsburg School District's project will start soon. Mr. Briegel made a motion to **accept the Engineer's Report.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

Fire Department Report: No one there to report.

Old Business:

1. **Major Hyundai Land Development Plan – Planning Commission Recommendation – Action Deadline: July 23, 2019** Chuck Niclaus and Troy Nauman gave a brief explanation of the project along with Mrs. Alker's input. Mr. Briegel made a motion to **take action with the following conditions: receipt of adequate development agreement and security satisfactory to the Township Solicitor; resolution of any outstanding comments from the Township Engineer's letter dated 6/17/2019 and any subsequent comments satisfactory to the Township; payment of any outstanding Township Engineer's review fees; all approval of outside agencies; receipt of fair share road contribution in the amount of \$4,287.00 and receipt of recreation fee in lieu of open space in the amount of \$3,020.00.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

2. **Award 2019 Paving Project Bid.** Mr. Briegel moved to **award 2019 Paving Project Bid to Hanson Aggregates LLC in the amount of \$754,219.80.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

New Business:

1. **Approve Security Release #28 In The Amount Of \$19,250.00 For Mountain Hollow Subdivision Improvements Per Township Staff Engineer Recommendation.** Mr. Cramer moved to **approve Security Release #28 In The Amount Of \$19,250.00 For Mountain Hollow Subdivision Improvements Per Township Staff Engineer Recommendation.** Mr. Briegel abstained. Mrs. Wilkins seconded. Motion carried 2-0.
2. **Approve Second of Three Installments In The Amount Of \$35,893.00 For Appropriations And Greenways Contribution To S.R.O.S.R.C. – Payable From ½ Mil Special Park & Recreation Tax Fund.** Mr. Cramer moved to **approve Second of Three Installments In The Amount Of \$35,893.00 For Appropriations And Greenways Contribution To S.R.O.S.R.C. – Payable From ½ Mil Special Park & Recreation Tax Fund.** Mr. Briegel seconded. All voted aye, motion carried 3-0.
3. **Approve Proposal By Communication Systems Integrators, LLC In The Amount Of \$48,922.00 Under CoStars Contract #040-003 For Access Control System In Municipal Building – Budget Line Item #409.750.** Mr. Briegel moved to **approve Proposal By Communication Systems Integrators, LLC In The Amount Of \$48,922.00 Under CoStars Contract #040-003 For Access Control System In Municipal Building – Budget Line Item #409.750.** Mr. Cramer seconded. All voted aye, motion carried 3-0.
4. **Approve Advanced CCTV Proposal In The Amount Of \$1,084.00 For Security Camera System At Brodhead Creek Heritage Center – Budget Line Item #409.740.** Mr. Cramer moved to **approve Advanced CCTV Proposal In The Amount Of \$1,084.00 For Security Camera System At Brodhead Creek Heritage Center – Budget Line Item #409.740.** Mr. Briegel seconded. All voted aye, motion carried 3-0.

5. **Approve Linex Striping Co. Proposal In The Amount Of \$425.00 For Front Parking Lots Markings And Line Painting - Budget Line Item #409.750.** Mr. Briegel moved to **approve Linex Striping Co. Proposal In The Amount Of \$425.00 For Front Parking Lots Markings And Line Painting - Budget Line Item #409.750.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

6. **Authorize Solicitor To Prepare Ordinance For All-Way Stops At Avenue C And Forest Drive Intersection And Maple Lane And Longwoods Drive Intersection Per Recommendations Of Traffic Engineer.** Mr. Cramer moved to **authorize Solicitor To Prepare Ordinance For All-Way Stops At Avenue C And Forest Drive Intersection And Maple Lane And Longwoods Drive Intersection Per Recommendations Of Traffic Engineer.** Mr. Briegel seconded. All voted aye, motion carried 3-0.

7. **Approve Proposal In The Amount Of \$2,445.00 By R.L. Home Improvements For Bathroom Renovation In Township Property At 1129 N. Fifth Street – Budget Line Item #409.374.** Mr. Briegel moved to **approve Proposal In The Amount Of \$2,445.00 By R.L. Home Improvements For Bathroom Renovation In Township Property At 1129 N. Fifth Street – Budget Line Item #409.374.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

8. **Approve Attendance Of Township Engineer, Manager And Public Works Superintendent For MS4 Training On June 28 At Stroudsburg Borough From 8 AM To 4 PM.** Mr. Cramer moved to **approve Attendance Of Township Engineer, Manager, Public Works Superintendent and Supervisor/ Ass't Public Works Superintendent For MS4 Training On June 28 At Stroudsburg Borough From 8 AM To 4 PM.** Mr. Briegel seconded. All voted aye, motion carried 3-0.

Executive Session: Mr. Briegel made **a motion to go into executive session at 8:02 P.M. to discuss litigation, real property and personnel matters.** Mr. Cramer seconded the motion. All voted aye. Motion carried 3-0. Mr. Cramer made a motion to **return to regular session 9:09 P.M.** Mr. Briegel seconded the motion. All voted aye. Motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions to come before the Board. Mr. Cramer made a motion to **release a fire escrow to Frank Capasso in the amount of \$35,000.00 and retain a portion in the amount of \$14,640.00, until Building Codes Department is satisfied.** Mr. Briegel seconded the motion. All voted aye. Motion carried 3-0.

There being no further business, Mr. Briegel **made a motion to adjourn the meeting at 9:10 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried 3-0.

Respectfully Submitted,
 Janice Willey
 Administrative and Recording Secretary