

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, May 7, 2019, 7:12 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Ass't Secretary, Christine A. Wilkins at 7:12 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Vice Chairman/Ass't Public Works Superintendent, Patrick L. Briegel; Supervisor/Ass't Treasurer, Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Staff Engineer, Donna Alker, P.E.; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

Public Comments: Bill Unruh expressed his concerns with the Little League Field and Parking issues since he has noticed how busy it's been there. He feels the handicapped parking area and pick up/drop off areas should be looked at. He has recently noticed congestion and backups. Mrs. Alker mentioned the paving of the handicapped spots and walkway has not been completed yet. Mr. Cramer and Mr. Eppley suggested different possibilities to help and agreed to look into this further.

Approve Public Hearing Minutes from April 23, 2019 (Ord. #3-2019). Mr. Cramer moved to **approve Public Hearing Minutes for April 23, 2019 (Ord. #3-2019).** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: General Fund: \$146,079.04. Mr. Briegel moved to **approve Payment Of Bills: General Fund: \$146,079.04.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: Golf Course Fund: \$12,739.89. Mr. Cramer moved to **approve Payment Of Bills: Golf Course Fund: \$12,739.89.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: Stroudsburg Borough: \$2,183.54 (1/3 Share of Police Building Bond Interest). Mr. Cramer moved to **approve Payment Of Bills: Stroudsburg Borough: \$2,183.54 (1/3 Share of Police Building Bond Interest).** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.

Old Business:

1. **Arndt Minor Subdivision Plan (SALDO #2019-01) - Planning Commission Recommendation – Action Deadline: May 31, 2019.** John Shupp, PLS was present with signed plans. Mrs. Alker had a letter dated March 28, 2019 with the Planning Commission recommended approval. Mr. Cramer moved to **approve the following:**
 - **22-205.4.B(8) for relief from the requirement to show tract boundaries with bearings and distances, as determined by accurate survey. The Planning Commission's recommendation for approval is subject to further review by the Township Staff Engineer.**
 - **22-205.4.A to permit the key map showing the overall parcel boundary at a scale of 1"=200' rather than a scale of 1"=100'.**
 - **22-205.4.B(10)(b) & 22-205.4.B(10)(c) for relief from showing wetlands and wetland buffers on the plan.**
 - **22-205.4.B(10)(f) for relief from showing wooded areas on the remaining lands parcel.**
 - **22-205.4.B(14) for relief from showing topography on the remaining lands parcel.**
 - **22-205.4.B(15) for relief from showing soils types on the remaining lands parcel.**
 - **22-205.4.B(20) for relief from showing net lot areas on Lot 1 and on the remaining lands parcel.**Mr. Briegel seconded the motion. All voted aye, motion carried 3-0. Mr. Briegel moved to **approve Arndt Minor Subdivision Plan (SALDO #2019-01).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Ratify Signing And Submitting GP-8 Permit Application To DEP For Temporary Bridge Over Mervine Road Bridge.** Mr. Cramer moved to **ratify Signing And Submitting GP-8 Permit Application To DEP For Temporary Bridge Over Mervine Road Bridge.** Mr. Breigel seconded the motion. All voted aye, motion carried 3-0.
2. **Authorize Solicitor To Prepare Final Draft Of Zoning Ordinance Amendment Regarding Intensive Agricultural Uses And Refer To County And Township Planning Commissions For Recommendations.** Mr. Breigel moved to **authorize Solicitor To Prepare Final Draft Of Zoning Ordinance Amendment Regarding Intensive Agricultural Uses And Refer To County And Township Planning Commissions For Recommendations.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Final Payment Of Retainage In The Amount Of \$5,000.00 To Northeast Site Contractors Pertaining To Bridge Street Project Per Recommendation Of Township Engineer – Budget Line Item #438.600.** Mr. Cramer moved to **approve Final Payment Of Retainage In The Amount Of \$5,000.00 To Northeast Site Contractors Pertaining To Bridge Street Project Per Recommendation Of Township Engineer – Budget Line Item #438.600.** Mr. Breigel seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Proposal In The Amount Of \$550.00 By Beachside Windows Tint For Window Tinting In Municipal Small Meeting Room – Budget Line Item #409.373.** Mr. Breigel moved to **approve Proposal In The Amount Of \$550.00 By Beachside Windows Tint For Window Tinting In Municipal Small Meeting Room – Budget Line Item #409.373.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Advertising For Bids For Re-Paving Of Municipal Center Front Parking Lots.** Mr. Cramer moved to **approve Advertising For Bids For Re-Paving Of Municipal Center Front Parking Lots.** Mr. Breigel seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Advertising For Bids For Re-Paving Of Certain Township Roads.** Mr. Breigel moved to **approve Advertising For Bids For Re-Paving Of Certain Township Roads.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
7. **Authorize Reilly Associates To Perform Traffic Control Assessment At Avenue C And Forest Drive Intersection And Maple Lane And Longwoods Drive Intersection.** Mr. Breigel moved to **authorize Reilly Associates To Perform Traffic Control Assessment At Avenue C And Forest Drive Intersection And Maple Lane And Longwoods Drive Intersection.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
8. **Approve \$1,000 Contribution To Kettle Creek Environmental Fund – Budget Line Item #460.008.** Mr. Cramer moved to **approve \$1,000 Contribution To Kettle Creek Environmental Fund – Budget Line Item #460.008.** Mr. Breigel seconded the motion. All voted aye, motion carried 3-0.
9. **Ratify Purchase Of Four Patio Chairs At A Cost Of \$149.00 For Glen Brook Deck And Approve Purchase Of 12 Additional Patio Chairs At A Cost Of \$447.00 – Glen Brook Budget Line Item #409.220.** Mr. Breigel moved to **approve Purchase Of Four Patio Chairs At A Cost Of \$149.00 For Glen Brook Deck And Approve Purchase Of 12 Additional Patio Chairs At A Cost Of \$447.00 – Glen Brook Budget Line Item #409.220.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
10. **Approve Proposal By WABT - Pocono 967 In The Amount Of \$1,500.00 For Radio Advertising Program For Glen Brook Golf Course - Glen Brook Budget Line Item #452.341.** Mr. Cramer moved to **approve Proposal By WABT - Pocono 967 In The Amount Of \$1,500.00 For Radio Advertising Program For Glen Brook Golf Course - Glen Brook Budget Line Item #452.341.** Mr. Breigel seconded the motion. All voted aye, motion carried 3-0.

11. **Discuss Establishing Moratorium On Non-Resident Disposal Of Yard Waste And Tree Debris At Gaunt Road.** Mr. Eppley stated there is far more material coming into Gaunt Road than there is going out. Thinking about safety issues, we need to do something in order to get more material out. Options were discussed on who can and cannot drop off material and who is in need of mulch material we can contact to get rid of some. It was agreed there will be a display ad in the Pocono Record and social media to advertise free mulch. Mr. Breigel moved to **approve advertising free mulch on a temporary basis at Gaunt Road as soon as the ad is published and re-evaluate the situation in 2 weeks.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Mr. Cramer made **a motion to go into executive session at 7:55 P.M. to discuss litigation, real property and personnel matters.** Mr. Breigel seconded the motion. All voted aye. Motion carried 3-0. Mr. Cramer made a motion to **return to regular session 8:34 P.M.** Mr. Breigel seconded the motion. All voted aye. Motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions to come before the Board. Mr. Cramer moved to **hire Dan Donovan as Seasonal Employee For Park Maintenance and Mowing at \$11.00/hour as of May 13, 2019.** Mr. Breigel seconded the motion. All voted aye, motion carried 3-0. Mr. Breigel moved to **authorize Township Manager and Labor Attorney to proceed with establishing the Road Foreman position.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer moved to **Notify the PLRB through the Labor Attorney that the Township will not contest the ULP charge and will not attend the hearing.** Mr. Breigel seconded the motion. All voted aye. Motion carried 3-0.

There being no further business, Mr. Cramer **made a motion to adjourn the meeting at 8:38 P.M.** Mr. Breigel seconded the motion. All voted aye. Motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary