

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, March 5, 2019, 7:00 P.M.

A Regular Meeting of the Stroud Township Board of Supervisors was called to order by Vice-Chairman & Ass't Secretary, Christine A. Wilkins at 7:00 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Supervisor/Ass't Treasurer, Edward C. Cramer; Township Manager, Daryl Eppley; Township Solicitor, Deb Huffman; Township Staff Engineer, Donna Alker, P.E.; Recording Secretary, Janice Willey.

Public Comments: There were no Public Comments

Approve Payment Of Bills: General Fund: \$69,496.07. Mr. Cramer moved to **approve Payment Of Bills from the General Fund in the amount of \$69,496.07.** Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

Approve Payment Of Bills: Golf Course Fund: \$3,810.09. Mr. Cramer moved to **approve Payment Of Bills from the Golf Course Fund in the amount of \$3,810.09.** Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

Old Business: None From Prior Meeting Agendas

New Business:

1. **Mountain Hollow Amended Land Development Plan – Planning Commission Referral; Deadline: May 28, 2019.** Charlie Vogt was representing Mountain Hollow. Mr. Vogt discussed the correct titling of the Land Development Plan and the Board needing recommendation from the Planning Commission before any actions can be taken. Mr. Cramer moved to **refer the Amended Land Development Plan/Re-Subdivision Plan back to the Planning Commission for their recommendation.** Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.
2. **Hayward Labs Land Development Plan - Planning Commission Recommendation; Action Deadline: April 30, 2019.** Mr. Eppley stated he received a tabling request from Nate Oiler, P.E., Engineer for the applicant. Mr. Cramer moved to **table Hayward Labs Land Development Plan until the next Supervisors' meeting March 26, 2019.** Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.
3. **Stroudsburg Area School District Middle School Land Development Plan – Planning Commission Recommendation; Action Deadline: April 30, 2019.** Mr. Eppley stated he received a tabling request from Chris McDermott, P.E., Engineer for the applicant. Mr. Cramer moved to **table Stroudsburg Area School District Middle School Land Development Plan until the next Supervisors' meeting March 26, 2019.** Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.
4. **Approve Military Road Closure Between Shafers Schoolhouse Road And Hickory Valley Road On March 8 From 8 AM To 3:30 PM For National Guard Helicopter Drill On Their Property.** Mr. Cramer moved to **approve Military Road Closure Between Shafers Schoolhouse Road And Hickory Valley Road On March 8 From 8 AM To 3:30 PM For National Guard Helicopter Drill On Their Property.** Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

5. **Payment In The Amount Of \$13,150.00 To Maser Consulting For Engineering Services Pertaining To Mervine Road Bridge Replacement – Budget Line Item #438.453.** Mr. Cramer moved to approve Payment In The Amount Of \$13,150.00 To Maser Consulting For Engineering Services Pertaining To Mervine Road Bridge Replacement – Budget Line Item #438.453. Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.
6. **Approve ZHB Member Attendance At Educational Course At Middle Smithfield Township On March 12 And Reimburse \$35 For Each Member Attending.** Mr. Cramer moved to approve ZHB Member Attendance At Educational Course At Middle Smithfield Township On March 12 And Reimburse \$35 For Each Member Attending. Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.
7. **Ratify Sale Of Used 2004 Peterbilt Dump Truck #8 For \$37,000.00 To Stroudsburg Borough And Authorize Solicitor To Prepare Agreement For Use Of Borough's Sewer Camera.** Mr. Cramer moved to Ratify Sale Of Used 2004 Peterbilt Dump Truck #8 For \$37,000.00 To Stroudsburg Borough And Authorize Solicitor To Prepare Agreement For Use Of Borough's Sewer Camera. Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.
8. **Approve Sale Of Used 2004 Peterbilt Dump Truck #11 For \$40,000.00 To Middle Smithfield Township.** Mr. Cramer moved to approve Sale Of Used 2004 Peterbilt Dump Truck #11 For \$40,000.00 To Middle Smithfield Township. Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.
9. **Ratify Payment Of \$96,836.00 To Hunter Keystone Peterbilt, L.P. For 2019 Peterbilt Model 348 Chassis – Paid From Special ½ Mil Road Equipment Tax Fund.** Mr. Cramer moved to Ratify Payment Of \$96,836.00 To Hunter Keystone Peterbilt, L.P. For 2019 Peterbilt Model 348 Chassis – Paid From Special ½ Mil Road Equipment Tax Fund. Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.
10. **Approve Payment In The Amount Of \$65,355.00 To E.M. Kutz For Dump Body And Attached Equipment For 2019 Peterbilt Chassis - \$15,000.00 To Be Paid From Special ½ Mil Road Equipment Tax Fund; \$50,355.00 To Be Paid From Budget Line Item #430.730.** Mr. Cramer moved to approve Payment In The Amount Of \$65,355.00 To E.M. Kutz For Dump Body And Attached Equipment For 2019 Peterbilt Chassis - \$15,000.00 To Be Paid From Special ½ Mil Road Equipment Tax Fund; \$50,355.00 To Be Paid From Budget Line Item #430.730. Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.
11. **Approve Purchase Of Clover Flex Point-Of-Sale Device At A Cost Of \$650.00 From PNC Merchant Services – Budget Line Item #426.710.** Mr. Cramer asked Mr. Eppley to explain what this is. He said it is a handheld device that will allow us to track sales (cash, credit cards, debit cards, Apple, Google and Samsung Pay) at our Gaunt Road facility. The Road Crew at Gaunt Road can use this for daily sales and during Spring Clean-up. It will be a very important tool in cash management. Mr. Cramer moved to approve Purchase Of Clover Flex Point-Of-Sale Device At A Cost Of \$650.00 From PNC Merchant Services – Budget Line Item #426.710. Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.
12. **Approve Purchase Of Clover Station Point-Of-Sale System At A Cost Of \$1,595.00 From PNC Merchant Services – Glen Brook Budget Line Item #409.220.** Mr. Eppley explained this

is a different device compared to the one for Gaunt Road. This one is more of a desktop station with a pad as well and both devices have the capability of having a transaction service fee charge that can be set up so the Township would not have to pay the service charges. Mr. Cramer moved to **approve Purchase Of Clover Station Point-Of-Sale System At A Cost Of \$1,595.00 From PNC Merchant Services – Glen Brook Budget Line Item #409.220.** Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

13. **Approve Payment Of \$88,304.69 To PennDOT: \$17,906.40 For Bridge Street Intersection Inspections And \$70,398.29 For Route 611 Inspections Related To St. Luke's Project – Budget Line Item #438.601.** Mr. Cramer moved to **approve Payment Of \$88,304.69 To PennDOT: \$17,906.40 For Bridge Street Intersection Inspections And \$70,398.29 For Route 611 Inspections Related To St. Luke's Project – Budget Line Item #438.601.** Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.
14. **Approve \$500 Contribution To Knights Of Columbus For Brodhead Creek Park Fishing Contest On April 13 From Developer Recreation Fee Fund.** Mr. Cramer moved to **approve \$500 Contribution To Knights Of Columbus For Brodhead Creek Park Fishing Contest On April 13 From Developer Recreation Fee Fund.** Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.
15. **Approve Cancellation of Board of Supervisors' March 19 Meeting And Rescheduling For March 26 Special Meeting At 7 PM.** Mr. Cramer moved to **approve Cancellation of Board of Supervisors' March 19 Meeting And Rescheduling For March 26 Special Meeting At 7 PM.** Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

Executive Session: Mrs. Wilkins made **a motion to go into executive session at 7:32 P.M. to discuss litigation, real property and personnel matters.** Mr. Cramer seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0. Mr. Cramer made a motion to **return to regular session at 7:52 P.M.** Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and he asked if there were any motions to come before. Mr. Cramer moved to **approve paying Brad Ace and Paul Porter \$30/hour for snow plow duties for the pay period ending 3/3/2019.** Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

There being no further business, Mr. Cramer **made a motion to adjourn the meeting at 7:53 P.M.** Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye, motion carried 2-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary