

**TOWNSHIP OF STROUD**  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES**

**REGULAR MEETING, December 3, 2019, 7:00 P.M.**

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Ass't Secretary, Christine A. Wilkins at 7:00 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Supervisor/Ass't Treasurer, Edward C. Cramer; Vice Chairman/Ass't Public Works Superintendent, Patrick L. Briegel; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

**Public Comments: (Non-Agenda Items)** There were no public comments.

**Approve Regular Meeting Minutes: November 19, 2019.** Mr. Cramer moved to **approve Regular Meeting Minutes: November 19, 2019.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment Of Bills: General Fund: \$55,721.23.** Mr. Briegel moved to **approve Payment Of Bills: General Fund: \$55,721.23.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment Of Bills: Golf Course Fund: \$1,499.04.** Mr. Cramer moved to **approve Payment Of Bills: Golf Course Fund: \$1,499.04.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0

**Old Business: None From Prior Meeting Agendas**

**New Business:**

1. **Approve Transfer Of \$21,014.00 From Glen Brook Golf Course Account To Township General Fund For November & December, 2018 Golf Course Payroll.** Mr. Briegel moved to **approve Transfer Of \$21,014.00 From Glen Brook Golf Course Account To Township General Fund For November & December, 2018 Golf Course Payroll.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
2. **Schedule Workshop To Discuss Draft Wellhead Protection Ordinance Referred To Supervisors By Planning Commission.** Mr. Cramer moved to **schedule Workshop To Discuss Draft Wellhead Protection Ordinance Referred To Supervisors By Planning Commission on December 16, 2019 at 10AM.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Payment For 120 Hours Of Compensatory Time Requested By Brenda Klein, Sewer Authority Office Manager, At Current Rate In The Gross Amount Of \$2,766.00 – Budget Line Item #429.187.** Mr. Cramer moved to **approve Payment For 120 Hours Of Compensatory Time Requested By Brenda Klein, Sewer Authority Office Manager, At Current Rate In The Gross Amount Of \$2,766.00 – Budget Line Item #429.187.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Payment For 83.25 Hours Of Compensatory Time Requested By Employee Janice Willey At Current Rate In The Gross Amount Of \$1,332.00 – Budget Line Item #406.187.** Mr. Briegel moved to **approve Payment For 83.25 Hours Of Compensatory Time Requested By Employee Janice Willey At Current Rate In The Gross Amount Of \$1,332.00 – Budget Line Item #406.187.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Payment For 40 Hours Of Compensatory Time Requested By Employee Sharon Grover At Current Rate In The Gross Amount Of \$800.00 – Budget Line Item #406.187.** Mr. Cramer moved to **approve Payment For 40 Hours Of Compensatory Time Requested By Employee Sharon Grover At Current Rate In The Gross Amount Of \$800.00 – Budget Line Item #406.187.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Budget Estimate Of \$7,150.00 By Reilly Associates For Engineering Services Towards Pre-Grant Preparation Phase For Route 447/Brushy Mountain Road Intersection Improvements Project – Budget Line Item #436.400.** Mr. Briegel moved to **approve Budget Estimate Of \$7,150.00 By Reilly**

**Associates For Engineering Services Towards Pre-Grant Preparation Phase For Route 447/Brushy Mountain Road Intersection Improvements Project – Budget Line Item #436.400.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

7. **Approve Proposal In The Amount Of \$2,800.00 By Full Circle Removal For Clean-Up Services At 2091 W. Main Street – To Be Paid From Fire Escrow Account For Subject Property.** Mr. Cramer moved to **approve Proposal In The Amount Of \$2,800.00 By Full Circle Removal For Clean-Up Services At 2091 W. Main Street – To Be Paid From Fire Escrow Account For Subject Property.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.
8. **Approve Fourth Extension Agreement To Development Agreement For Mountain Hollow Project Subject To Solicitor’s Final Language Approval.** Mr. Cramer moved to **approve Fourth Extension Agreement To Development Agreement For Mountain Hollow Project Subject To Solicitor’s Final Language Approval.** Mrs. Wilkins seconded the motion. Mr. Cramer and Mrs. Wilkins voted aye. Motion carried 2-0. Mr. Briegel abstained.
9. **Authorize Solicitor To Prepare Ordinance To Establish Real Property Tax Millage Based On Proposed 2020 General Fund Budget And Certified 2020 County Assessed Valuation Of Taxable Real Property And Repeal Real Property Special Taxes For Road Equipment, Parks And Recreation, And Fire Protection Purposes.** Mr. Cramer moved to **authorize Solicitor To Prepare Ordinance To Establish Real Property Tax Millage Based On Proposed 2020 General Fund Budget And Certified 2020 County Assessed Valuation Of Taxable Real Property And Repeal Real Property Special Taxes For Road Equipment, Parks And Recreation, And Fire Protection Purposes.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.

**Executive Session:** Mr. Briegel made **a motion to go into executive session at 7:10 P.M. to discuss litigation, real property and personnel matters.** Mr. Cramer seconded the motion. All voted aye. Motion carried 3-0. Mr. Briegel made a motion to **return to regular session 7:36 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions to come before the Board. Mr. Cramer made a motion to **approve pay rate of Seasonal Plow Drivers at \$25/hour for non CDL drivers and \$30/hour for CDL drivers.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer **made a motion to adjourn the meeting at 7:38 P.M.** Mr. Briegel seconded the motion. All voted aye. Motion carried 3-0.

Respectfully Submitted,  
Janice Willey  
Administrative and Recording Secretary