

**TOWNSHIP OF STROUD**  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES**

**REGULAR MEETING, December 17, 2019, 7:00 P.M.**

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Ass't Secretary, Christine A. Wilkins at 7:00 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Supervisor/Ass't Treasurer, Edward C. Cramer; Vice Chairman/Ass't Public Works Superintendent, Patrick L. Briegel; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

**Public Comments:** (Non-Agenda Items). Pat Henley wanted to thank the Board publically for all they do for the Township.

**Approve Regular Meeting Minutes: December 3, 2019.** Mr. Briegel moved to **approve Regular Meeting Minutes: December 3, 2019.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment Of Bills: General Fund: \$99,073.14.** Mr. Cramer moved to **approve Payment Of Bills: General Fund: \$99,073.14.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment Of Bills: Golf Course Fund: \$3,337.11.** Mr. Briegel moved to **approve Payment Of Bills: Golf Course Fund: \$3,337.11.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Treasurer's Report: Month of November.** Mr. Eppley read the report aloud. Mr. Cramer moved to **accept the Treasurer's Report for the month of October.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.

**Manager's Report:** Mr. Eppley reported a meeting was held with PennDOT and Township representatives to discuss the Stormwater and Roadway Improvements Project at Route 447 and Brushy Mountain Road and the benefits of MS4 credits for both. The next meeting with PennDOT is scheduled for January to prepare for permitting. The grant agreement is pending with the Department of Community Development for \$35,000.00 in funding so we can begin the update to the Hamilton, Stroud, Pocono and Stroudsburg Regional Comprehensive Plan. There was a meeting on 12/4/2019 with PennDOT on the Green Light Go Project to improve traffic flow on Route 611. The 2018 Municipal Recycling Grant from DEP should be received in January. Mr. Briegel moved to **accept the Managers Report.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Public Works Dept. Report:** Douglas Walker's Report stated the Road Crew has been working for the past few weeks on the cleanup project on School View Lane, the Bezdzecki Property. We are still cleaning up tree debris from the last ice storm, weather permitting. The installation of the skating rink and fencing is complete and waiting for the weather to get cold enough to freeze. We are always working on Request for Action forms as they come in.

**Police Report:** Capt. Gasper reported the department is getting back up to full staff, as one officer is back from an injury from October. Another officer just completed field training. There were no robberies or burglaries, which is great news. If there are any questions please feel free to contact him.

**Solicitor's Report:** Nothing to report.

**Engineer's Report:** Mrs. Alker's report said she was wrapping up a few things at the ShopRite at Stroud Mall. She is also, working on a few Ordinances with the Planning Commission. She completed inspections on the Stroud Real Estate new office building and will be ready for recommendation on security release.

**Fire Department Report:** No one there to report.

**Old Business:** None From Prior Meeting Agendas

**New Business:**

1. **Approve Run For The Red Marathon On Township Roads On Sunday, May 17, 2020.** Mr. Briegel moved to **approve Run For The Red Marathon On Township Roads On Sunday, May 17, 2020.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

2. **Approve Signing Brighthouse Document Services Agreement For Township Voluntary 457(b) Plan.** Mr. Cramer moved to approve Signing Brighthouse Document Services Agreement For Township Voluntary 457(b) Plan. Mr. Briegel seconded the motion. All voted aye, motion carried 3-0
3. **Approve Proposal Estimate Not To Exceed \$2,000.00 For Reilly Associates To Perform Stop Sign Warrant Study On Youngwood Drive.** Mr. Briegel moved to approve Proposal Estimate Not To Exceed \$2,000.00 For Reilly Associates To Perform Stop Sign Warrant Study On Youngwood Drive. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Payment Of \$98,591.00 To Hunter Keystone Peterbilt, L.P. For Purchase Of 2020 Peterbilt Model 348 Chassis Under CoStars Program – Payable From Road Equipment Special Tax Fund.** Mr. Cramer moved to approve Payment Of \$98,591.00 To Hunter Keystone Peterbilt, L.P. For Purchase Of 2020 Peterbilt Model 348 Chassis Under CoStars Program – Payable From Road Equipment Special Tax Fund. Mr. Briegel seconded the motion. All voted aye, motion carried 3-0
5. **Approve Payment Of \$128,640.34, Net Price After Trade-In Of 2014 Wheel Loader, To Plasterer Equipment Company, Inc. For Purchase Of New John Deere 544L Wheel Loader Under CoStars Program - Payable From Budget Line Item #426.740.** Mr. Briegel moved to approve Payment Of \$128,640.34, Net Price After Trade-In Of 2014 Wheel Loader, To Plasterer Equipment Company, Inc. For Purchase Of New John Deere 544L Wheel Loader Under CoStars Program - Payable From Budget Line Item #426.740. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Payment Of \$5,120.00 To Wildlife Specialists, LLC For For Bog Turtle Survey, Fence Installation Supervision And Monitoring Towards Mervine Road Bridge Replacement Project – Budget Line Item #438.453.** Mr. Cramer moved to approve Payment Of \$5,120.00 To Wildlife Specialists, LLC For For Bog Turtle Survey, Fence Installation Supervision And Monitoring Towards Mervine Road Bridge Replacement Project – Budget Line Item #438.453. Mr. Briegel seconded the motion. All voted aye, motion carried 3-0
7. **Approve Proposal Estimate Of \$3,492.00 To Renovate Glen Brook Clubhouse/John Stroud House Vacant Space Into Pro Shop And Convert Existing Pro Shop To Cart Garage – Budget Line Item #452.373.** Mr. Briegel moved to approve Proposal Estimate Of \$3,492.00 To Renovate Glen Brook Clubhouse/John Stroud House Vacant Space Into Pro Shop And Convert Existing Pro Shop To Cart Garage – Budget Line Item #452.373. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
8. **Approve Security Release #1 In The Amount Of \$177,979.00 For Stroud Real Estate Professional Office Building Land Development Improvements Per Recommendation Of Township Staff Engineer.** Mr. Cramer moved to approve Security Release #1 In The Amount Of \$177,979.00 For Stroud Real Estate Professional Office Building Land Development Improvements Per Recommendation Of Township Staff Engineer. Mr. Briegel seconded the motion. All voted aye, motion carried 3-0
9. **Approve 2020 Township General Fund Budget In The Amount Of \$10,350,662.00.** Mr. Briegel moved to approve 2020 Township General Fund Budget In The Amount Of \$10,350,662.00. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
10. **Approve 2020 Glen Brook Golf Course Budget In The Amount Of \$505,500.00.** Mr. Briegel moved to approve 2020 Glen Brook Golf Course Budget In The Amount Of \$505,500.00. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
11. **Adopt Resolution No. 2019–41 Establishing 2020 Township Real Estate Tax Millage Rate Of 2.58 Mills On Each Dollar Of Assessed Valuation.** Mr. Cramer moved to adopt Resolution No. 2019–41 Establishing 2020 Township Real Estate Tax Millage Rate Of 2.58 Mills On Each Dollar Of Assessed Valuation. Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.

**Executive Session:** Mr. Briegel made a motion to go into executive session at 7:12 P.M. to discuss litigation, real property and personnel matters. Mr. Cramer seconded the motion. All voted aye. Motion carried 3-0. Mr. Briegel made a motion to return to regular session 7:29 P.M. Mr. Cramer seconded the motion. All voted aye. Motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions to come before the Board. Mr. Briegel made motion to pay \$2,700.00 to Full Circle Clean Up on the Grant property and close out the account with the balance being approximately \$1,300.00 for administration cost to the Township and authorize the Township’s Solicitor to prepare the stipulation that calls for the injunction to be dissolved and the Township equity action to be settled and discontinued. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Mr. Briegel made a motion to **hire Dan Donovan as Seasonal Worker at \$11/hour and Seasonal Plow Truck Driver, non CDL at \$25/hour.** Mr. Cramer seconded the motion. All voted aye. Motion carried 3-0. Mr. Cramer made a motion to **contribute to the Nature Conservancy for acquisition of the Schmitt Property from the Open Space Fund in the amount of \$161,426.00.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer **made a motion to adjourn the meeting at 7:31 P.M.** Mr. Briegel seconded the motion. All voted aye. Motion carried 3-0.

Respectfully Submitted,  
Janice Willey  
Administrative and Recording Secretary