

**TOWNSHIP OF STROUD**  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES**

**REGULAR MEETING, November 19, 2019, 7:00 P.M.**

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Ass't Secretary, Christine A. Wilkins at 7:00 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Supervisor/Ass't Treasurer, Edward C. Cramer; Vice Chairman/Ass't Public Works Superintendent, Patrick L. Briegel; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

**Public Comments: (Non-Agenda Items)** Residents Kim and Frank Revitt from Youngwood Drive were present to discuss the traffic and speeding on their street. Drivers use Schubert Road and Youngwood Drive as a cut through route instead of going to the intersection of Mill Creek Road and North 5<sup>th</sup> Street. They were asking for suggestions on this issue. The Supervisors and Township Manager said they would look into this along with SARP.

**Approve Regular Meeting Minutes: October 15, 2019.** Mr. Cramer moved to **approve Regular Meeting Minutes: October 15, 2019.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.

**Approve Public Hearing Minutes: October 15, 2019.** Mr. Cramer moved to **approve Public Hearing Minutes: October 15, 2019.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.

**Approve Regular Meeting Minutes: November 4, 2019.** Mr. Briegel moved to **approve Regular Meeting Minutes: November 4, 2019.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment Of Bills: General Fund: \$83,431.06.** Mr. Cramer moved to **approve Payment Of Bills: General Fund: \$83,431.06.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment Of Bills: Golf Course Fund: \$5,352.82.** Mr. Briegel moved to **approve Payment Of Bills: Golf Course Fund: \$5,352.82.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Loan: Stroudsburg Borough- SARPD Building: \$95,156.54 (General Fund).** Mr. Cramer moved to **approve Payment of Loan: Stroudsburg Borough- SARPD Building: \$95,156.54 (General Fund).** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Loan: Wayne Bank – G.O. Bond 2011: \$39,968.40 (EIT Open Space Fund).** Mr. Briegel moved to **approve Payment of Loan: Wayne Bank – G.O. Bond 2011: \$39,968.40 (EIT Open Space Fund).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Loan: BB&T – G.O. Note 2016: \$8,324.40 (EIT Open Space Fund).** Mr. Cramer moved to **approve Payment of Loan: BB&T – G.O. Note 2016: \$8,324.40 (EIT Open Space Fund).** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Loan: Pinebrook Park Annual Lease Payment: \$2,500 (EIT Open Space Fund).** Mr. Briegel moved to **approve Payment of Loan: Pinebrook Park Annual Lease Payment: \$2,500 (EIT Open Space Fund).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Treasurer's Report: Month of October.** Mr. Eppley read the report aloud. Mr. Briegel moved to **accept the Treasurer's Report for the month of October.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Manager's Report:** Mr. Eppley reported on a meeting with Stroudsburg, Stroud Township, the Sewer Authority and Pocono Township representatives to discuss the Waste Water Treatment Plant and the flows going into it. Minutes from Dave Horton were received. They discussed the flows going into it from Pocono Township that were less than what was committed to. It was agreed they would meet annually rather than every three years. A traffic count was done on Route 611 prior to the opening of ShopRite and another will be done in the next few months to see if there is a need for any traffic signal timing adjustments. A meeting was scheduled for Thursday 11/20/2019 with PennDOT and Township representatives to discuss the storm water facility and roadway improvements on Route 447 and Brushy Mountain Road. We are in line to benefit for MS4 credits. The Police Budget was approved by the Police Commission. A sample ordinance and resolution was received from Mr. Weitzmann for the Volunteer

Firefighters tax credit. Mr. Eppley and the Supervisors discussed the potential qualifying criteria with resident Carol Decker, who was attending the meeting.

**Public Works Dept. Report:** Douglas Walker's report stated the Road Crew has been focusing on leaf collection. The sledding hill has been set up. Big Pines Park is now closed. The installation of the skating rink is scheduled for next week, but will not be filled until after the Holiday weekend (12/3/2019). The cleanup for Bezdicki property is also scheduled for after the holiday weekend (12/3/2019). The Request for Action forms are always being worked on as they come in.

**Police Report:** Officer Raymond reported speeding issues and focusing on traffic contacts. He reported there were five burglaries and no robberies for the region. Estimated 1,100 to 1,200 calls this month. One new officer is out on patrol and one was moved to get more exposure and experience.

**Solicitor's Report:** Nothing to report.

**Engineer's Report:** Mrs. Alker submitted a report which touched on the MS4, Brushy Mountain Road and Route 447 Project. Also, mentioned the ShopRite Storm Water Operation Maintenance Agreement and Bohler Engineering's Plan. She is continuing to work on subdivision and land development projects.

**Fire Department Report:** No one there to report.

**Old Business:** None From Prior Meeting Agendas

**New Business:**

1. **Approve \$45,000.00 Allocation To Stroud Township Volunteer Fire Dept. From ½ Mil Special Fire Tax Fund.** Mr. Briegel moved to **approve \$45,000.00 Allocation To Stroud Township Volunteer Fire Dept. From ½ Mil Special Fire Tax Fund.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Payments To Concord Public Financial Advisors And Mette, Evans & Woodside In The Amount Of \$7,500 Each For Rate Reduction Services Pertaining To General Obligation Bond, Series Of 2011 – Budget Line Item #454.316.** Mr. Cramer moved to **approve Payments To Concord Public Financial Advisors And Mette, Evans & Woodside In The Amount Of \$7,500 Each For Rate Reduction Services Pertaining To General Obligation Bond, Series Of 2011 – Budget Line Item #454.316.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Payment Of \$3,472.79 To Stroud Region Open Space And Recreation Commission For September Park Stewardship - Payable From ½ Mil Special Park & Recreation Tax Fund.** Mr. Briegel moved to **approve Payment Of \$3,472.79 To Stroud Region Open Space And Recreation Commission For September Park Stewardship - Payable From ½ Mil Special Park & Recreation Tax Fund.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Final Security Release In The Amount Of \$3,600.00 For Aldi's Land Development As Recommended By Township Staff Engineer.** Mr. Cramer moved to **approve Final Security Release In The Amount Of \$3,600.00 For Aldi's Land Development As Recommended By Township Staff Engineer.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Security Release #2 In The Amount Of \$125,071.25 For Suburban Realty Land Development Improvements Per Township Staff Engineer Recommendation.** Mr. Briegel moved to **approve Security Release #2 In The Amount Of \$125,071.25 For Suburban Realty Land Development Improvements Per Township Staff Engineer Recommendation.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Payment Of \$23,000.00 To DeAngelo Brothers, LLC For Pavement Markings Project - Budget Line Item #433.450.** Mr. Cramer moved to **approve Payment Of \$23,000.00 To DeAngelo Brothers, LLC For Pavement Markings Project - Budget Line Item #433.450.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Payment Of \$2,177.00 To Tri-State Traffic Data For Route 611 Traffic Count - Budget Line Item #408.303; Reimbursement By Village Supermarket, Inc.** Mr. Briegel moved to **approve Payment Of \$2,177.00 To Tri-State Traffic Data For Route 611 Traffic Count - Budget Line Item #408.303;**

Reimbursement By Village Supermarket, Inc. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0

8. **Approve Signing HVAC Maintenance Agreement With Nauman Mechanical For Brodhead Creek Heritage Center In The Amount Of \$1,410.00.** Mr. Cramer moved to approve Signing HVAC Maintenance Agreement With Nauman Mechanical For Brodhead Creek Heritage Center In The Amount Of \$1,410.00. Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.
9. **Authorize Signing Engagement Letters With Campbell, Rappold & Yurasits LLP For 2019 Auditing Services For Township And Sewer Authority.** Mr. Briegel moved to authorize Signing Engagement Letters With Campbell, Rappold & Yurasits LLP For 2019 Auditing Services For Township And Sewer Authority. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
10. **Take Action On Security Release Request #29 In The Amount Of \$200,228.37 For Mountain Hollow Subdivision Improvements Per Township Staff Engineer Recommendation.** Mr. Cramer moved to withhold the Security Release Request #29 In The Amount Of \$200,228.37 For Mountain Hollow Subdivision Improvements Per Township Staff Engineer Recommendation. Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.
11. **Authorize Township Manager Signing Of Application For Treasurer's Bond.** Mr. Briegel moved to authorize Township Manager Signing Of Application For Treasurer's Bond. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
12. **Authorize Township Manager Signing Of Blue Ridge Technologies, Inc. Right-Of-Way Agreement Subject To Solicitor's Approval Of Final Draft.** Mr. Cramer moved to authorize Township Manager Signing Of Blue Ridge Technologies, Inc. Right-Of-Way Agreement Subject To Solicitor's Approval Of Final Draft. Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.
13. **Approve 2020 Stroud Region Open Space And Recreation Commission Budget In The Amount Of \$786,288.00 Including Township Appropriation Of \$102,972.00, Greenway Project Contribution Of \$4,707.00, Parks Stewardship Contribution Of \$28,100.00 And Rental And Use Fees Collected By S.R.O.S.R.C. In The Amount Of \$4,000.00.** Mr. Briegel moved to approve 2020 Stroud Region Open Space And Recreation Commission Budget In The Amount Of \$786,288.00 Including Township Appropriation Of \$102,972.00, Greenway Project Contribution Of \$4,707.00, Parks Stewardship Contribution Of \$28,100.00 And Rental And Use Fees Collected By S.R.O.S.R.C. In The Amount Of \$4,000.00. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
14. **Present 2020 Township Annual Budget In The Amount Of \$10,350,662.00 For Public Review And Authorize Advertising For Its Adoption On December 17, 2019.** Mr. Briegel moved to present 2020 Township Annual Budget In The Amount Of \$10,350,662.00 For Public Review And Authorize Advertising For Its Adoption On December 17, 2019. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Executive Session:** Mr. Briegel made a motion to go into executive session at 7:47 P.M. to discuss litigation, real property and personnel matters. Mr. Cramer seconded the motion. All voted aye. Motion carried 3-0. Mr. Briegel made a motion to return to regular session 8:19 P.M. Mr. Cramer seconded the motion. All voted aye. Motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions to come before the Board. There were no motions.

There being no further business, Mr. Cramer made a motion to adjourn the meeting at 8:19 P.M. Mr. Briegel seconded the motion. All voted aye. Motion carried 3-0.

Respectfully Submitted,  
Janice Willey  
Administrative and Recording Secretary