

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, October 15, 2019, 7:12 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Ass't Secretary, Christine A. Wilkins at 7:12 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Supervisor/Ass't Treasurer, Edward C. Cramer; Vice Chairman/Ass't Public Works Superintendent, Patrick L. Briegel; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

Public Comments: (Non-Agenda Items) Anna Volino from Columbus Avenue was present requesting speed bumps on her street due to the amount of traffic and the speed of the traffic. She feels cars are speeding and there are lots of children on that street. Mr. Cramer explained speed bumps are very expensive to maintain and other neighborhoods would want them as well. SARP Officer Raymond was present and said he would speak to Miss Volino after his report and get more information and maybe monitor that area more.

Approve Payment Of Bills: General Fund: \$73,932.23. Mr. Briegel moved to **approve Payment Of Bills: General Fund: \$73,932.23.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: Golf Course Fund: \$7,716.11. Mr. Cramer **approve Payment Of Bills: Golf Course Fund: \$7,716.11.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of September. Mr. Eppley read the Treasurer's Report aloud. Mr. Briegel moved to **approve Treasurer's Report: Month of September.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley said he had a few updates since September, the Access Control System for this building is almost complete and have some training by the end of the week. A meeting is arranged with Stroud Township, Stroud Township Sewer Authority, Stroudsburg Borough and Pocono Township to discuss the flows into the waste water treatment plant. The temporary bridge installation is complete at Mervine Road. Mr. Cramer has started working on the 2020 Budget and maybe the Board would want to schedule a few workshops. Police draft 2020 budget will be circulated for review. Mrs. Wilkins and myself met with the Fire Department to discuss things the township can do to assist them. A generator test was done yesterday here at the township building. There were a few issues but nothing major.

Public Works Dept. Report: Douglas Walker submitted a report that the Road Crew has been working for the past few weeks focusing on shoulder work now that the paving project was completed. The pavement markings are complete, except for Chipperfield Drive school area. Today started 2019 Fall Leaf Pick Up. The crew is trying to keep on track with that schedule. New residents have been requesting pick up in their areas we have not picked before. And as always responding to "Request for Action" forms as they come in and trying to keep on top of them now that the season is changing.

Police Report: Officer Raymond asked if there were any questions on the Police Report that was previously distributed. There are two officers still in training. Speed detail is still a priority.

Solicitor's Report: Nothing to report.

Engineer's Report: Mrs. Alker's report stated the Municipal Storm Sewer Report is due 9/30/2020 and she has outlined a few things she'd like to work on during the first year. Also, EAC is looking to send the Wellhead Protection Ordinance to the Planning Commission. She is still following up on ongoing SALDO projects.

Fire Department Report: No one there to report.

Old Business:

1. **Consider Proposals For Auditing Services For Township And Sewer Authority Financial Statements For Years 2019, 2020 And 2021.** Mr. Briegel moved to **table the proposals For Auditing Services For Township And Sewer Authority Financial Statements For Years 2019, 2020 And 2021.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Approve Third of Three Installments In The Amount Of \$35,893.00 For Appropriations And Greenways Contribution To S.R.O.S.R.C. – Payable From ½ Mil Special Park & Recreation Tax Fund.** Mr. Cramer moved to **approve Third of Three Installments In The Amount Of \$35,893.00 For Appropriations And Greenways Contribution To S.R.O.S.R.C. – Payable From ½ Mil Special Park & Recreation Tax Fund.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.

2. **Approve Distribution Of \$175,000.00 For 2019 Minimum Municipal Obligation For Township Pension - \$102,409.98 From State Aid And \$72,590.02 From General Fund - Budget Line Item #487.130.** Mr. Briegel moved to **approve Distribution Of \$175,000.00 For 2019 Minimum Municipal Obligation For Township Pension - \$102,409.98 From State Aid And \$72,590.02 From General Fund - Budget Line Item #487.130.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

3. **Approve Signing Metlife Services Agreement For 457(b) Deferred Compensation Plan.** Mr. Cramer moved to **approve Signing Metlife Services Agreement For 457(b) Deferred Compensation Plan.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.

4. **Approve Donna Alker’s Attendance At Fall Engineers’ Seminar At PSATS And Reimbursement Of \$125.** Mr. Briegel moved to **approve Donna Alker’s Attendance At Fall Engineers’ Seminar At PSATS And Reimbursement Of \$125.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

5. **Approve Signing Annual Maintenance Agreement With Nauman Mechanical For HVAC Equipment In Municipal Center For A Price Of \$1,525.00 – To Be Paid From Budget Line Item #409.373.** Mr. Cramer moved to **approve Signing Annual Maintenance Agreement With Nauman Mechanical For HVAC Equipment In Municipal Center For A Price Of \$1,525.00 – To Be Paid From Budget Line Item #409.373.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.

6. **Approve Signing Annual Maintenance Agreements With Nauman Mechanical For HVAC Equipment At Glen Brook Clubhouse (\$1,240.00) And Pro Shop (\$500.00) – To Be Paid From Budget Line Item #409.232.** Mr. Briegel moved to **approve Signing Annual Maintenance Agreements With Nauman Mechanical For HVAC Equipment At Glen Brook Clubhouse (\$1,240.00) And Pro Shop (\$500.00) – To Be Paid From Budget Line Item #409.232.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

7. **Approve Final Release Of Financial Security For Panera Bread Land Development Improvements As Recommended By Township Staff Engineer.** Mr. Cramer moved to **approve Final Release Of Financial Security For Panera Bread Land Development Improvements As Recommended By Township Staff Engineer.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.

8. **Authorize Township Manager And Solicitor To Work On Draft Volunteer Firefighter Tax Credit Ordinance.** Mr. Briegel moved to **authorize Township Manager And Solicitor To Work On Draft Volunteer Firefighter Tax Credit Ordinance.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Mr. Briegel made **a motion to go into executive session at 7:40 P.M. to discuss litigation, real property and personnel matters.** Mr. Cramer seconded the motion. All voted aye. Motion carried 3-0. Mr. Briegel made a motion to **return to regular session 8:24 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions to come before the Board. Mr. Briegel made a motion to **accept the offer of employment for David VanWhy upon the completion of testing at the pay rate of \$18/hour starting 10/21/2019.** Mr. Cramer seconded the motion. All voted aye. Motion carried 3-0. Mr. Cramer made a motion to **appoint Chris Clause as Road Foreman after putting the position out for bid, at the rate of \$23 hour starting retroactively to 10/14/2019.** Mr. Briegel seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer **made a motion to adjourn the meeting at 8:26 P.M.** Mr. Briegel seconded the motion. All voted aye. Motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary