

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

SPECIAL MEETING, September 27, 2022 3:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 3:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Engineers, Chris McDermott and Matt Evans; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance

Public Comments: (Non-Agenda Items) Ewelina Wadolowska, a resident of Oakwood Avenue came to the meeting to share her concerns over speeding in her neighborhood. She had a letter with signatures from other neighbors as well. Ms. Wadolowska feels Oakwood Terrace is being used as a cut through street for residents that do not live in that neighborhood. Mr. Cramer said this seems to be happening more and more and Mr. Eppley suggested radar speed signs. Chief Lyon also commented that Ms. Wadolowska should feel free to call 911 if she feels there is any danger in her neighborhood.

Approve Public Hearing Minutes: August 16, 2022 (Palumbo's Liquor License Transfer). Ms. Shukaitis made a motion to **approve Public Hearing Minutes: August 16, 2022 (Palumbo's Liquor License Transfer)**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Regular Meeting Minutes: August 16, 2022. Mr. Cramer made a motion to **approve Regular Meeting Minutes: August 16, 2022**. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: September 6, 2022 (HSPS Comprehensive Plan). Ms. Shukaitis made a motion to **approve Public Hearing Minutes: September 6, 2022 (HSPS Comprehensive Plan)**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Regular Meeting Minutes: September 6, 2022. Mr. Cramer made a motion to **approve Regular Meeting Minutes: September 6, 2022**. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$117,832.19. Ms. Shukaitis made a motion to **approve Payment of Bills: General Fund: \$117,832.19**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$3,094.91. Mr. Cramer made a motion to **approve Payment of Bills: Golf Course Fund: \$3,094.91**. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of August, 2022. Ms. Shukaitis made a motion to **accept Treasurer's Report: Month of August, 2022**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported he has met with SARPC budget/finance committee along with Chief Lyon. The committee will be finalizing draft 2023 budget. He has not been contacted by Exec. Director of SROSRC about meeting on 9/29 or 10/6 for budget purposes. The Supervisors will be scheduling budget workshops mid-October and mid-November. There was a site meeting on 9/9 at the Croasdale and Lessig Lane Bridges with PennDOT and consultant representatives relative to FLAP grant and Multi-modal Transportation Fund grant. The next step is to request statement of qualifications from engineers for both projects. He was contacted in August by Stroudsburg's Borough Manager regarding recycling collection in the township's section of LaBar Village. He hasn't heard from him to see if he was pursuing collection with the community association or homeowners. He attended a pre-construction meeting with Reilly Associates and St. Luke's and their contractor representatives regarding Phase II project. He will be joining BCRA's Manager for site visits at properties along the Brodhead for the purpose of discussing Source Water Protection with commercial/industrial property owners.

Public Works Dept. Report: Mr. Eppley read from Douglas Walker's report, the Road Crew has been working on the following projects, we did a 90lb scratch on sections of Hickory Circle and Hickory Lane to get through the winter season; spot scratched on Shellbrook Drive, Concord Drive, Bridle Road, and Broadacre Drive; I Scheduled a First Aid, CPR and AED class with Steven Kulick from LVHN. There were 10 Road Crew members including myself participated in the class and passed; at Glen Brook we paved cart paths at holes #2 and #12 and top soiled and seeded along pavement; and always working hard on the "Request for Action" forms as they come in.

Police Report: Chief Lyon and Captain Raymond attended the meeting and gave a brief summary from their report, they stated the numbers from last year to this year are very similar. There was a discussion on new hires and the hiring process.

Solicitor's Report: Mr. Weitzmann gave updates on two litigation matters, the trial court sided with the Township on the Gheorghiu short-term rental appeal and they appealed to the Commonwealth Court, so litigation will continue. On the Tongg-Weiler appeal we were notified the Commonwealth Court will hear the case on the briefs alone as opposed to going out and giving oral arguments

Engineer's Report: Chris McDermott and Matt Evans reported on the following, regarding I&I, they are coordinating with contractors for repair to the sewer main near Pocono Creek. Still collecting data from flow meters. Working with STSA on providing notices to certain residents with connection issues. Regarding MS4, Mr. Evans is continuing to work on the Annual Report due 9/30/2022. And continuing to work on Plan Reviews.

Fire Department Report: No one attended the meeting, however a report was received via email. Mrs. Wilkins brought up the tax credit incentive, that has been discussed in previous meetings and feels this is the time of year to look into it again.

Old Business:

1. **ETK Ventures Minor Subdivision, 1856 W. Main Street – Revised Plan Referred Back To Twp. Planning Commission; Action Deadline: 11/01/2022.** Information purpose only. No action taken.
2. **Eagle Valley Self Storage Land Development Plan – Planning Commission Recommendation – Action Deadline: 10/18/2022.** Mr. Cramer made a motion to table at applicant's request the Eagle Valley Self Storage Land Development Plan – Planning Commission Recommendation – Action Deadline: 10/18/2022. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Final Security Release In The Amount Of \$5,000.00 For Pocono Health System/DEPG South Phase III As Recommended By Township Engineer.** Ms. Shukaitis made a motion to approve Final Security Release In The Amount Of \$5,000.00 For Pocono Health System/DEPG South Phase III As Recommended By Township Engineer. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
4. **Render Decision on Conditional Use Application – CU #2022-01 – Suburban Realty, LP: Wawa Store With Fuel Dispensers & Chipotle Restaurant – 1575 N. Ninth Street & 220 Applegate Road; Action Deadline: 10/28/2022.** Mr. Cramer made a motion to table Conditional Use Application – CU #2022-01 – Suburban Realty, LP: Wawa Store With Fuel Dispensers & Chipotle Restaurant – 1575 N. Ninth Street & 220 Applegate Road; Action Deadline: 10/28/2022. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Adopt Resolution No. 2022-40 Regarding Minimum Municipal Obligation For Stroud Township Non-Uniform Pension Plan.** Mr. Cramer made a motion to adopt Resolution No. 2022-40 Regarding Minimum Municipal Obligation For Stroud Township Non-Uniform Pension Plan. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Adopt Resolution No. 2022-41 Regarding Act 537 Plan Revision For New Land Development Pertaining To Stroudsmoor Country Inn Proposed Sewer Service Expansion.** Ms. Shukaitis made a motion to adopt Resolution No. 2022-41 Regarding Act 537 Plan Revision For New Land Development Pertaining To Stroudsmoor Country Inn Proposed Sewer Service Expansion. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Submittal Of Annual Report For Municipal Separate Storm Sewer System To Department of Environmental Protection Prepared By Reilly Associates.** Mr. Cramer made a motion to approve Submittal Of Annual Report For Municipal Separate Storm Sewer System To Department of Environmental Protection Prepared By Reilly Associates. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
4. **Ratify Signing Professional Services Contract With Woodland Design Associates, Inc. For Wetlands Delineation At A Cost of \$3,000.00 Related To Chipperfield Drive & Mill Creek Road Re-alignment Project – Budget Line Item #438.314.** Ms. Shukaitis made a motion to ratify Signing Professional Services Contract With Woodland Design Associates, Inc. For Wetlands Delineation At A Cost of \$3,000.00 Related To

Chipperfield Drive & Mill Creek Road Re-alignment Project – Budget Line Item #438.314. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

5. **Approve Real Estate Tax Exemption For Patricia Hughes, 5559 Olde Mill Run, Recommended By PA State Veterans’ Commission.** Mr. Cramer made a motion to **approve Real Estate Tax Exemption For Patricia Hughes, 5559 Olde Mill Run, Recommended By PA State Veterans’ Commission.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Payment of \$85,207.65 To Stephenson Equipment, Inc. For Second ODB LCT600 Leaf Vacuum Purchased Under DEP 902 Grant; Submit Reimbursement Request To DEP - Budget Line Item #426.740.** Ms. Shukaitis made a motion to **approve Payment of \$85,207.65 To Stephenson Equipment, Inc. For Second ODB LCT600 Leaf Vacuum Purchased Under DEP 902 Grant; Submit Reimbursement Request To DEP - Budget Line Item #426.740.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
7. **Acknowledge Receipt of Second Payment of American Rescue Plan Funds In The Amount Of \$1,016,453.94.** Mr. Cramer made a motion to **acknowledge Receipt of Second Payment of American Rescue Plan Funds In The Amount Of \$1,016,453.94.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
8. **Ratify Payment of \$3,474.86 to Minuteman Press for 2022 Fall Leaf Collection Mailer – Budget Line Item #400.329.** Ms. Shukaitis made a motion to **ratify Payment of \$3,474.86 to Minuteman Press for 2022 Fall Leaf Collection Mailer – Budget Line Item #400.329.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Shukaitis made a motion to **go into executive session at 3:44 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 4:17 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to **approve getting the forestry bucket repaired by Versalift up to \$7,500.00.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Ms. Shukaitis made a motion to **adjourn the meeting at 4:21 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary