

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
September 2, 2025, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Steve Fylstra; Township Engineer, Lori Foglio, RLA of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Ms. Shukaitis began the meeting with the Pledge of Allegiance.

Public Comments: (Non-Agenda Items) Residents from Youngwood Drive and Schubert Road expressed their ongoing concerns on the traffic and speed through their neighborhood. Cars use these streets as a cut through route to get to 5th Street without waiting in backed up traffic on Mill Creek Road to make their turns. Ms. Shukaitis stated the alignment project for Mill Creek Road/Chipperfield Drive/5th Street is in the engineering phase and she understands their frustration and explained it is a long process. Captain Raymond also attended the meeting and he stated SARP has done traffic studies there, explained the process on how they handle speed checks, noting the police are not allowed to use radar. Mr. Cramer commented that Pennsylvania is the only state that cannot use radar for local speed stops and it is very frustrating. Captain Raymond agreed to send out officers sporadically to that area, noting police presence might help.

Approve Regular Meeting Minutes: August 19, 2025. Mr. Cramer made a motion to **approve Regular Meeting Minutes for August 19, 2025.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Workshop Meeting Minutes: August 27, 2025. Ms. Lyons made a motion to **approve Workshop Meeting Minutes for August 27, 2025.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: August 19, 2025 (Fire Ban Ordinance). Mr. Cramer made a motion to **approve Public Hearing Minutes for August 19, 2025 (Fire Ban Ordinance).** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: August 19, 2025 (Adolescent Group Home Ordinance). Ms. Lyons made a motion to **approve Public Hearing Minutes for August 19, 2025 (Adolescent Group Home Ordinance).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: August 27, 2025 (McKeown Stormwater). Mr. Cramer made a motion to **approve Public Hearing Minutes for August 27, 2025 (McKeown Stormwater).** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: August 27, 2025 (Nauman Stormwater). Ms. Lyons made a motion to **approve Public Hearing Minutes for August 27, 2025**

(Nauman Stormwater). Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$21,683.81. Mr. Cramer made a motion to **approve Payment of Bills from the General Fund in the amount of \$21,683.81.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills Golf Course Fund: \$4,090.20. Ms. Lyons made a motion to **approve Payment of Bills from the Golf Course Fund in the amount of \$4,090.20.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Old Business:

- 1. Nauman Minor Subdivision And Lot Joinder Plan – SALDO #2025-06 – Planning Commission Recommendation And Modification From SALDO Requirements – Action Deadline: September 16, 2025.** The Board, Mr. Nauman and Mrs. Foglio went over items on the engineer's review letter. Mr. Cramer made a motion to **grant the waiver from SALDO section 22-205.4.A with regards to plan scale.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **approve the Nauman Minor Subdivision And Lot Joinder Plan condition upon addressing any outstanding Engineer's comments 8,9,& 14 in letter dated 9/2/2025, and adequate solicitor's review of deed covenants.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

New Business:

- 1. Approve Purchase Of One Year Subscription To The Communication Service Savvy Citizen At A Cost Of \$4,769.00 – Budget Line Item #407.740.** Ms. Lyons expressed her concerns on the amount of this service. Ms. Shukaitis stated this is the price of one of our seasonal mailings, noting the township does 2 per year. It was agreed to try it for one year and revisit this again at time of renewal. Lyons made a motion to **approve Purchase Of One Year Subscription To The Communication Service Savvy Citizen At A Cost Of \$4,769.00 – Budget Line Item #407.740.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
- 2. Ratify Signing Quote To Rebuild Transmission On 2007 GMC 2500HD Pickup Truck At An Approximate Cost of \$5,000.00 By A&L Transmission – Budget Line Item #430.74.** Mr. Cramer made a motion to **ratify Signing Quote To Rebuild Transmission On 2007 GMC 2500HD Pickup Truck At An Approximate Cost of \$5,000.00 By A&L Transmission – Budget Line Item #430.74.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
- 3. Adopt Resolution No. 2025-38 Authorizing The Township To Serve As A Passthrough On Behalf Of The Brodhead Creek Regional Authority In Its Application And Request For Monroe County Local Share Assessment Grant Funding For Compromised Valve Bolt Replacement Project.** Ms.

Lyons made a motion to adopt Resolution No. 2025-38, then made a motion to rescind as there was a discussion regarding a clearer definition of “Passthrough”. Ms. Lyons made a motion to **table until next meeting 9/16/2025**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Mr. Cramer made a motion to **go into executive session at 7:49 P.M. to discuss litigation, real property, personnel and security matters**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Lyons made a motion to **return to regular session at 7:54 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to **approve the purchase of the antivirus software for the year at the cost of \$639.00**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **approve hiring William McGee starting 9/29/2025 at \$20/hour, benefits after 30 days, and with a probation period of 6 months**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **waive the right of first refusal with regards to the PPL utility easement on the David property**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Ms. Lyons made a motion to **adjourn the meeting at 8:13 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary