

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, September 15, 2020, 9:05 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 9:05 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa.. Also present were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

Public Comments: (Non-Agenda Items): There were no Public Comments.

Approve Regular Meeting Minutes: September 1, 2020. Ms. Shukaitis moved to **approve Regular Meeting Minutes: September 1, 2020.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

Approve Payment Of Bills: General Fund: \$132,092.68. Mr. Cramer moved to **approve Payment Of Bills: General Fund: \$132,092.68.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: Golf Course Fund: \$2,279.07. Ms. Shukaitis moved to **approve Payment Of Bills: Golf Course Fund: \$2,279.07.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

Treasurer's Report: Month of August. Mr. Eppley read the Treasurer's Report aloud. Ms. Shukaitis moved to **approve the Treasurer's Report for the Month of August.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported the township was awarded a county grant under the CARES Act funding. The paving, pavement markings and line striping projects are completed. Maintenance repairs are being done on Croasdale and Lessig Lane bridges. Clean up at the Glen Brook suites started this week. Park Patrol saw a significant increase in local residents in our parks this summer. Our Fall leaf collection schedule postcards have been mailed.

Public Works Dept. Report: The Road Department finished paving the entrances to Hickory Valley Park, Pine Brook Park North and South, and Brodhead Creek Park. Paving in front of the golf course maintenance building is complete. Breezy View prepped for paving and they are continuing to trim canopies over roadways. As always they are working hard on the "Request for Action" forms as they come in.

Police Report: Officer Raymond gave his insight on Short-Term Rentals from a police officer point of view. He also reported thirty eight traffic contacts this past month, which is very low and this is due to Covid restrictions and trying to keep everyone safe. There was one assault and no robberies.

Solicitor's Report: Nothing to report outside Executive Session.

Engineer's Report: Mrs. Alker is continuing to work on her ongoing projects.

Fire Department Report: No one there to report.

Old Business:

1. **Approve Security Release Request #31 In The Amount Of \$16,853.97 For Mountain Hollow Subdivision Improvements Per Recommendation Of Township Staff Engineer.** Mr. Cramer moved to **approve Security Release Request #31 In The Amount Of \$16,853.97 For Mountain Hollow Subdivision Improvements Per Recommendation Of Township Staff Engineer.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Adopt Resolution No. 2020-38 Regarding Minimum Municipal Obligation For Stroud Township Non-Uniform Pension Plan.** Ms. Shukaitis moved to **adopt Resolution No. 2020-38 Regarding Minimum Municipal Obligation For Stroud Township Non-Uniform Pension Plan.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

2. **Adopt Resolution No. 2020-39 Regarding Amended Fee Schedule For The Year 2020.** Mr. Cramer moved to adopt Resolution No. 2020-39 Regarding Amended Fee Schedule For The Year 2020. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
3. **Adopt Resolution No. 2020-40 Authorizing Signing Of Coronavirus Relief Fund Recipient Agreement With County Of Monroe For CARES Act Funds In The Amount Of \$15,496.59.** Ms. Shukaitis moved to adopt Resolution No. 2020-40 Authorizing Signing Of Coronavirus Relief Fund Recipient Agreement With County Of Monroe For CARES Act Funds In The Amount Of \$15,496.59. Mr. Cramer seconded. All voted aye, motion carried 3-0.
4. **Approve Payment In The Amount Of \$426,111.40 To Asphalt Maintenance Solutions, LLC Subject To Project Completion Approval By PennDOT Municipal Services Representative; Payable From Liquid Fuels Fund Account.** Mr. Cramer moved to approve Payment In The Amount Of \$426,111.40 To Asphalt Maintenance Solutions, LLC Subject To Project Completion Approval By PennDOT Municipal Services Representative; Payable From Liquid Fuels Fund Account. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Re-Paving Of Approximately 420 Feet Of Breezy View Lane By Township Road Crew At An Estimated Material Cost Of \$8,500.00 – Budget Line Item #438.600.** Ms. Shukaitis moved to approve Re-Paving Of Approximately 420 Feet Of Breezy View Lane By Township Road Crew At An Estimated Material Cost Of \$8,500.00 – Budget Line Item #438.600 Mr. Cramer seconded. All voted aye, motion carried 3-0.
6. **Approve Partial Payment #1 In The Amount Of \$29,454.57 To Gannett Fleming For Professional Services Towards Hamilton-Stroud-Pocono-Stroudsburg Regional Comprehensive Plan Update; Payable From County Grant Escrow Account.** Mr. Cramer moved to approve Partial Payment #1 In The Amount Of \$29,454.57 To Gannett Fleming For Professional Services Towards Hamilton-Stroud-Pocono-Stroudsburg Regional Comprehensive Plan Update; Payable From County Grant Escrow Account. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Proposal In The Amount Of \$1,500.00 By Maser Consulting To Change Foundation Design Of New Bridge Utilizing Sacrificial Sheets In Lieu Of Riprap For Scour Protection; Budget Line Item #438.453.** Ms. Shukaitis moved to approve Proposal In The Amount Of \$1,500.00 By Maser Consulting To Change Foundation Design Of New Bridge Utilizing Sacrificial Sheets In Lieu Of Riprap For Scour Protection; Budget Line Item #438.453. Mr. Cramer seconded. All voted aye, motion carried 3-0.
8. **Approve Partial Real Estate Tax Refund Of \$12,642.00 From General Fund To DEPG Stroud Associates II, LP Based On County Revised Tax Assessment.** Mr. Cramer moved to approve Partial Real Estate Tax Refund Of \$12,642.00 From General Fund To DEPG Stroud Associates II, LP Based On County Revised Tax Assessment. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Shukaitis made a motion to go into executive session at 9:28 P.M. to discuss litigation, real property, personnel and security matters. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to return to regular session at 10:10 P.M. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions to come before the Board. Mr. Cramer made a motion to approve signing of the sewer system and maintenance agreement with Classic Quality Homes. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to authorize a contribution to Pocono Heritage Land Trust for acquisition a piece of property off of Shafers Schoolhouse Road condition upon the language insert in the deed and satisfactory review from the Solicitor and Township Manager in the amount of \$252,049.28 and also reimburse Pocono Heritage Land Trust in the Amount of \$4,183.00 for environmental phase 1 & 2 assessments of the property. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Ms. Shukaitis made a motion to adjourn the meeting at 10:12 P.M. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
 Janice Willey
 Administrative and Recording Secretary