

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, September 1, 2020, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa.. Also present were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

Public Comments: (Non-Agenda Items) There were no Public Comments, however, Laurie Gonzales did phone in to listen during the meeting.

Approve Regular Meeting Minutes: August 4, 2020. Mr. Cramer moved to **approve Regular Meeting Minutes: August 4, 2020.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Regular Meeting Minutes: August 18, 2020. Ms. Shukaitis moved to **approve Regular Meeting Minutes: August 18, 2020.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

Approve Payment Of Bills: General Fund: \$68,006.10. Mr. Cramer moved to **approve Payment Of Bills: General Fund: \$68,006.10.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: Golf Course Fund: \$4,503.86. Ms. Shukaitis moved to **approve Payment Of Bills: Golf Course Fund: \$4,503.86.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

Old Business: None From Prior Meeting Agendas

New Business:

- 1. Consider Security Release Request #31 In The Amount Of \$16,853.97 For Mountain Hollow Subdivision Improvements; Township Staff Engineer Recommendation Pending.** Charlie Vogt was present asking for more of a release than what is on the agenda. Mr. Cramer moved to **authorize a release upon Township Engineer's recommendation in the amount that she recommends.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
- 2. Approve First And Final Security Release Request In The Amount Of \$24,057.00 For Claude S. Cyphers, Inc. Land Development Per Township Staff Engineer Recommendation.** Ms. Shukaitis moved to **approve First And Final Security Release Request In The Amount Of \$24,057.00 For Claude S. Cyphers, Inc. Land Development Per Township Staff Engineer Recommendation.** Mr. Cramer seconded. All voted aye, motion carried 3-0.
- 3. Approve Release Of Engineering Escrow Of \$5000.00 For Panera Bread Land Development.** Mr. Cramer moved to **approve Release Of Engineering Escrow Of \$5000.00 For Panera Bread Land Development.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
- 4. Approve Payment In The Amount Of \$156,379.07 To Pocono Spray Patching, Inc. For 2020 Bituminous Seal Coat Project Per Completion Final Inspection By Public Works Superintendent; To Be Paid From Liquid Fuels Fund Account As Approved By PennDOT Municipal Services Representative.** Mr. Cramer moved to **approve Payment In The Amount Of \$156,379.07 To Pocono Spray Patching, Inc. For 2020 Bituminous Seal Coat Project Per Completion Final Inspection By Public Works Superintendent; To Be Paid From Liquid Fuels Fund Account As Approved By PennDOT Municipal Services Representative.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
- 5. Approve Partial Real Estate Tax Refund Of \$7,810.61 From General Fund To Pre-Insulated Metal Technologies Based On County Revised Tax Assessment.** Mr. Cramer moved to **approve Partial Real Estate**

Tax Refund Of \$7,810.61 From General Fund To Pre-Insulated Metal Technologies Based On County Revised Tax Assessment. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

6. Approve Partial Real Estate Tax Refund Of \$14,666.12 From General Fund To Mountain Hollow Estates Based On County Revised Tax Assessment. Ms. Shukaitis moved to **approve Partial Real Estate Tax Refund Of \$14,666.12 From General Fund To Mountain Hollow Estates Based On County Revised Tax Assessment.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

7. Approve Return Of Road Cutting Permit Bonds In The Amount Of \$6,200.00 To UGI Gas Utilities, Inc. As Recommended By Public Works Superintendent. Ms. Shukaitis moved to **approve Return Of Road Cutting Permit Bonds In The Amount Of \$6,200.00 To UGI Gas Utilities, Inc. As Recommended By Public Works Superintendent.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

8. Approve Return Of Road Cutting Permit Bonds In The Amount Of \$1,000.00 To Blue Ridge Communications As Recommended By Public Works Superintendent. Mr. Cramer moved to **approve Return Of Road Cutting Permit Bonds In The Amount Of \$1,000.00 To Blue Ridge Communications As Recommended By Public Works Superintendent.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

9. Approve Road Cutting Permit Bond In The Amount Of \$2,960.00 For Brodhead Creek Regional Authority Work On Miller Street. Ms. Shukaitis moved to **approve Road Cutting Permit Bond In The Amount Of \$2,960.00 For Brodhead Creek Regional Authority Work On Miller Street.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

10. Approve Stone Embankment Wall Repair By Township Road Crew At Croasdale Road Bridge Related To August 4 Storm As Recommended By Consulting Engineer For PennDOT. Mr. Cramer moved to **approve Stone Embankment Wall Repair By Township Road Crew At Croasdale Road Bridge Related To August 4 Storm As Recommended By Consulting Engineer For PennDOT.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

11. Approve Installation Of Delineators On Lessig Lane Bridge By Township Road Crew As Recommended By Consulting Engineer For PennDOT And Post Signage For One-Lane Bridge. Ms. Shukaitis moved to **approve Installation Of Delineators On Lessig Lane Bridge By Township Road Crew As Recommended By Consulting Engineer For PennDOT And Post Signage For One-Lane Bridge.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

12. Approve Participation In The Cigarette Litter Prevention Program By Monroe County Municipal Waste Management Authority. Ms. Shukaitis moved to **approve Participation In The Cigarette Litter Prevention Program By Monroe County Municipal Waste Management Authority.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

13. Approve Recreational Target Archery Sessions At Creekview Park By Stroud Region Open Space & Recreation Commission On Thursdays At 5:30 PM From September 3rd Through October 1st. Mr. Cramer moved to **approve Recreational Target Archery Sessions At Creekview Park By Stroud Region Open Space & Recreation Commission On Thursdays At 5:30 PM From September 3rd Through October 1st.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

14. Approve Canterbury Main Road Closure At Estate Drive Requested By Cynthia Jones For Neighborhood Meet & Greet On Sunday, Sept. 6 From 1 To 5 PM; Notify Emergency Responders. Mr. Cramer moved to **approve Canterbury Main Road Closure At Estate Drive Requested By Cynthia Jones For Neighborhood Meet & Greet On Sunday, Sept. 6 From 1 To 5 PM; Notify Emergency Responders.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Mr. Cramer made **a motion to go into executive session at 7:25 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion to **return to regular session at 7:48 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions to come before the Board. Mr. Cramer made a motion to **hire Frank Streznetcky as a Seasonal golf course employee at \$10/hour starting August 31, 2020.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion to **schedule a**

Stroudmoor Inn Sewer Project workshop on September 8, 2020 at 3:30 P.M. Mr. Cramer seconded the motion.
All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 7:49 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary