

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, September 5, 2023, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Engineer, Todd Holmes, of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance

Call To Order/Pledge of Allegiance

Public Comments: (Non-Agenda Items) William Martin again spoke about Sparkle Car Wash on Congdon Avenue. The discussion focused on car wash owner better managing his operations.

Approve Regular Meeting Minutes: August 15, 2023. Ms. Shukaitis made a motion to **Approve Regular Meeting Minutes: August 15, 2023.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$110,013.55. Mr. Cramer made a motion to **Approve Payment of Bills: General Fund: \$110,013.55.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$6,345.35. Ms. Shukaitis made a motion to **Approve Payment of Bills: Golf Course Fund: \$6,345.35.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Old Business: None From Prior Meeting Agendas

New Business:

1. **ETK Ventures, LP Minor Subdivision Plan - SALDO #2021-05; Planning Commission Recommendation; Action Deadline: Time Limit Waived By Applicant.** Mr. Cramer made a motion to **Reject ETK Ventures, LP Minor Subdivision Plan due to the lack of communication by the Applicant and failure to satisfy comments of the Township's engineer's letter dated 1/21/2022 and PennDOT.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Keller Stormwater Management Ordinance Waiver/Modification Requests; High Terrace & Shafers Schoolhouse Roads Property – Approve Scheduling and Advertising Hearing.** Ms. Shukaitis made a motion to **Schedule a Special meeting on 9/28/2023 at 3:00 P.M. for the Keller Stormwater Management Ordinance Waiver/Modification Requests; High Terrace & Shafers Schoolhouse Roads Property** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Ratify Signing Cherry Creek Hideaway Agreement Pertaining To On-Lot Sewage System Maintenance.** Mr. Cramer made a motion to **Ratify Signing Cherry Creek Hideaway Agreement Pertaining To On-Lot Sewage System Maintenance.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Partial Payment #1 In The Amount of \$85,018.50 To Rylind Construction Company, Inc. Towards Mervine Road Bridge Replacement Project - Budget Line Item #438.453.** Ms. Shukaitis made a motion to **Approve Partial Payment #1 In The Amount of \$85,018.50 To Rylind Construction Company, Inc. Towards Mervine Road Bridge Replacement Project - Budget Line Item #438.453.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
5. **Ratify Signing Memorandum of Understanding With Monroe County For Use of \$10,670.00 Grant Under The Edward Byrne Memorial Justice Assistance Grant Program Towards The Crisis Intervention Team Program.** Mr. Cramer made a motion to **Ratify Signing Memorandum of Understanding With Monroe County For Use of \$10,670.00 Grant Under The Edward Byrne Memorial Justice Assistance Grant Program Towards The Crisis Intervention Team Program.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
6. **Approve \$500.00 Sponsorship of Pocono Mountain Council of Governments' Golf Tournament At Glen Brook Golf Club on September 26th - Budget Line Item #460.009.** Ms. Shukaitis made a motion to **Approve \$500.00 Sponsorship of Pocono Mountain Council of Governments' Golf Tournament At Glen Brook**

Golf Club on September 26th - Budget Line Item #460.009. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

7. **Approve Purchase of Replacement Network Attached Storage Device For A Price of \$899.00 From NEPA Business Technologies - Budget Line Item #407.740.** Mr. Cramer made a motion to Approve Purchase of Replacement Network Attached Storage Device For A Price of \$899.00 From NEPA Business Technologies - Budget Line Item #407.740. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
8. **Approve Proposal By B.F. Environmental Consultants, Inc. To Allocate \$14,000.00 For Professional Geologist and Soil Scientist Services Related To Public Sewer Service Expansion Out Business Route 209 - Payable From American Rescue Plan Fund.** Ms. Shukaitis made a motion to Approve Proposal By B.F. Environmental Consultants, Inc. To Allocate \$14,000.00 For Professional Geologist and Soil Scientist Services Related To Public Sewer Service Expansion Out Business Route 209 - Payable From American Rescue Plan Fund. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
9. **Approve Purchase of Roller Shades For Township Meeting Room Windows From Miller's Paint and Wallpaper For A Price of \$3,487.69 - Budget Line Item #409.750.** Mr. Cramer made a motion to Approve Purchase of Roller Shades For Township Meeting Room Windows From Miller's Paint and Wallpaper For A Price of \$3,487.69 - Budget Line Item #409.750. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
10. **Ratify Submittal of DEP 902 Grant Disbursement Request #1 In The Amount of \$350,000.00.** Ms. Shukaitis made a motion to Ratify Submittal of DEP 902 Grant Disbursement Request #1 In The Amount of \$350,000.00. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
11. **Ratify Signing & Entering Into Utility Easement Agreement With Forte, Inc. Pertaining To Stroudsmoor Property Sewer & Water Lines.** Mr. Cramer made a motion to Ratify Signing & Entering Into Utility Easement Agreement With Forte, Inc. Pertaining To Stroudsmoor Property Sewer & Water Lines. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
12. **Planning Commission Recommendation - Draft Ordinance No. 4 – 2023: AN ORDINANCE OF THE TOWNSHIP OF STROUD, MONROE COUNTY, PENNSYLVANIA, AMENDING CHAPTER 27 (ZONING) OF THE STROUD TOWNSHIP CODE OF ORDINANCES, AMENDING PART 9, ENTITLED “SIGNS AND STREET GRAPHICS” – Approve Scheduling and Advertising Hearing.** Ms. Shukaitis made a motion to schedule and advertise for Ordinance No. 4-2023 on 9/28/2023 at 2:00 P.M. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Shukaitis made a motion to go into executive session at 7:40 P.M. to discuss litigation, real property, personnel and security matters. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to return to regular session at 8:33 P.M. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Ms. Shukaitis made a motion to Authorize stone to be delivered to Creekview Park in the amount of \$14,000 and invoiced to ESU. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Ms. Shukaitis made a motion to adjourn the meeting at 8:35 P.M. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary