

**TOWNSHIP OF STROUD**  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES**

**Regular MEETING, August 16, 2022 7:00 P.M.**

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Engineer, Matt Evans; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance

**Public Comments: (Non-Agenda Items)** There were none.

**Approve Regular Meeting Minutes: August 2, 2022.** Ms. Shukaitis made a motion to **approve Regular Meeting Minutes: August 2, 2022.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment Of Bills: General Fund: \$63,710.06.** Mr. Cramer made a motion to **approve Payment Of Bills: General Fund: \$63,710.06.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment Of Bills: Golf Course Fund: \$2,098.16.** Ms. Shukaitis made a motion to **approve Payment Of Bills: Golf Course Fund: \$2,098.16.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Treasurer's Report: Month of July, 2022.** Mr. Eppley read the report aloud. Mr. Cramer made a motion to **accept Treasurer's Report: Month of July, 2022.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**Manager's Report:** Mr. Eppley reported the Code officer took enforcement action against short-term rentals and a commercial enterprise in Cherry Valley as discussed at last meeting. A copy of the letter to the fire department from Mr. Mendenhall, owner representative of Penn Estates' water system, was received regarding fire flow capabilities of the community's hydrants. He attended a meeting with regards to Penn Estates to discuss law enforcement in their private community and short-term rental ordinance enforcement. Another meeting will be tomorrow with Chief Lyon and other municipalities to discuss enforcement of local ordinances, police presence, staffing and policing during the pandemic. There is a site meeting tomorrow with the contractor, staff and engineer representatives to discuss resolving paving issues. The proposal from Reilly Associates is expected for the pedestrian bridge related repairs. A DCED Multimodal Transportation Fund grant application was submitted for Brushy Mtn. Rd. & Route 447 intersection improvements. Line painting of the township roads is scheduled for tomorrow. Non-resident park activity and related problems has decreased over the past two weekends.

**Public Works Dept. Report:** Mr. Eppley ready from Douglas Walker's report. The Road Crew has been working on the following; they finished shoulder work on roads that were paved; Dredged Laural Street pond. We cleaned it out. Straw and seeded; We have been keeping up with roadside mowing; Keeping up with park clean up/maintenance; And always we are working hard on the "Request for Action" forms as they come in.

**Police Report:** Captain Lyon attended the meeting and gave a summary for June and July. There was a discussion regarding the "quality of life" meeting with other municipalities set for tomorrow, Mr. Cramer asked what provoked having the meeting. Captain Lyon said there has been a change in the public's needs and staffing since the pandemic.

**Solicitor's Report:** Nothing to report outside of Executive Session.

**Engineer's Report:** Mr. McDermott had a few I&I updates, there has been a delay by contractor availability for the repair near Pocono Creek. They are awaiting alternate contractor pricing. They are still collecting data from flow meters. MS4 is ongoing, working with Donna and Daryl for the Annual Report due September 30, 2022. Matt Evans and Sharon Grover plan on meeting to update the notice on the township website. We are continuing to work on new and old plan reviews. We are working on a proposal for the failing pedestrian bridge. We will be meeting on 8/17/2022 with Hanson to review paving inadequacies along Forest Drive and Laural Street. Reilly Associates is coordinating survey and wetland delineations at Chipperfield Drive/ 5<sup>th</sup> Street/ Mill Creek Road. Waiting on direction from the township regarding West Main Street Sewage Expansion.

**Fire Department Report:** Brian McCartney summarized their report. They are still waiting on grant update information. They received an update on the radio proposal. They are looking into an Aflac policy for active

members. He asked if there were any more discussions regarding tax incentives. Mr. Eppley said we are coming into budget session and this would be a good time to bring this up again.

**Old Business:**

1. **ETK Ventures Minor Subdivision, 1856 W. Main Street – Revised Plan Referred Back To Twp. Planning Commission; Action Deadline: 11/01/2022.** Mr. Cramer made a motion to **table ETK Ventures Minor Subdivision, 1856 W. Main Street – Revised Plan Referred Back To Twp. Planning Commission; Action Deadline: 11/01/2022.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Eagle Valley Self Storage Land Development Plan – Planning Commission Recommendation – Action Deadline: 9/06/2022.** Ms. Shukaitis made a motion to **table Eagle Valley Self Storage Land Development Plan – Planning Commission Recommendation – Action Deadline: 9/06/2022.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Guzman/Perrone Lot Line Adjustment Plan – Planning Commission Recommendation - Action Deadline: 8/23/2022.** Mr. Cramer made a motion to **approve the request for modifications from SALDO 22309.9, wetland delineation, modification from SALDO 22-302.B.6 and 22-302.D, existing 50 ft wide private right-of-way, and request for modifications from SALDO 22-302.H, no driveway is shown for the remainind lands. Condition upon satisfactory resolution of the township engineer’s comments regarding new plan.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**New Business:**

1. **Approve Release of Fire Escrow In The Amount of \$56,690.40 To Soheir Touma, 271 Cranberry Road, As Recommended By Zoning Officer.** Ms. Shukaitis made a motion to **approve Release of Fire Escrow In The Amount of \$56,690.40 To Soheir Touma, 271 Cranberry Road, As Recommended By Zoning Officer.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Signing, and Entering Into, Development Agreement With St. Luke’s Hospital – Monroe Campus.** Mr. Cramer made a motion to **approve Signing, and Entering Into, Development Agreement With St. Luke’s Hospital – Monroe Campus.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Transfer Of \$92,932.88 From Glen Brook Golf Course Fund To Township General Fund For July, 2021 and January Through May, 2022 Golf Course Payroll.** Ms. Shukaitis made a motion to **approve Transfer Of \$92,932.88 From Glen Brook Golf Course Fund To Township General Fund For July, 2021 and January Through May, 2022 Golf Course Payroll.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Dredging of Drainage Easement To Laural Street Pond Subject To Engineer’s Recommendation and Approved Erosion and Sedimentation Control Plan.** Mr. Cramer made a motion to **approve Dredging of Drainage Easement To Laural Street Pond Subject To Engineer’s Recommendation and Approved Erosion and Sedimentation Control Plan.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
5. **Discuss Sewer Authority Letter Dated August 1, 2022 Regarding Sewer Extension/Act 537 Revision; Take Action If In Order.** The discussion included the Sewer Authority was in support of a study to evaluate the possible extension along West Main Street but not in support of extending to Wigwam Lake Estates. No action taken.
6. **Approve Purchase of New Skid Steer Trencher From Pocono Township At A Price Of \$2,137.50 – Budget Line Item #430.741\* (Added To Agenda On 8-16-22).** Ms. Shukaitis made a motion to **approve Purchase of New Skid Steer Trencher From Pocono Township At A Price Of \$2,137.50 – Budget Line Item #430.741\* (Added To Agenda On 8-16-22).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Executive Session:** Ms. Shukaitis made a motion to **go into executive session at 7:45 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:29 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. There were none.

There being no further business, Ms. Shukaitis made a motion to **adjourn the meeting at 8:30 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,  
Janice Willey  
Administrative and Recording Secretary