

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, July 21, 2020, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:07 P.M., for a live and virtual on-line meeting of the Board. Also present were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

Public Comments: (Non-Agenda Items) There were no Public Comments.

Approve Public Hearing Minutes: June 16, 2020 (Short-Term Rental Ordinances - tabled). Mr. Cramer made a motion to **approve Public Hearing Minutes: June 16, 2020 (Short-Term Rental Ordinances - tabled).** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Regular Meeting Minutes: June 16, 2020. Ms. Shukaitis made a motion to **approve Regular Meeting Minutes: June 16, 2020.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

Approve Regular Meeting Minutes: July 7, 2020. Mr. Cramer made a motion to **approve Regular Meeting Minutes: July 7, 2020.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: General Fund: \$58,302.56. Ms. Shukaitis made a motion to **approve Payment Of Bills: General Fund: \$58,302.56.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

Approve Payment Of Bills: Golf Course Fund: \$6,182.05. Mr. Cramer made a motion to **approve Payment Of Bills: Golf Course Fund: \$6,182.05.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported another round for the MultiModal Grant has been approved and still waiting on where we stand with our other grants. The Green Light Go Grant has been put on hold, the pandemic has hurt the funding for that project. However, Senator Scavello is looking to utilize another grant to do a four way intersection improvement at Rimrock Drive and get turning lanes there to tie in with the traffic lights at Giant on Route 611 since that is main area for bottle necking. Our Safety Committee had a kickoff meeting last week and will have the first official meeting starting in August and then quarterly. The 2019 Financial Audit is almost complete. The golf course has been doing well but Dustin McCormick discussed not opening the suites for Stay and Play due to the pandemic, if that was ok with the Board. Park Patrol has noticed increased usage at the parks, from walkers, to dog walkers and fishermen. This weekend there was a big surge from nonresidents looking for water sources to cool off, which caused parking issues on Mill Creek Road.

Treasurer's Report: Month of June. Mr. Eppley read the Treasurer's Report aloud. Ms. Shukaitis made a motion to **accept the Treasurer's Report for the month of June.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

Public Works Dept. Report: Road Crew finished paving Hammond Lane, Roosevelt Street from Mill Creek Road to Yetter Park. They fixed the intersection at Arbor Way and Wigwam Park Road. They replaced the storm pipe at Westbury Drive and Mohawk Trail and replaced 2 pipes at Shady Tree Drive and Brookfield Lane. Our road side mowers are out and trimming back for sight distance. And they are always working hard on the "Request for Action" forms as they come in.

Police Report: Captain Gasper reported after a long investigation there has been an arrest in the fatal car crash at four lane Route 209. If there were any he said please feel free to contact him.

Solicitor's Report: Mr. Weitzmann reported there was a hearing scheduled this past week regarding a Short Term Rental. The Defendant showed up stating he does not speak English and did not make arrangements to have an interpreter. So it will be pushed back to a later date.

Engineer's Report: Mr. Eppley stated he had Mrs. Alker's report and many of the items are things she is still working on. One new item was DMAP, regarding deer management and coupons that were received to distribute starting in October to archery hunters.

Fire Department Report: No one there to report.

Old Business: Discuss Changes To Draft Short-Term Rental Overlay District Zoning Ordinance Amendment & Draft Short-Term Rental Use And Regulations Ordinance. The Board discussed adding C-3 to the Short-Term Rental areas, as well as reducing the maximum number of occupants to bedroom ratio. This is tabled until the August 4 BOS Meeting.

New Business:

1. **Approve Final Security Release #2 In The Amount Of \$2,600.00 For Sparkle Car Wash Land Development Improvements Per Recommendation Of Township Staff Engineer And Refund Remaining Balance Of \$5,000.00 Engineering Escrow.** Mr. Cramer made a motion to **approve Final Security Release #2 In The Amount Of \$2,600.00 For Sparkle Car Wash Land Development Improvements Per Recommendation Of Township Staff Engineer And Refund Remaining Balance Of \$5,000.00 Engineering Escrow.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Payment Of Second Of Three Installments In The Amount Of \$35,893.00 To Stroud Region Open Space and Recreation Commission For Appropriations And Greenways – Payable From ½ Mil Special Park & Recreation Tax Fund (\$2,445.55) & Budget Line Item #454.540 (\$33,437.45).** Ms. Shukaitis made a motion to **approve Payment Of Second Of Three Installments In The Amount Of \$35,893.00 To Stroud Region Open Space and Recreation Commission For Appropriations And Greenways – Payable From ½ Mil Special Park & Recreation Tax Fund (\$2,445.55) & Budget Line Item #454.540 (\$33,437.45).** Mr. Cramer seconded. All voted aye, motion carried 3-0.
3. **Approve Payment Of \$625.00 To Nauman Companies For Spring HVAC Maintenance At John Stroud House/Glen Brook Clubhouse – Glen Brook Budget Line Item #409.232.** Mr. Cramer made a motion to **approve Payment Of \$625.00 To Nauman Companies For Spring HVAC Maintenance At John Stroud House/Glen Brook Clubhouse – Glen Brook Budget Line Item #409.232.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
4. **Approve List Of Township Roads For Line Striping By DeAngelo Contracting Services, LLC Under Pocono Mountain Council Of Government (COG) Contract At Estimated Cost Of \$33,550.00 – To Be Paid From Liquid Fuels Funds.** Ms. Shukaitis made a motion to **approve List Of Township Roads For Line Striping By DeAngelo Contracting Services, LLC Under Pocono Mountain Council Of Government (COG) Contract At Estimated Cost Of \$33,550.00 – To Be Paid From Liquid Fuels Funds.** Mr. Cramer seconded. All voted aye, motion carried 3-0.
5. **Authorize Township Manager To Submit Pipe Quantities And Line Painting To COG For 2021 Bids.** Mr. Cramer made a motion to **authorize Township Manager To Submit Pipe Quantities And Line Painting To COG For 2021 Bids.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Two Partial Payments For Engineering Services By RKR Hess Towards Mervine Road Bridge Replacement Project: 1) \$342.30 For Environmental Permitting, And 2) \$847.47 For New Bridge Construction Plans/Specs - Budget Line Item #438.453.** Ms. Shukaitis made a motion to **approve Two Partial Payments For Engineering Services By RKR Hess Towards Mervine Road Bridge Replacement Project: 1) \$342.30 For Environmental Permitting, And 2) \$847.47 For New Bridge Construction Plans/Specs - Budget Line Item #438.453.** Mr. Cramer seconded. All voted aye, motion carried 3-0.
7. **Approve Final Partial Payment Of \$1,047.00 To ARGIS Technology, LLC Towards Purchase & Installation Of Security Camera System For Gaunt Road Facility - Budget Line Item #426.710.** Ms. Shukaitis made a motion to **approve Final Partial Payment Of \$1,047.00 To ARGIS Technology, LLC Towards Purchase & Installation Of Security Camera System For Gaunt Road Facility - Budget Line Item #426.710.** Mr. Cramer seconded. All voted aye, motion carried 3-0.
8. **Approve Advertising For Pavement Marking Bids For Route 611 Intersections At Frantz Road And Giant Driveway And Hallet Road SLOW Arrows & Legends – To Be Paid From Budget Line Item #433.450; Reimbursements Under Traffic Signal Maintenance Agreements.** Mr. Cramer made a motion to **approve Advertising For Pavement Marking Bids For Route 611 Intersections At Frantz Road And Giant Driveway And Hallet Road SLOW Arrows & Legends – To Be Paid From Budget Line Item #433.450; Reimbursements Under Traffic Signal Maintenance Agreements.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
9. **Authorize Solicitor To Prepare Resolution Establishing Safety Committee.** Ms. Shukaitis made a motion to **authorize Solicitor To Prepare Resolution Establishing Safety Committee.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

Executive Session: Mr. Cramer made a motion **to go into executive session at 7:39 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:24 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions to come before the Board. Ms. Shukaitis made a motion to **authorize the removal of the curbed island in the Shop Rite parking lot to facilitate in trash removal.** Mr. Cramer seconded. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion to **authorize paving the McCain Parking area adjacent to their garage.** Mr. Cramer seconded. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **approve the reimbursement of \$451.34 to Michelle KostECKi for the damage to her car during AMS crack sealing on Ramblebush Road.** Ms. Shukaitis Seconded. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer **made a motion to adjourn the meeting at 8:26 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary