

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

Regular MEETING, July 19, 2022 7:19 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:19 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; and Township Solicitor, Todd Weitzmann. Recording Secretary, Janice Willey was absent.

Public Comments: (Non-Agenda Items) William Martin attended the meeting to express his continued concerns with Sparkle Car Wash on Congdon Avenue. Mrs. Wilkins said she has driven by at different times to try and see any of these concerns and she has not. Mr. Eppley has spoken to the property owner and management about these complaints as well. Dr. Martin insinuated the police are not doing anything because they use the car wash themselves. Mr. Eppley explained SARP has a bid contract with the car wash for their vehicles. Mrs. Wilkins then said she feels the board has done all they can, this issue is out of their hands. Mr. Weitzmann then explained if Dr. Martin feels there is an activity on his neighbor's property and it is causing a nuisance to him on his property, he has a Private Right of Action and can bring a Private Right of Action on his neighbor. The township can't do that for him. Mrs. Wilkins advised hiring an attorney to do so.

Approve Regular Meeting Minutes: July 5, 2022. Ms. Shukaitis made a motion to **approve Regular Meeting Minutes: July 5, 2022.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: General Fund: \$92,592.17. Ms. Shukaitis made a motion to **approve Payment Of Bills: General Fund: \$92,592.17.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: Golf Course Fund: Golf Course Fund: \$4,440.22. Mr. Cramer made a motion to **approve Payment Of Bills: Golf Course Fund: Golf Course Fund: \$4,440.22.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of June 2022. Ms. Shukaitis made a motion to **accept the Treasurer's Report: Month of June 2022.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported Mr. Mendenhall, owner representative of Penn Estates' water system, requested contact information from me to send an update but an update has not been received. Along with Doug Walker, he met with structural and geo-technical engineers at the pedestrian bridge to discuss removal options and associated costs. Reilly Associates issued a letter regarding the paving project performed by Hanson. A site meeting will be held to discuss resolving issues. Township crews completed installation of bog turtle fencing around the McCain properties in conjunction with Mervine Road bridge replacement project. The contractor has not installed their section of fencing. There has been discussion of incorporating a few comments into the final draft of HSPS Regional Comprehensive Plan. If a 6:30 pm hearing on Aug. 2 doesn't work, we could consider Aug. 16 at 6:30 pm if that works for the Board. Today I received a letter from Federal Highway Administration stating that the PA Programming Decisions Committee has approved for programming up to \$800,000 for the Croasdale Rd. bridge replacement under the Federal Lands Access Program which is tied to the Cherry Valley National Wildlife Refuge headquarters.

Public Works Dept. Report: Mr. Eppley read from Douglas Walker's report. Road Crew has been working on paving and installing shoulders, which has been their main focus. New park signs are being installed this week. And as always they are working hard on the "Request for Action" forms as they come in.

Police Report: Report tabled at the Police Commission meeting. We will see two reports next month.

Solicitor's Report: Mr. Weitzmann said he has a few things for Executive Session, but he does want to report the municipal lien on the Penn Hills property has been filed.

Engineer's Report: A full report was received. Mr. Eppley summarized Reilly & Associates' report. They are waiting to hear back from PennDOT on The Monroe County Adaptive Signal (Green-Light-Go) Project regarding the 3rd option that was requested by the Supervisors. The board did receive the I&I Update for STSA. Regarding MS4, they are working with Donna and Daryl to perform MS4 duties for an Annual Report submission due September 30, 2022. Ms. Shukaitis asked about the public involvement portion and Mr. Eppley recommended updates such as links to our website and Facebook Pages. Plan Reviews include St. Luke's Phase 2 still looking to get their plan signed; Eagle

Valley Self Storage – Awaiting resubmission. A time extension has been provided to September 6, 2022; We have been contacted by the Engineer for Wawa and anticipate Land Development Plans to be submitted by Friday, July 22, 2022, for acceptance at next week’s Planning Commission Meeting.

Fire Department Report: A report was submitted via email however, no one attending the meeting as they are covering for Pocono Township. The board had a brief discussion on the tax credit topic and approving the Road Department striping the parking lot at the Arlington Fire House.

Old Business:

1. **ETK Ventures Minor Subdivision, 1856 W. Main Street – Revised Plan Referred Back To Twp. Planning Commission; Action Deadline: 8/02/2022.** Mr. Cramer made a motion to **table ETK Ventures Minor Subdivision, 1856 W. Main Street at applicant’s request.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

2. **Eagle Valley Self Storage Land Development Plan – Planning Commission Recommendation – Applicant engineer’s letter dated July 18, 2022 received requesting tabling and extending action deadline to 9/06/22.** Ms. Shukaitis made a motion to **table Eagle Valley Self Storage Land Development Plan at applicant’s request.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Approve Signing PennDOT TE-160 Form and Traffic Signal System Permit Plan To Optimize Signal Timing At N. Ninth Street and Wigwam Park Road Per Township Traffic Engineer Recommendation.** Mr. Cramer made a motion to **approve Signing PennDOT TE-160 Form and Traffic Signal System Permit Plan To Optimize Signal Timing At N. Ninth Street and Wigwam Park Road Per Township Traffic Engineer Recommendation.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

2. **Approve Payment To Cleveland Brothers In The Amount of \$57,990.00 For New Caterpillar 259D HF Compact Track Loader As Approved By DEP Under 902 Grant –Budget Line Item #426.740.** Ms. Shukaitis made a motion to **approve Payment To Cleveland Brothers In The Amount of \$57,990.00 For New Caterpillar 259D HF Compact Track Loader As Approved By DEP Under 902 Grant –Budget Line Item #426.740.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

3. **Approve Payment To Cleveland Brothers In The Amount of \$16,209.00 For New Caterpillar PC305 Cold Planer - Budget Line Item #430.741.** Mr. Cramer made a motion to **approve Payment To Cleveland Brothers In The Amount of \$16,209.00 For New Caterpillar PC305 Cold Planer - Budget Line Item #430.741.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

4. **Approve Payment In The Amount Of \$15,000.00 To Campbell, Rappold & Yurasits LLP For 2021 Township Financial Audit Services - Budget Line Item #402.311.** Ms. Shukaitis made a motion to **approve Payment In The Amount Of \$15,000.00 To Campbell, Rappold & Yurasits LLP For 2021 Township Financial Audit Services - Budget Line Item #402.311.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

5. **Approve Payment of \$3,919.49 To East Stroudsburg Borough For Township Portion Of Joint Landfill Monitoring For Second Quarter, 2022 - Budget Line Item #427.450.** Mr. Cramer made a motion to **approve Payment of \$3,919.49 To East Stroudsburg Borough For Township Portion Of Joint Landfill Monitoring For Second Quarter, 2022 - Budget Line Item #427.450.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

6. **Approve Final List Of Township Roads For Line Striping By Midlantic Marking, Inc. Under Pocono Mountain Council Of Government (COG) Contract At Estimated Cost of \$63,640.00 – To Be Paid From Budget Line Item #438.454.** Ms. Shukaitis made a motion to **approve Final List Of Township Roads For Line Striping By Midlantic Marking, Inc. Under Pocono Mountain Council Of Government (COG) Contract At Estimated Cost of \$63,640.00 – To Be Paid From Budget Line Item #438.454.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

7. **Approve Paving and Line Striping of Township Portion of Tyler Drive (901+/- Ft.) and Alinda Lane (445 +/- Ft.) By Pocono Township At A Cost of \$55,518.43, As May Be Revised Based On Liquid Fuels Map, and Based On Review of Public Works Superintendent - Budget Line Item #438.600.** Mr. Cramer made a motion to **approve Paving and Line Striping of Township Portion of Tyler Drive (901+/- Ft.) and Alinda Lane (445 +/- Ft.) By Pocono Township At A Cost of \$55,518.43, As May Be Revised Based On Liquid Fuels Map, and Based**

On Review of Public Works Superintendent - Budget Line Item #438.600. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

8. Approve \$1,000 Donation To The Kettle Creek Environmental Fund - Budget Line Item #460.008. Ms. Shukaitis made a motion to **approve \$1,000 Donation To The Kettle Creek Environmental Fund - Budget Line Item #460.008.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Mr. Cramer made a motion to **go into executive session at 7:49 P.M.** to discuss litigation, real property, personnel and security matters. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:33 P.M.** Ms. Shukaitis seconded the motion. All voted aye, Motion carried 3-0. Mrs. Wilkins said the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. There were none.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:33 P.M.** Ms. Shukatis seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary