

**TOWNSHIP OF STROUD**  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**July 16, 2024, at 7:00 P.M.**

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Daryl A. Eppley; Lori Foglio, RLA from Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Ms. Shukaitis began the meeting with the pledge of allegiance.

**Public Comments:** (Non-Agenda Items) Mike Stettler brought up a concern regarding Beacon Hill Road. He said recently it's highly traveled by trucks being detoured and there is one section that is crumbling. Mr. Eppley said he'd have the Road Department look into it.

**Approve Regular Meeting Minutes: July 2, 2024.** Mr. Cramer made a motion to **approve Regular Meeting Minutes for July 2, 2024.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Bills: General Fund: \$22,837.88.** Ms. Lyons made a motion to **approve Payment of Bills: General Fund: \$22,837.88.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Bills: Golf Course Fund: \$2,696.76.** Mr. Cramer made a motion to **approve Payment of Bills: Golf Course Fund: \$2,696.76.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

**Treasurer's Report: Month of June, 2024.** Mr. Eppley read the report aloud. Mr. Cramer made a motion to accept the **Treasurer's Report for the Month of June, 2024.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

**Manager's Report:** Mr. Eppley reported the canceled check for the final payment to the contractor on the Mervine Road bridge project has been received in order to apply for grant reimbursement. The first grant reimbursement payment on the Green Light-Go project on Rote 611 has been received. Preliminary engineering by American Engineers Group continues on the Lessig Lane bridge and Croasdale Road bridge replacement projects. There's an on-line meeting tomorrow to discuss the status of both projects. After meeting with a contractor last week, He expects to receive a proposal on the pavement markings. A draft bid package has been prepared for the remaining Penn Hills demolition project which will be advertised in a few days. The planning commission met last night to discuss amending the code to permit age-restricted housing in the R-2 district and exploring mixed-use zoning elsewhere in the township. The parks have been busy on weekends since the July 4 holiday. The dry weather has been good for the golf course except for the extreme heat.

**Public Works Dept. Report:** Mr. Eppley read from Josh Cramer's report. The crew has been busy with the mowing of the parks and road ways. AMS is busy paving North Gate subdivision with anticipation of finishing July 17. They are busy cleaning up from storm damage. The John Deer roadside mower has been repaired and is back in operation. Shoulders on Poplar Valley Road E. and Middle Road were cut back in preparation for chip seal. The grinder has been repaired and was put back in service on July 15. We have been busy working on Request for Action slips.

**Police Report:** Lieutenant Sampere gave a brief summary of the Police report. The board had a few questions regarding traffic issues and homeless issues.

**Solicitor's Report:** Mr. Weitzmann did not have anything to report.

**Engineer's Report:** Ms. Foglio summarized the Engineer's report.

**Fire Department Report:** Mike Stettler summarized the Fire Department's report.

**Old Business:**

**1. Snyder-Martin Minor Subdivision Plan – SALDO #2023-05, PIN# 17730110467017 - Planning Commission Recommendation; Action Deadline: July 31, 2024.** Mr. Eppley stated he received correspondence from applicant's attorney requesting the plan be tabled and extending action deadline to September 30, 2024. Mr. Cramer made a motion to **table Snyder-Martin Minor Subdivision Plan – SALDO #2023-05, PIN# 17730110467017 at applicant's request.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

**New Business:**

1. **Target Land Development Plan – BOS Approved With Conditions On 12/06/2022 - Revised Plan Dated 6/14/24.** Jennifer Oltman, P.E. of Kimley-Horn was present for the applicant to discuss Reilly Associates review letter dated 7/16/2024. Mr. Cramer made a motion **approve Target Land Development Revised Plan condition upon final review and approval by Township Engineer, Solicitor and Zoning Officer.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
2. **Approve 2023 Township Financial Audit Prepared By Campbell, Rappold & Yurasits LLP and Ratify Publishing Concise Summary of Audit Report In Pocono Record.** Ms. Lyons made a motion to **approve 2023 Township Financial Audit Prepared By Campbell, Rappold & Yurasits LLP and Ratify Publishing Concise Summary of Audit Report In Pocono Record.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Payment of \$16,300.00 To Campbell, Rappold & Yurasits LLP For 2023 Township Financial Audit Services - Budget Line Item #402.311.** Mr. Cramer made a motion to **approve Payment of \$16,300.00 To Campbell, Rappold & Yurasits LLP For 2023 Township Financial Audit Services - Budget Line Item #402.311.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Partial Payment #11 In The Amount of \$10,692.28 To American Engineers Group For Engineering Services From June 1 To June 30, 2024 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453.** Ms. Lyons made a motion to **approve Partial Payment #11 In The Amount of \$10,692.28 To American Engineers Group For Engineering Services From June 1 To June 30, 2024 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Partial Payment #1 In The Amount of \$5,768.67 To American Engineers Group For Engineering Services From April 17 To June 30, 2024 Towards Croasdale Road Bridge Replacement Project As Recommended By McCormick Taylor, PennDOT’s Project Consultant For FLAP Grant – Budget Line Item #438.453.** Mr. Cramer made a motion to **approve Partial Payment #1 In The Amount of \$5,768.67 To American Engineers Group For Engineering Services From April 17 To June 30, 2024 Towards Croasdale Road Bridge Replacement Project As Recommended By McCormick Taylor, PennDOT’s Project Consultant For FLAP Grant – Budget Line Item #438.453.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
6. **Appoint Joshua Cramer To The Stroud Township Non-Uniform Pension Plan Board To Fulfill Unexpired Term of Douglas Walker Ending January 1, 2025.** Ms. Lyons made a motion to **appoint Joshua Cramer To The Stroud Township Non-Uniform Pension Plan Board To Fulfill Unexpired Term of Douglas Walker Ending January 1, 2025.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Use of Municipal Center Wallace St. Parking Lot By Jewish Resource Center For Overflow Parking From August 4 To September 6, Monday to Friday, 8 AM To 9:30 AM and Sunday To Thursday Evenings, 7:00 PM To 8:30 PM.** Mr. Cramer made a motion to **approve Use of Municipal Center Wallace St. Parking Lot By Jewish Resource Center For Overflow Parking From August 4 To September 6, Monday to Friday, 8 AM To 9:30 AM and Sunday To Thursday Evenings, 7:00 PM To 8:30 PM.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
8. **Return \$8,610.00 To Brodhead Creek Regional Authority Road Bonding For Eight Permits As Recommended By Public Works Superintendent.** Ms. Lyons made a motion to **return \$8,610.00 To Brodhead Creek Regional Authority Road Bonding For Eight Permits As Recommended By Public Works Superintendent.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
9. **Approve Purchase of Avantco Kegerator for \$2,300.00 and Avantco Cooler For \$2,880.00 To Replace Defective Units At Glen Brook Clubhouse – Glen Brook Golf Course Budget Line Item #409.232.** Mr. Cramer made a motion to **approve Purchase of Avantco Kegerator for \$2,300.00 and Avantco Cooler For \$2,880.00 To Replace Defective Units At Glen Brook Clubhouse – Glen Brook Golf Course Budget Line Item #409.232.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
10. **Ratify Signing & Entering Into Agreement With Catmus, Inc. Regarding Repair To Ramstan Drive.** Ms. Lyons made a motion to **ratify Signing & Entering Into Agreement With Catmus, Inc. Regarding Repair To Ramstan Drive.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Executive Session:** Mr. Cramer made a motion to **go into executive session at 7:28 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:28 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to **authorize getting an appraisal on the property adjoining the ForEvergreen property. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.**

There being no further business, Ms. Lyons made a motion to **adjourn the meeting at 8:29 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,  
Janice Willey  
Administrative and Recording Secretary