

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

Regular MEETING, June 21, 2022 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Engineer, Matt Evans; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance

Public Comments: (Non-Agenda Items) William Martin attended the meeting to report the issue at Sparkle Car Wash is continuing. He said he has called Stroud Regional Police and did not get a response. Captain Raymond was present and said he would look into this incident. Dr. Martin also had a question on where his Public Comments from the last meeting are recorded. It was fully explained any comments at meetings are documented on approved Meeting Minutes not meeting agendas. Then once approved, Meeting Minutes are posted on our website under "Meeting Minutes and Agendas" on the main page. Another resident, Chris Karlson expressed his concerns over new construction on the property across from his house. Permits are not posted and he asked for the correct procedure of new builds. Mr. Eppley explained the permit procedure and the Supervisors said they would verify proper permits have been issued.

Approve Regular Meeting Minutes: June 7, 2022. Mr. Cramer made a motion to **approve Regular Meeting Minutes: June 7, 2022.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: General Fund: \$102,919.46. Ms. Shukaitis made a motion to **approve Payment Of Bills: General Fund: \$102,919.46.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: Golf Course Fund: \$3,129.35. Mr. Cramer made a motion to **approve Payment Of Bills: Golf Course Fund: \$3,129.35.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of May, 2022. Ms. Shukaitis made a motion to **accept the Treasurer's Report: Month of May, 2022.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported he requested an update from the Penn Estates water system representative, who was out of the office. Nothing has been received as of yet. He met at Home Depot with Building Code/Zoning Officer along with their representatives to discuss fire lane violations and potential for parking reduction to allow outdoor display and sales. He is in contact with the District Manager who has made store staff make changes until a civil engineer submits a revised land development plan. C & D Contractor and Sons completed curb and sidewalk replacement work on Miller Street. Rota Mill completed milling and Doug Walker and crew paved the road except for a wide shoulder area near Bridge Street. Michelle Brummer of Gannett Fleming received a few comments on the HSPS Regional Comprehensive Plan. She states that "public hearing are the next step" and "adoption by resolution may occur at any time after the public hearing, since the 45-day review period has expired" Both he and Doug Walker are meeting a structural engineer on Thursday at the pedestrian bridge to discuss removal options and associated costs. He participated in an on-line meeting with PennDOT and their engineering consultants regarding redesign options of a full interchange at Bartonville. Construction is estimated to be 8 to 9 years away and cost over \$300 million. He will be incorporating a pre-bid meeting with asbestos inspector into draft Penn Hills bid notice and contract for existing debris removal. The inspector also seeks to examine standing concrete and steel buildings so we can proceed with demolition and debris removal under a separate bid and contract.

Public Works Dept. Report: Daryl Eppley read from Douglas Walker's report. He stated the Road Department has been working on the following: The crew milled and paved Miller Street; Paved Gardner Way and Wizac Avenue; Installed the fencing for turtles at Mervine Road bridge project; Working on roadside mowing maintenance; Keeping up with the maintenance at the parks with debris and tree trimming; The paving contractor is still out working. Estimated completion is Monday due to the weather this week.; We helped with the preparation for the Levee Loop Race, setting up cones, tent and cleared the trail; And always working hard on the "Request for Action" forms as they come in.

Police Report: Captain Raymond gave a brief summary from the report that was sent prior to the meeting. He asked if there were any questions and if the board needed him they are welcomed to contact him.

Solicitor's Report: Mr. Weitzmann did not have anything outside of Executive Session.

Engineer's Report: Matt Evans reported for Reilly Associates. They submitted a review letter for the Monroe County Adaptive Signaling Project. He noted it is an item on the agenda tonight and we can discuss this further then. A proposal was submitted for the Act 537 Expansion along West Main Street Corridor. He gave a full update on the I&I progress for STSA. Regarding MS4, they are working with Donna Alker and Mr. Eppley to perform MS4 duties for an Annual Report submission due September 30, 2022. We are still waiting on some information from St. Luke's and Eagle Valley Self Storage for their Plan Reviews. A review was completed for the Miller Street Curb and Sidewalk Project and issued a recommendation of payment.

Fire Department Report: Pat Bull and Brian McCartney attended the meeting. Mr. Bull gave a brief summary from their report. There was a discussion on the fire alarm system at Shoppes at Stroud complex. The issue is there is one system for the entire complex which makes it difficult for the fire department to know where before they get on scene. Most complexes have a system for each business.

Old Business:

1. **ETK Ventures Minor Subdivision, 1856 W. Main Street – Revised Plan Referred Back To Twp. Planning Commission; Action Deadline: 8/02/2022.** No action needed.
2. **Eagle Valley Self Storage Land Development Plan – Planning Commission Recommendation – Applicant engineer's letter dated June 17, 2022 received extending action deadline to July 19, 2022.** Ms. Shukaitis made a motion to Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Approve Partial Payment #1 of \$77,245.45 To C & D Contractor and Sons, Inc. Towards Miller Street Curb and Sidewalk Replacement Project Per Township Engineer's Recommendation – Budget Line Item #438.600.** Mr. Cramer made a motion to **approve Partial Payment #1 of \$77,245.45 To C & D Contractor and Sons, Inc. Towards Miller Street Curb and Sidewalk Replacement Project Per Township Engineer's Recommendation – Budget Line Item #438.600.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Payment of \$6,500.00 To Rota Mill, Inc. Towards Miller Street Re-Paving Project Per Public Works Superintendent's Recommendation – Budget Line Item #438.600.** Ms. Shukaitis made a motion to **approve Payment of \$6,500.00 To Rota Mill, Inc. Towards Miller Street Re-Paving Project Per Public Works Superintendent's Recommendation – Budget Line Item #438.600.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve \$1,500.00 Contribution To Monroe County Conservation District Towards Pocono Creek Stream Gage – Budget Line Item #460.001.** Mr. Cramer made a motion to **approve \$1,500.00 Contribution To Monroe County Conservation District Towards Pocono Creek Stream Gage – Budget Line Item #460.001.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Purchase of 130 Replacement Trees For ForEvergreen Riparian Buffer At Estimated Cost of \$10,500.00 - Budget Line Item #454.760.** Ms. Shukaitis made a motion to **approve Purchase of 130 Replacement Trees For ForEvergreen Riparian Buffer At Estimated Cost of \$10,500.00 - Budget Line Item #454.760.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Proposal By Strauser Nature's Helpers In The Amount of \$12,193.00 For Mowing, Spraying, Planting 130 Trees Provided By Township, Planting Replacement Shrubs & Perennials, Installing Drainage Stone & Pipe, and Removing Dead Trees & Shrubs At ForEvergreen Nature Preserve - Budget Line Item #454.790.** Mr. Cramer made a motion to **approve Proposal By Strauser Nature's Helpers In The Amount of \$12,193.00 For Mowing, Spraying, Planting 130 Trees Provided By Township, Planting Replacement Shrubs & Perennials, Installing Drainage Stone & Pipe, and Removing Dead Trees & Shrubs At ForEvergreen Nature Preserve - Budget Line Item #454.790.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

6. **Approve Installation of 17 Park Wayfinding Signs Provided By Stroud Region Open Space & Recreation Commission Including Cost of Mounting Materials and Labor Borne By Township - Budget Line Item #454.740.** Ms. Shukaitis made a motion to approve Installation of 17 Park Wayfinding Signs Provided By Stroud Region Open Space & Recreation Commission Including Cost of Mounting Materials and Labor Borne By Township - Budget Line Item #454.740. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
7. **Approve September 11 National Memorial Trail Signage Plan Required By PennDOT For Signage To Be Installed Along Cherry Valley and Bangor Mountain Roads.** Mr. Cramer made a motion to approve September 11 National Memorial Trail Signage Plan Required By PennDOT For Signage To Be Installed Along Cherry Valley and Bangor Mountain Roads. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
8. **Planning Commission Recommendations: 1) Planning Consultant To Assist Planning Commission With Rezoning of West Main Street Area To Be Sewered, and 2) Township Work With Sewage Planning Consultant To Evaluate Sewage Expansion To Wigwam Lake Estates.** Ms. Shukaitis made a motion to request an RFP for the Planning Consultant for the rezone of the West Main Street area. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to recommend Reilly Associates to evaluate the expansion to Wigwam Lake Estates. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
9. **Discuss Reilly Associates' West Main Street Sewage Facilities Planning Proposal In The Amount Of \$31,300.00 and Take Action If In Order.** Mr. Cramer made a motion to authorize Township Manager send a letter to Stroud Township Sewer Authority referring Reilly's \$31,300.00 proposal for West Main Street. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
10. **Approve Use of Township Traffic Cones By Bethel Life Center At Grace Covenant Church For Community Event On Saturday, July 23 From 9 AM to 2 PM.** Ms. Shukaitis made a motion to approve Use of Township Traffic Cones By Bethel Life Center At Grace Covenant Church For Community Event On Saturday, July 23 From 9 AM to 2 PM. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
11. **Approve Use of Meeting Room By Pocono Chamber of Commerce On First Friday of Every Month At 8 AM Beginning In August.** Mr. Cramer made a motion to approve Use of Meeting Room By Pocono Chamber of Commerce On First Friday of Every Month At 8 AM Beginning In August. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
12. **Discuss Green Light-Go Bidding Recommendation By Reilly Associates and Take Action If In Order.** Mr. Cramer made a motion to approve going out to bid on the recommendation of Reilly Associates, no video and adding a third system subject to agreement of all other municipalities involved. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
13. **Discuss Dangerous Structure Declared By Building Code Official/Zoning Officer At 495 Mill Creek Road and Take Action If In Order.** No action required.
14. **Approve Signing Change Order #1 For Mervine Road Bridge Replacement Project Pertaining To Additional \$1,200.00 For Taller Bog Turtle Fencing and Project Completion Extension Until October 17, 2022.** Ms. Shukaitis made a motion to approve Signing Change Order #1 For Mervine Road Bridge Replacement Project Pertaining To Additional \$1,200.00 For Taller Bog Turtle Fencing and Project Completion Extension Until October 17, 2022. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Shukaitis made a motion to go into executive session at 8:06 P.M. to discuss litigation, real property, personnel and security matters. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to return to regular session at 8:26 P.M. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Ms. Shukaitis made a motion to accept Nathan Bayer's letter of resignation and note his last day to be 7/1/2022. And to pay him for any unused time. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion to authorize Township Manager to write a offer of employment letter to Evan Bartholomew as a

full time employee starting 6/27 or following Monday. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Ms. Shukaitis made a motion to **adjourn the meeting at 8:28 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary