TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
June 2, 2026, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Steve Fylstra; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Ms. Shukaitis began the meeting with the Pledge of Allegiance.

Public Comments: (Non-Agenda Items) Tara Mezzanotte attended the meeting, she is the liaison to PennDOT for Lower and Upper Mt Bethel, Portland and some New Jersey municipalities as it relates to Rt 611/ Delaware Water Gap matters. She said tonight's update is mainly about collaboration and coordination paying off. She will be emailing the Board information regarding a meeting to be scheduled in July for all involved officials for their input.

Approve Regular Meeting Minutes: May 18, 2026. Mr. Cramer made a motion to **approve Regular Meeting Minutes from May 18, 2026.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Special Meeting Minutes: May 18, 2026 (Joint Planning Commission Meeting). Ms. Lyons made a motion to **approve Special Meeting Minutes from May 18, 2026 (Joint Planning Commission Meeting).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Workshop Meeting Minutes: May 27, 2026. Mr. Cramer made a motion to **approve Workshop Meeting Minutes from May 27, 2026.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: $29,494.52. Ms. Lyons made a motion to **approve Payment of Bills from the General Fund in the amount of $29,494.52.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: $10,318.83. Mr. Cramer made a motion to **approve Payment of Bills from the Golf Course Fund in the amount of $10,318.83.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Old Business:

1. **Hayward Business Park Land Development Plan – SALDO #2025-07, 1887 Paradise Trail – Planning Commission Recommendation – Action Deadline: June 16, 2026.** Ms. Lyons made a motion to **table at the applicant's request until June 16, 2026.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

<u>New Business</u>:

1. **Approve Purchase of John Deere 3039R Compact Utility Tractor And 320R Loader Costars Contract #162515 From Hilltop Sales & Service In The Amount of $38,244.64 – Budget Line Item #454.740.** Mr. Cramer made a motion to **<u>approve Purchase of John Deere 3039R Compact Utility Tractor And 320R Loader Costars Contract #162515 From Hilltop Sales & Service In The Amount of $38,244.64 – Budget Line Item #454.740</u>.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

2. **Approve Wallace Street Road Closure Between Leroy Avenue and Christopher Street Requested By Sean McCracken For Block Party On Saturday, July 11 From 12 PM To 10 PM; Notify Emergency Responders.** Ms. Lyons made a motion to **<u>approve Wallace Street Road Closure Between Leroy Avenue and Christopher Street Requested By Sean McCracken For Block Party On Saturday, July 11 From 12 PM To 10 PM; Notify Emergency Responders</u>.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

3. **Approve Second Allocation of 2026 To Suburban Emergency Medical Services In The Amount of $15,000 – Budget Line Item #412.540. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.** Bryan Dunlap, Suburban EMS attended the meeting to update the Board. Mr. Cramer made a motion to **<u>approve Second Allocation of 2026 To Suburban Emergency Medical Services In The Amount of $15,000 – Budget Line Item #412.540</u>.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

4. **Approve Partial Payment #2 In The Amount Of $16,120.32 To Alpha Space Control LLC. For 2026 Line Striping Project – Budget Line Item #438.454.** Ms. Lyons made a motion to **<u>approve Partial Payment #2 In The Amount Of $16,120.32 To Alpha Space Control LLC. For 2026 Line Striping Project – Budget Line Item #438.454</u>.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

5. **Approve Payment of $25,500.00 To Casella Waste Systems Inc Under Spring Cleanup Contract - Budget Line Item #427.365.** Mr. Cramer made a motion to **<u>approve Payment of $25,500.00 To Casella Waste Systems Inc Under Spring Cleanup Contract - Budget Line Item #427.365</u>.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

6. **Adopt Resolution 2026-37 To Update Stroud Township's Act 537 Sewage Facilities Plan And Submit To The Department Of Environmental Protection For Review And Approval.** Lorenzo Marcolin from Rielly Associates, Pittston Office attended the meeting. Ms. Lyons had a few questions regarding some confusion with Penn Estates residents and their new website. She was hoping

the new company can schedule a meeting with residents to answer these questions. Mr. Marcolin said he will talk to his “higher ups” and the new water company to try and schedule a meeting. Mr. Cramer stated this resolution is basically for a name change/ownership change. Mr. Marcolin agreed. Ms. Lyons made a motion to **adopt Resolution 2026-37 To Update Stroud Township's Act 537 Sewage Facilities Plan And Submit To The Department Of Environmental Protection For Review And Approval.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

7. **Acknowledge Application To PA State Veterans' Commission For Real Estate Tax Exemption By Luke Sawyer, 1408 Chipperfield Dr.** Acknowledged.

8. **Acknowledge Application To PA State Veterans' Commission For Real Estate Tax Exemption By Boris Lewyckyj, 5245 Glenbrook Rd.** Acknowledged.

Executive Session: Mr. Cramer made a motion to **go into executive session at 7:27 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Lyons made a motion to **return to regular session at 8:01 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to **upgrade our current security system with Genetec for a 5 year plan not to exceed $4,000.00**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **terminate Brandon Burchartz's employment as of today due to past incidences and failed drug test.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Ms. Lyons made a motion to **adjourn the meeting at 8:02 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary