

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, June 15, 2021, 7:30 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:30 P.M. and was conducted for a live and virtual on-line meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; Township Engineer, Donna Alker; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance. (On June 11, a public notice was posted on Township website and Facebook page inviting remote public participation by email, phone and/or Zoom.us.)

Public Comments: (Non-Agenda Items) There were no public comments.

Approve Regular Meeting Minutes: May 17, 2021. Mr. Cramer made a motion to **approve Regular Meeting Minutes: May 17, 2021.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Regular Meeting Minutes: June 1, 2021. Ms. Shukaitis made a motion to **approve Regular Meeting Minutes: June 1, 2021.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$74,943.52. Mr. Cramer made a motion to **approve Payment of Bills: General Fund: \$74,943.52.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$3,806.45. Ms. Shukaitis made a motion to **approve Payment of Bills: Golf Course Fund: \$3,806.45.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of May, 2021. Mr. Eppley read the report aloud. Ms. Shukaitis made a motion to **accept the Treasurer's Report: Month of May, 2021.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported, regarding the Mervine Road bridge project the last document needed is a utility clearance form. Data is pending on the traffic count from Monroe County Planning Commission for Powerhouse Lane speed hump analysis. The net cost for 2021 Spring Cleanup is \$17,333.75. The police contract negotiations continue. All wood-framed buildings have been demolished at Penn Hills by our Road Crew. He will be meeting on Thursday with the new owner to discuss their planned activities on the property. Our application agreement with DEP for section 902 Municipal Recycling Program award for \$350,000 was submitted for signatures. The American Rescue Plan application was submitted to PA Department of Community and Economic Development. The Lessig Lane bridge repair project is now complete. The HSPS Plan Update committee meets on June 30 to discuss a draft plan. Park patrol reported lots of local activity at our parks.

Public Works Dept. Report: Mr. Eppley ready Douglas Walker's report. The Road Crew has been working on the following: The main focus was on the Penn Hills property, demolition and scrapping; We paved cart paths #1 and #13 at the golf course; We are very busy at Gaunt Road; Patched a few areas at Gaunt Road that needed attention; And as always we are working hard on the "Request for Action" forms as they come in.

Police Report: Officer Raymond represented the Police Department who gave a summary of the activity for the month. There was also a discussion on the Route 191 property where individuals are trespassing and setting up camp. Officer Raymond said the department did get in contact with the property owners and informed them this was happening. However, the trespassers have not been caught.

Solicitor's Report: Nothing to report outside of Executive Session.

Engineer's Report: Mrs. Alker reported she will be meeting with someone from DEP regarding MS4 next week. There will be an inspection and a review of our documents. She is continuing to work with the Planning Commission and Bill Cramer on Zoning Ordinance Amendments, and the next meeting is scheduled for June 21 at 7:00 PM. All the documents have been collected for The Brushy Mountain Road and Route 447 drainage Project and the packet is ready to go to Mario Scavello's office for grant consideration. We are trying to get the NPDES for St. Luke's Route 611 road improvements and the notice of termination completed. The Conservation District did send some comments that need to be changed on the plans. There is a NOT form that needs to be signed by the Township. She is continuing to attend the Technical Committee meetings regarding Act 167.

Fire Department Report: There was no one from the Fire Department at the meeting.

Old Business: Fremount Minor Subdivision Plan – Planning Commission Recommendation – Action Deadline: 7/27/2021. Mr. Cramer made a motion to **table the Fremount Minor Subdivision Plan – Planning Commission Recommendation – Action Deadline: 7/27/2021.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Approve Revised Parking Reduction Plan And Request By Freeland & Kauffman, Inc. On Behalf Of Lowe’s For Seasonal Outdoor Sales/Storage/Product Display Subject To Receipt Of Executed Indemnification Clause.** Todd Simmons, Mrs Alker and the Board discussed this matter. Mr. Cramer made a motion to **approve Revised Parking Reduction Plan signed by John p. Fasciano and Receipt Of Executed Indemnification Clause.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Discuss Transferring Funds From General Account To Capital Reserve Fund.** Mr. Cramer made a motion to **transfer \$1,000,000.00 From General Account To Capital Reserve Fund.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
3. **Approve First & Final Payment In The Amount Of \$9,285.00 To Professional Construction Contractors, Inc. For Lessig Lane Bridge Repair As Recommended By RKR Hess Subject To Receipt Of Executed Contractor’s Certificate And Release.** Ms. Shukaitis made a motion to **approve First & Final Payment In The Amount Of \$9,285.00 To Professional Construction Contractors, Inc. For Lessig Lane Bridge Repair As Recommended By RKR Hess Subject To Receipt Of Executed Contractor’s Certificate And Release.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
4. **Approve RKR Hess Proposal For Estimated Costs Of \$6,000.00 Plus Reimbursables For Engineering Services Towards Lessig Lane Bridge Replacement Grant Application - Budget Line Item #438.453.** Mr. Cramer made a motion to **approve RKR Hess Proposal For Estimated Costs Of \$6,000.00 Plus Reimbursables For Engineering Services Towards Lessig Lane Bridge Replacement Grant Application - Budget Line Item #438.453.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Submittal For Grant Funding Through Sen. Scavello For Route 447/Brushy Mtn. Road Intersection & Drainage Improvements.** Mrs. Alker gave an update on the improvements and said getting the funding was the crucial next step. Ms. Shukaitis made a motion to **approve Submittal For Grant Funding Through Sen. Scavello For Route 447/Brushy Mtn. Road Intersection & Drainage Improvements.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
6. **Ratify Submittal Of Application To PA Department of Community And Economic Development For American Rescue Plan Funding.** Mr. Cramer made a motion to **ratify Submittal Of Application To PA Department of Community And Economic Development For American Rescue Plan Funding.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Preparing And Advertising For Request For Proposals For Penn Hills Demolition Debris Hauling & Disposal At County-Approved Landfills.** Ms. Shukaitis made a motion to **approve Preparing And Advertising For Request For Proposals For Penn Hills Demolition Debris Hauling & Disposal At County-Approved Landfills.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
8. **Approve Payment Of Mette, Evans & Woodside Invoice In The Amount Of \$2,051.52 For Legal Services Pertaining To Rate Reduction Of General Obligation Bond, Series 2011 (Open Space Debt) – Payable From Open Space Earned Income Tax Fund.** Mr. Cramer made a motion to **approve Payment Of Mette, Evans & Woodside Invoice In The Amount Of \$2,051.52 For Legal Services Pertaining To Rate Reduction Of General Obligation Bond, Series 2011 (Open Space Debt) – Payable From Open Space Earned Income Tax Fund.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
9. **Approve Offering For Sale 2008 GMC 5500 Truck As-Is With Plow & Spreader For \$45,000.00 To Municipalities Before Listing For Sale On Municibid.** Ms. Shukaitis made a motion to **approve Offering For Sale 2008 GMC 5500 Truck As-Is With Plow & Spreader For \$45,000.00 To Municipalities Before Listing For Sale On Municibid.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
10. **Ratify Submittal Of Electronically Signed DEP 902 Grant Agreement.** Mr. Cramer made a motion to **ratify Submittal Of Electronically Signed DEP 902 Grant Agreement.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
11. **Approve Signing & Recording: 1) Instrument For The Declaration Of Restrictions And Covenants, And 2) Notice Of Termination Pertaining To NPDES Permit Related To Route 611 Improvements And St. Luke’s**

Monroe Campus Project. Ms. Shukaitis made a motion to approve Signing & Recording: 1) Instrument For The Declaration Of Restrictions And Covenants, And 2) Notice Of Termination Pertaining To NPDES Permit Related To Route 611 Improvements And St. Luke's Monroe Campus Project pending engineer approval. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

12. **Approve Terminating Township Emergency Declaration And Amendments Thereto Effective Immediately In Accordance With State Legislature's Adoption Of Joint Resolution HR 106 Ending Governor's Declaration.** Mr. Cramer made a motion to approve Terminating Township Emergency Declaration And Amendments Thereto Effective Immediately In Accordance With State Legislature's Adoption Of Joint Resolution HR 106 Ending Governor's Declaration. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
13. **Approve \$1,000 Contribution To The Kettle Creek Environmental Fund For Educational Programs – Budget Line Item #460.008.** Ms. Shukaitis made a motion to approve \$1,000 Contribution To The Kettle Creek Environmental Fund For Educational Programs – Budget Line Item #460.008. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
14. **Open Seal Coat Bids.** Mr. Weitzmann opened and read the bids aloud. There were two bids, Asphalt Maintenance Solutions, LLC total bid \$25,277.01 and Pocono SprayPatching, Inc. total bid \$20,971.77. Mr. Cramer moved to table the bids for review by the Township Manager and Solicitor and will award at the next meeting on 7/6/2021. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Shukaitis made a motion to go into executive session at 8:17 P.M. to discuss litigation, real property, personnel and security matters. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to return to regular session at 8:35 P.M. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to hire Nelson Estepan starting date of 7/6/2021 at an hourly rate of \$17.00/hour to start and benefits after a 30 day probation period and pending a background check and drug and alcohol screenings. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Ms. Shukaitis made a motion to adjourn the meeting at 8:37 P.M. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary