

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
May 21, 2024, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:04 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Daryl A. Eppley; Lori Foglio, RLA from Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

Public Comments: (Non-Agenda Items) There were none.

Approve Public Hearing Minutes: May 7, 2024 (Ordinance No. 2-2024, Parking Ordinance Amendment). Mr. Cramer made a motion to **approve Public Hearing Minutes: May 7, 2024 (Ordinance No. 2-2024, Parking Ordinance Amendment)**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Regular Meeting Minutes: May 7, 2024. Ms. Lyons made a motion to **approve Regular Meeting Minutes: May 7, 2024**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$55,156.91. Mr. Cramer made a motion to **approve Payment of Bills: General Fund: \$55,156.91**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$4,570.62. Ms. Lyons made a motion to **approve Payment of Bills: Golf Course Fund: \$4,570.62**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Loan: Wayne Bank – G.O. Bond 2011A: \$608,184.80 (EIT Open Space Fund). Mr. Cramer made a motion to **approve Payment of Loan: Wayne Bank – G.O. Bond 2011A: \$608,184.80 (EIT Open Space Fund)**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of April, 2024. Ms. Lyons made a motion to **approve the Treasurer's Report for the Month of April, 2024**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported Rylind Construction is progressing to close-out the Mervine Road bridge replacement project. They will be requesting final payment and I will submit for grant reimbursement. Telco, Inc. is waiting for modems from PennDOT which has extended the grant contract until December 31, 2024 on the Green Light-Go, signal coordination project on Route 611. An adjourning property owner to Lessig Lane bridge granted access permission to American Engineers Group for completion of survey work and obtaining stream cross sections. The two property owners adjoining Croasdale Road bridge have been contacted about entry to their properties by American engineers Group for preliminary engineering work. The United Way has coordinated a meeting to discuss homeless encampments in Monroe County May 30th at 11 AM in the 2nd floor Community Conference Room, Monroe County Administration Building. 2024 Pavement Marking bid package has been prepared and advertised. I spoke to contractor representatives about the Penn Hills demolition unit costs for the disposal of concrete to landfill and spreading of crushed concrete on site as permitted by DEP. Scraping of steel was also discussed and I will prepare draft bid documents for review. Park patrol will start collecting non-resident user fees starting this weekend and security will start. The golf course has been doing better as weather has improved.

Public Works Dept. Report: Mr. Eppley read from Josh Cramer's report. Spring Clean-up went very well, the crew, Janice and Sharon did an excellent job. Spring Leaf Pick-up also went well. We have been dealing with a lot of water complaints, fixing blacktop curbing, cleaning brush from the parks, patching rear parking lot at the township building and Gaunt Road. Also, working on cutting shoulders on Sky Pine Way and Hickory Valley Road. Installation of new tracks for the 308 excavator and new hydraulic pump for the Mobark grinder. Working on MS4 projects. Craig Coslar, mechanic worked with the ODB representative and SEI mechanic on the new leaf pickers to fix issues. And working on Request for Action forms.

Police Report: Lieutenant Sampere attended the meeting representing the Police Department. Asked if the board had any questions, they did not.

Solicitor's Report: Mr. Weitzmann did not have anything to report outside of executive session.

Engineer's Report: Ms. Foglio summarized Reilly Associates monthly report.

Fire Department Report: Brian McCartney summarized the Fire Department's report.

Old Business:

- 1. Chick-fil-A Land Development Plan – 115 Plaza 611 Lane - SALDO #2023-08; Planning Commission Recommendation; Action Deadline: May 21, 2024.** Matt Landro, Bohler Engineering PA, LLC. and Gideon Lee, representing Chick-fil-A attended the meeting to discuss the plan with the board and Ms. Foglio. Mr. Cramer made a motion to **approve the Chick-fil-A Land Development Plan – 115 Plaza 611 Lane - SALDO #2023-08 conditioned upon adequately addressing any outstanding engineer’s comments in Reilly Associates’ review letter dated May 17, 2024 and review of plan language and approvals from adjacent property owners and Condominium Association members satisfactory to township solicitor.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
- 2. Award Paving Bid.** Mr. Eppley said the bid documents from Asphalt Maintenance Solutions have been reviewed and seem to be in order to award the bid, however he would recommend the award be conditioned upon project approval of PennDOT Municipal Services representative who said we should be getting a project approval form so we can use liquid fuels towards the project. Mr. Cramer made a motion to **award 2024 Paving Bid to Asphalt Maintenance Solutions in the amount of \$656,536.09 as recommended by Township Manager.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

New Business:

- 1. Approve Partial Release No. 1 of Local Share Account Grant Funds, Contract #: C000083209, In The Amount of \$293,770.00 To Forte, Inc. For The Stroudsmoor Country Inn Sewer Extension Project.** Ms. Lyons made a motion to **approve Partial Release No. 1 of Local Share Account Grant Funds, Contract #: C000083209, In The Amount of \$293,770.00 To Forte, Inc. For The Stroudsmoor Country Inn Sewer Extension Project.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
- 2. Approve Signing Reimbursement Payment Request No. 2 For Local Share Account Grant Funds, Contract #: C000083209, In The Amount of \$136,229.00 As Certified By Reilly Associates, Engineer For Forte, Inc., For Sewer Extension Project For Stroudsmoor Country Inn.** Mr. Cramer made a motion to **approve Signing Reimbursement Payment Request No. 2 For Local Share Account Grant Funds, Contract #: C000083209, In The Amount of \$136,229.00 As Certified By Reilly Associates, Engineer For Forte, Inc., For Sewer Extension Project For Stroudsmoor Country Inn.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
- 3. Approve Payment of \$24,320.00 To That’s Gotta Go, LLC Under Spring Cleanup Contract - Budget Line Item #427.365.** Ms. Lyons made a motion to **approve Payment of \$24,320.00 To That’s Gotta Go, LLC Under Spring Cleanup Contract - Budget Line Item #427.365.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
- 4. Approve Funding Request By Stroud Region Open Space & Recreation Commission In The Amount of \$51,233.25 For 75% of Total Budgeted \$68,311.00 For Park Stewardship - Payable From E.I.T. Open Space Fund.** Mr. Cramer made a motion to **approve Funding Request By Stroud Region Open Space & Recreation Commission In The Amount of \$51,233.25 For 75% of Total Budgeted \$68,311.00 For Park Stewardship - Payable From E.I.T. Open Space Fund.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
- 5. Adopt Resolution No. 2024–39 Recognizing May As Amyotrophic Lateral Sclerosis Awareness Month In 2024.** Ms. Lyons made a motion to **adopt Resolution No. 2024–39 Recognizing May As Amyotrophic Lateral Sclerosis Awareness Month In 2024.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
- 6. Approve Partial Payment #3 In The Amount of \$202,240.26 To Telco, Inc. Towards The Green Light-Go Adaptive Signal Control Project As Recommended By T & M Associates – Budget Line Item #433.741.** Mr. Cramer made a motion to **approve Partial Payment #3 In The Amount of \$202,240.26 To Telco, Inc. Towards The Green Light-Go Adaptive Signal Control Project As Recommended By T & M Associates – Budget Line Item #433.741.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
- 7. Approve Payment of \$54,331.00 To Fred Beans Ford For Purchase of 2024 F-250 Crew Cab Pickup Truck Under CoStars Contract #025-E22-506 – Budget Line Item #430.741.** Ms. Lyons made a motion to **approve Payment of \$54,331.00 To Fred Beans Ford For Purchase of 2024 F-250 Crew Cab Pickup Truck Under CoStars Contract #025-E22-506 – Budget Line Item #430.741.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

8. **Approve Purchase of New Kubota ZD 1211L-3-72 Zero Turn Mower From Marshall Machinery, Inc. Under State Contract For A Price of \$17,854.85 – Budget Line Item #454.780.** Mr. Cramer made a motion to approve Purchase of New Kubota ZD 1211L-3-72 Zero Turn Mower From Marshall Machinery, Inc. Under State Contract For A Price of \$17,854.85 – Budget Line Item #454.780. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
9. **Approve Purchase of 2024 Komatsu WA270-8 Wheel Loader For A Price of \$257,430.00 From Komatsu America Corp. Under Sourcewell Contract and DEP Section 902-2022 Grant Award - Budget Line Item #426.740.** Ms. Lyons made a motion to approve Purchase of 2024 Komatsu WA270-8 Wheel Loader For A Price of \$257,430.00 From Komatsu America Corp. Under Sourcewell Contract and DEP Section 902-2022 Grant Award - Budget Line Item #426.740. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
10. **Approve Sale of 20-Foot Lengths of Corrugated Pipe (8", 10", 12", 15") At Gaunt Road on Municibid.** Mr. Cramer made a motion to approve Sale of 20-Foot Lengths of Corrugated Pipe (8", 10", 12", 15") At Gaunt Road on Municibid. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
11. **Ratify Advertising For Pavement Marking Bids For Opening On June 4.** Ms. Lyons made a motion to ratify Advertising For Pavement Marking Bids For Opening On June 4. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
12. **Discuss Purchase of Native Red Maples From Todd Price Nursery.** The board discussed the possibility of purchasing trees but needed more information on quantity and location of trees.

Executive Session: Mr. Cramer made a motion to go into executive session at 7:42 P.M. to discuss litigation, real property, personnel and security matters. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to return to regular session at 8:22 P.M. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to authorize signing agreement of sale for a piece of property located in Stroud Township. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to adopt a resolution regarding a 13 acre involuntary subdivision located in Cherry Valley. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to amend the motion regarding Brandon Burchartz pay during his CDL Class. The motion should read "cover his wages", not reimburse his wages. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer made a motion to adjourn the meeting at 8:25 P.M. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary