

**TOWNSHIP OF STROUD**  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES**

**REGULAR MEETING, May 17, 2021, 7:00 P.M.**

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted remotely by internet utilizing Zoom.us. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance. (On May 14, a public notice was posted on Township website and Facebook page inviting remote public participation by email, phone and/or Zoom.us.)

**Public Comments: (Non-Agenda Items).** There were no Public Comments

**Approve Regular Meeting Minutes: April 27, 2021.** Mr. Cramer made a motion to **approve Regular Meeting Minutes: April 27, 2021.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Bills: General Fund: \$30,902.17.** Ms. Shukaitis made a motion to **approve Payment of Bills: General Fund: \$30,902.17.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

**Approve Payment of Bills: Golf Course Fund: \$4,269.86.** Mr. Cramer made a motion to **approve Payment of Bills: Golf Course Fund: \$4,269.86.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Loan: Wayne Bank – G.O. Bond 2011A: \$39,566.00 (EIT Open Space Fund).** Ms. Shukaitis made a motion to **approve Payment of Loan: Wayne Bank – G.O. Bond 2011A: \$39,566.00 (EIT Open Space Fund).** Mr. Cramer seconded. All voted aye, motion carried 3-0.

**Approve Payment of Loan: BB&T Bank – G.O. Note 2016: \$598,974.41 (EIT Open Space Fund) FINAL PAYMENT.** Mr. Cramer made a motion to **approve Payment of Loan: BB&T Bank – G.O. Note 2016: \$598,974.41 (EIT Open Space Fund) FINAL PAYMENT.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**Treasurer's Report: Month of April, 2021.** Mr. Eppley read the report aloud. Ms. Shukaitis made a motion to **approve the Treasurer's Report: Month of April, 2021.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

**Manager's Report:** Mr. Eppley reported RKR Hess has prepared the bid documents for the Mervine Road Bridge project and close to getting the Blue Ridge Cable utility relocation from PennDOT for approval to proceed. Monroe County Planning Commission has the traffic count in progress for the speed hump analysis on Power House Lane. The Hazard Mitigation plan is ongoing. Fuel and Paving bids have been advertised for a 6/1 let date. We are waiting on the last of the invoices for a final count for Spring Clean-up. Mr. Eppley will schedule a meeting with Mrs. Alker and Reilly Associates to finalize the project package for Route 447 and Brushy Mountain Road Intersection and drainage improvements estimated at \$1,650,000.00 for grant submittal to Senator Scavello's office. Police negotiations are in progress and waiting to hear back within the next week on the latest proposal. He attended PSAT's webinar on the American Rescue Plan and circulated information for the Board's review. The cleanup has begun at Penn Hills and the first dumpster load was filled and hauled away. The fence gates have been chained and locked and warning signs have been ordered. A demolition permit has been obtained for the first structure and we will have to get individual permits for each structure as they are taken down. The grant agreement with DEP for Section 902 Municipal Recycling for \$350,000 is in progress for electronic signature.

**Public Works Dept. Report:** Mr. Eppley read Douglas Walker's report. It stated the Road Crew's main focus this month has been 2021 Spring Clean-Up. This year we saw more cars than in the past. The Miller Street tree is down. We are very busy at Gaunt Road. The garbage around the road and fencing at Penn Hills has been cleaned up. And as always they are working hard on the "Request for Action" forms as they come in.

**Police Report:** Officer Raymond had technical difficulty while trying to join the meeting. No one had any questions for Officer Raymond.

**Solicitor's Report:** Nothing to report.

**Engineer's Report:** Mr. Eppley summarized Mrs. Alker's report, she has been working on the Zoning Ordinance Amendments and should be ready to move forward with them shortly. Regarding Stream Bank Stabilization, she

provided some projects PennDOT might be interested in. It looks like we are close to wrapping up the NPDES permit project with St. Luke's. And she is continuing her ongoing SALDO projects.

**Fire Department Report:** No one there to report.

**Old Business:** None From Prior Meeting Agendas

**New Business:**

1. **Approve First Allocation Of 2021 To Stroud Township Volunteer Fire Dept. In The Amount Of \$30,000.00 - Budget Line Item #411.542.** Mr. Cramer made a motion to **approve First Allocation Of 2021 To Stroud Township Volunteer Fire Dept. In The Amount Of \$30,000.00 - Budget Line Item #411.542.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Appoint Thomas Staskowski To Zoning Hearing Board To Fulfill Patricia Kennedy's Unexpired Term Ending 1-01-2022.** Ms. Shukaitis made a motion to **appoint Thomas Staskowski To Zoning Hearing Board To Fulfill Patricia Kennedy's Unexpired Term Ending 1-01-2022.** Mr. Cramer seconded. All voted aye, motion carried 3-0.
3. **Approve Returning Road Cut Permit Bond In The Amount Of \$2,960.00 To Brodhead Creek Regional Authority For Miller Street Project.** Mr. Cramer made a motion to **approve Returning Road Cut Permit Bond In The Amount Of \$2,960.00 To Brodhead Creek Regional Authority For Miller Street Project.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Scheduling, And Solicitor Advertising For, Intermunicipal Liquor License Hearing On June 15 At 7 PM As Applied For By Rocking Crab, LLC, 344 Stroud Mall Road.** Ms. Shukaitis made a motion to **approve Scheduling, And Solicitor Advertising For, Intermunicipal Liquor License Hearing On June 15 At 7 PM As Applied For By Rocking Crab, LLC, 344 Stroud Mall Road.** Mr. Cramer seconded. All voted aye, motion carried 3-0.
5. **Approve Scheduling, And Solicitor Advertising For, Zoning Ordinance Amendment Hearing On July 6 At 7 PM To Rezone Parcel PIN # 17638104917251 On Applegate Rd. From R-1 To C-2 Owned By Suburban Realty LP.** Mr. Cramer made a motion to **approve Scheduling, And Solicitor Advertising For, Zoning Ordinance Amendment Hearing On July 6 At 7 PM To Rezone Parcel PIN # 17638104917251 On Applegate Rd. From R-1 To C-2 Owned By Suburban Realty LP.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Purchase And Installation Of Mitsubishi Heat Pump (MUZ-D36NA-1) At A Price Of \$6,970.00 From Jeff's HVAC For Glen Brook Clubhouse – Budget Line Item #452.373.** Ms. Shukaitis made a motion to **approve Purchase And Installation Of Mitsubishi Heat Pump (MUZ-D36NA-1) At A Price Of \$6,970.00 From Jeff's HVAC For Glen Brook Clubhouse – Budget Line Item #452.373.** Mr. Cramer seconded. All voted aye, motion carried 3-0.
7. **Approve Payment In The Amount Of \$2,500.00 To Signal Service, Inc. For Battery Back-Up Replacement For Signal At Rte. 611 & Pocono Commons Drive Caused By Accident – To Be Paid From Liquid Fuels Fund Account; Submit Claim For Insurance Reimbursement.** Mr. Cramer made a motion to **approve Payment In The Amount Of \$2,500.00 To Signal Service, Inc. For Battery Back-Up Replacement For Signal At Rte. 611 & Pocono Commons Drive Caused By Accident – To Be Paid From Liquid Fuels Fund Account; Submit Claim For Insurance Reimbursement.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
8. **Approve Payment In The Amount Of \$1,470.00 To R.L. Home Improvements For Wall Repairs, Painting, Window Tinting & Blinds Replacement In Magistrate's Leased Area – Budget Line Item #409.373.** Ms. Shukaitis made a motion to **approve Payment In The Amount Of \$1,470.00 To R.L. Home Improvements For Wall Repairs, Painting, Window Tinting & Blinds Replacement In Magistrate's Leased Area – Budget Line Item #409.373.** Mr. Cramer seconded. All voted aye, motion carried 3-0.
9. **Approve Purchase Of Six Campark Solar Power Trail Cameras At Approx. Cost Of \$170.00 Each (\$1,020+/- Total) For Use At Penn Hills – Budget Line Item #427.720.** Mrs. Wilkins commented that all of the work and items purchased towards the cleanup would be billed back to the property owners. Mr. Cramer made a motion to **approve Purchase Of Six Campark Solar Power Trail Cameras At Approx. Cost Of \$170.00 Each (\$1,020+/- Total) For Use At Penn Hills – Budget Line Item #427.720.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**Executive Session:** Mr. Cramer made **a motion to go into executive session at 7:17 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:07 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Ms. Shukaitis made a motion to **change the start date for the Road Department raises to 1/4/2021 to reflect the start date of the rest of the township employees for the year of 2021.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

There being no further business, Ms. Shukaitis made a motion to **adjourn the meeting at 8:08 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,  
Janice Willey  
Administrative and Recording Secretary