

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, May 15, 2023, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Engineer, Chris McDermott, of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance

Public Comments: (Non-Agenda Items) There were none.

Approve Public Hearing Minutes: April 20, 2023 (Welge Appeal). Ms. Shukaitis made a motion to **Approve Public Hearing Minutes: April 20, 2023 (Welge Appeal)**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Regular Meeting Minutes: May 2, 2023. Mr. Cramer made a motion to **Approve Regular Meeting Minutes: May 2, 2023**. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$56,939.39. Ms. Shukaitis made a motion to **Approve Payment of Bills: General Fund: \$56,939.39**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$10,612.85. Mr. Cramer made a motion to **Approve Payment of Bills: Golf Course Fund: \$10,612.85**. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Loan*: Wayne Bank – G.O. Bond 2011A: \$588,582.25 (EIT Open Space Fund). Ms. Shukaitis made a motion to **Approve Payment of Loan*: Wayne Bank – G.O. Bond 2011A: \$588,582.25 (EIT Open Space Fund)**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of April 2023. Mr. Eppley read the report aloud. Ms. Shukaitis made a motion to **Accept the Treasurer's Report for the Month of April, 2023**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported the timber harvest project will be moving to the second tract south of Glenbrook Road. The remaining concrete buildings at the former Penn Hills Site tested negative for lead paint and requested guidance from our consultant on burying concrete on site so we know if there are any restrictions or limitations for our bid specs. RKR Hess and Collier Engineering are working on plans and specifications for the re-bidding of the Mervine Road bridge replacement project. We're awaiting cost estimate from American Engineers Group for a 2-lane box culvert for the Lessig Lane bridge replacement project. The advertisement for statements of interest from consultants for the Croasdale Road bridge replacement project is on PennDOT's Engineering and Construction Management System. Consultant statements are due by May 24. He was informed today that weekend park patrol met with supervisor of security company hired by Stroud Recreation to review park regulations prior to starting Memorial Day weekend.

Public Works Dept. Report: Mr. Eppley read from Douglas Walker's report, they have been working on the following; Spring Clean-up was at the end of April. Following that we got rid of all the tires, batteries, metal and oil; We put a scratch coat of blacktop on Schubert Road and paved the alley behind property we own on Chipperfield Drive; We prepped by the Knights of Columbus for paving; We took down the old cottage at the Ham House property; Also took down the little cottage on Rt 191; Started roadside and park mowing; Always working hard on the "Request for Action" forms as they come in.

Police Report: Captain Raymond said he did not have a report but asked if there were any questions, there were none.

Solicitor's Report: Mr. Weitzmann said all municipal liens for the Penn Hills property clean-up have been filed. We have received the tax exoneration from the property the township purchased from the repository sale.

Engineer's Report: Mr. McDermott updated the board on the progress of I&I for STSA and MS4. They are still waiting on some plan review resubmissions. Eagle Valley Self Storage plan was approved conditioned upon their review letter. A sketch plan was received from AutoZone, now awaiting a LDP submission. They are waiting on a drainage plan submission from Monroe County Waste Authority – Military Road Site. St Luke's Phase II construction is ongoing and inspections are being coordinated as needed. Regarding the Stroudsburg High School

Pedestrian Bridge, a survey was completed and they are monitoring movement. Footing inspections need to be scheduled. Still working on conceptual layouts for the Chipperfield/5th Street/Mill Creek Intersection. Reilly Associates has prepared preliminary mapping to be discussed with the township for West Main Street Sewage Planning Expansion.

Fire Department Report: Brian McCartney was at the meeting and gave a brief summary from the Fire Department's report.

Old Business: None From Prior Meeting Agendas

New Business:

1. **Approve First Allocation of 2023 In The Amount of \$30,000.00 To Stroud Township Volunteer Fire Dept. - Budget Line Item #411.542.** Mr. Cramer made a motion to **Approve First Allocation of 2023 In The Amount of \$30,000.00 To Stroud Township Volunteer Fire Dept. - Budget Line Item #411.542.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Signing and Entering Into Timber Sale Contract With Wagner Logging For Block 2, Glenbrook Road South Side Parcel, As Recommended By J.R. Timber Company.** Ms. Shukaitis made a motion to **Approve Signing and Entering Into Timber Sale Contract With Wagner Logging For Block 2, Glenbrook Road South Side Parcel, As Recommended By J.R. Timber Company.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Payment of \$34,000.00, As Bid, To G&S Containers For Spring Cleanup Containers - Budget Line Item #427.365.** Mr. Cramer made a motion to **Approve Payment of \$34,000.00, As Bid, To G&S Containers For Spring Cleanup Containers - Budget Line Item #427.365.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Real Estate Tax Exemption As Recommended For Approval By PA State Veterans' Commission For Lonnie Lisser, 904 Horizon Drive; Kenneth Mercer, 804 Brushy Mountain Road; and Donovan Collins, 8213 Pine Grove Drive.** Ms. Shukaitis made a motion to **Approve Real Estate Tax Exemption As Recommended For Approval By PA State Veterans' Commission For Lonnie Lisser, 904 Horizon Drive; Kenneth Mercer, 804 Brushy Mountain Road; and Donovan Collins, 8213 Pine Grove Drive.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Payment of \$692.08* To East Stroudsburg Borough For Township Portion of Joint Landfill Monitoring For First Quarter, 2023 - Budget Line Item #427.450.** Mr. Cramer made a motion to **Approve Payment of \$692.08* To East Stroudsburg Borough For Township Portion of Joint Landfill Monitoring For First Quarter, 2023 - Budget Line Item #427.450.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Payment #3* In The Amount of \$300,626.64 To RLE Enterprises Towards Penn Hills Debris Removal Based on Contract Terms and Site Inspection By Public Works Superintendent – Payable From American Rescue Plan Fund.** Ms. Shukaitis made a motion to **Approve Payment #3* In The Amount of \$300,626.64 To RLE Enterprises Towards Penn Hills Debris Removal Based on Contract Terms and Site Inspection By Public Works Superintendent – Payable From American Rescue Plan Fund.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Payment of \$1,974.54 To Integraone For Meraki Wi-Fi Access Points Licenses & Support For 3 Years - Budget Line Item #409.740.** Mr. Cramer made a motion to **Approve Payment of \$1,974.54 To Integraone For Meraki Wi-Fi Access Points Licenses & Support For 3 Years - Budget Line Item #409.740.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
8. **Approve Transfer of \$22,170.85 From Glen Brook Golf Course Fund To Township General Fund For April 2023 Golf Course Payroll.** Ms. Shukaitis made a motion to **Approve Transfer of \$22,170.85 From Glen Brook Golf Course Fund To Township General Fund For April 2023 Golf Course Payroll.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
9. **Approve \$1,000.00 Contribution To Penn State Extension's Watershed Sponsorship Program - Budget Line Item #460.009.** Ms. Shukaitis made a motion to **Approve \$1,000.00 Contribution To Penn State Extension's Watershed Sponsorship Program - Budget Line Item #460.009.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
10. **Open Paving Bids.** Mr. Weitzmann opened and read the one bid received from Asphalt Maintenance Solutions, LLC. Total bid amount of \$735,056.82 for the following roads Shelbrook Drive, Bridle Road, Concord

Drive, Broadacres Drive, Whitetail Court, Old Coach Road, Post Lane, Hickory Lane, Hickory Circle, and Shafers Schoolhouse Road. Mr. Cramer made a motion to **Approve bid by AMS in the amount of \$735,056.82 conditioned upon review by Township Solicitor and Township Manager**. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

11. **Adopt Resolution No. 2023-42 Regarding Price Adjustment of Bituminous Materials.** Ms. Shukaitis made a motion to **Adopt Resolution No. 2023-42 Regarding Price Adjustment of Bituminous Materials**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
12. **Conditional Use Application – Luis Toro – Single-Family Dwelling in Secondary Conservation Zone of Appalachian Trail Overlay District – Refer To Township Planning Commission For Review and Recommendation; Set Hearing Date.** Mr. Cramer made a motion to **Refer Conditional Use Application – Luis Toro – Single-Family Dwelling in Secondary Conservation Zone of Appalachian Trail Overlay District To Township Planning Commission For Review and Recommendation; Set Hearing Date for 6/29/2023 @ 3:00 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
13. **Refer Draft Stormwater Management Ordinance To Township Planning Commission For Review and Comment; Set Hearing Date, If In Order.** Ms. Shukaitis made a motion to **Refer Draft Stormwater Management Ordinance To Township Planning Commission For Review and Comment**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Shukaitis made a motion to **go into executive session at 7:37 P.M. to discuss litigation, real property, personnel and security matters**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:19 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Ms. Shukaitis made a motion to **schedule a Special Meeting for RES and Croasdale Bridge Replacement letters of interest on 5/25/2023 at 3:00 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:20 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary

*Revised from Agenda