

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
May 7, 2024, at 7:04 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:04 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

Public Comments: (Non-Agenda Items) There were none.

1. **Discuss Petition Regarding Encampments Along Pocono Creek.** The board discussed the ongoing issue of encampments along a specific stretch of property near the Pocono Creek. Attending the meeting was Stephen Ohocinski, a resident of Fritz Avenue. He, along with his neighbors, submitted a petition stating their concerns regarding this matter. Captain Raymond also attended the meeting and there was a discussion on how things are being handled and what the proper procedures need to be followed. Properties need to be posted with "No Trespassing" or "Private Property" signs before the police could take any action. Ms. Shukaitis added she has been researching and working with other organizations to figure out a more long-term solution for this issue. Mr. Ohocinski thanked the board for their time but wanted to emphasize his concerns for his family and neighbors.

Approve Regular Meeting Minutes: April 16, 2024. Mr. Cramer made a motion to **approve Regular Meeting Minutes: April 16, 2024.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: April 29, 2024 (Daniel & Erin Henry, 100' Well Isolation Distance Exemption). Ms. Lyons made a motion to **approve Public Hearing Minutes: April 29, 2024 (Daniel & Erin Henry, 100' Well Isolation Distance Exemption).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$83,721.85. Mr. Cramer made a motion to **approve Payment of Bills: General Fund: \$83,721.85.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$14,333.77. Ms. Lyons made a motion to **approve Payment of Bills: Golf Course Fund: \$14,333.77.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Old Business:

1. **Chick-fil-A Land Development Plan – 115 Plaza 611 Lane - SALDO #2023-08; Planning Commission Recommendation; Action Deadline: May 21, 2024.** Mr. Cramer made a motion to **table Chick-fil-A Land Development Plan – 115 Plaza 611 Lane - SALDO #2023-08 at applicant's request.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Written Decision and Order For Daniel and Erin Henry's Request For Exemption From Well Isolation Distance At 207 Well House Road.** Ms. Lyons made a motion to **approve Written Decision and Order For Daniel and Erin Henry's Request For Exemption From Well Isolation Distance At 207 Well House Road.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Open Fuel Bids; Take Action If In Order.** Mr. Weitzmann noted there was one bid received, it was from Stiff Oil Company. The total bid for 18,000 +/- highway diesel fuel is \$3.45/gallon total bid of \$62,100.00. Mr. Cramer made a motion to **approve Stiff Oil Company's bid of \$3.45/gallon, total bid amount of \$62,100.00.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
2. **Open Paving Bids; Take Action If In Order.** Mr. Weitzmann noted there was one bid received, it was from AMS, Asphalt Maintenance Solutions and the total paving bid for is \$656,536.09. Mr. Cramer made a motion **table the 2024 Paving Bids for further review by the township manager and solicitor.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
3. **Adopt Resolution No. 2024-35 Regarding Price Adjustment of Bituminous Materials (Paving Contract Escalator Clause).** Mr. Cramer made a motion to **adopt Resolution No. 2024-35 Regarding Price Adjustment of Bituminous Materials (Paving Contract Escalator Clause).** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

4. **Adopt Resolution No. 2024-36 Commending Daniel L. Perez.** Ms. Lyons made a motion to adopt Resolution No. 2024-36 Commending Daniel L. Perez. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Partial Release No. 4 of Local Share Account Grant Funds, Contract #: C000078995, In The Amount of \$228,387.00 To Forte, Inc. For The Stroudsmoor Country Inn Sewer Extension Project Subject To Stroud Township Sewer Authority Receipt of Payment For Outstanding Fees For Additional EDUs and Engineering.** Mr. Cramer made a motion to approve Partial Release No. 4 of Local Share Account Grant Funds, Contract #: C000078995, In The Amount of \$228,387.00 To Forte, Inc. For The Stroudsmoor Country Inn Sewer Extension Project Subject To Stroud Township Sewer Authority Receipt of Payment For Outstanding Fees For Additional EDUs and Engineering. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
6. **Ratify Signing and Entering Into Memorandum of Understanding with Suburban Realty, L.P. Regarding Site Work At 1575 and 1581 N. 9th Street.** Ms. Lyons made a motion to ratify Signing and Entering Into Memorandum of Understanding with Suburban Realty, L.P. Regarding Site Work At 1575 and 1581 N. 9th Street. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Partial Payment #9 In The Amount of \$23,939.08 To American Engineers Group For Engineering Services From March 31 To April 27, 2024 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453.** Mr. Cramer made a motion to approve Partial Payment #9 In The Amount of \$23,939.08 To American Engineers Group For Engineering Services From March 31 To April 27, 2024 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
8. **Adopt Resolution No. 2024-37 Approving Supplemental Appropriation of \$249,673.00 From The Capital Reserve Fund To General Fund Budget Line Item #430.740 For The Purchase of 2025 Kenworth Dump Truck.** Ms. Lyons made a motion to adopt Resolution No. 2024-37 Approving Supplemental Appropriation of \$249,673.00 From The Capital Reserve Fund To General Fund Budget Line Item #430.740 For The Purchase of 2025 Kenworth Dump Truck. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
9. **Approve Purchase of 2025 Kenworth Model T480V Cab & Chassis From Kenworth of PA For A Price of \$155,359.00, Including Extended Warranty and Auto Grease System, Under Co-Stars Contract #117220 and TBEI/Duraclass Dump Body and Equipment Per 2/13/24 Proposal From E.M. Kutz For A Price of \$94,314.00 Under Co-Stars Contract #025-E22-399; Total Upfitted Truck Price: \$249,673.00; To Be Paid From Budget Line Item #430.740.** Mr. Cramer made a motion to approve Purchase of 2025 Kenworth Model T480V Cab & Chassis From Kenworth of PA For A Price of \$155,359.00, Including Extended Warranty and Auto Grease System, Under Co-Stars Contract #117220 and TBEI/Duraclass Dump Body and Equipment Per 2/13/24 Proposal From E.M. Kutz For A Price of \$94,314.00 Under Co-Stars Contract #025-E22-399; Total Upfitted Truck Price: \$249,673.00; To Be Paid From Budget Line Item #430.740. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
10. **Approve Purchase of 2024 F-250 4x4 SD Pickup Truck With Crew Cab and 8' Box Under CoStars Contract #025-E22-506 For A Price of \$53,233.00 From Fred Beans Dealership To Replace Truck #7 – Budget Line Item #430.741.** Ms. Lyons made a motion to approve Purchase of 2024 F-250 4x4 SD Pickup Truck With Crew Cab and 8' Box Under CoStars Contract #025-E22-506 For A Price of \$53,233.00 From Fred Beans Dealership To Replace Truck #7 – Budget Line Item #430.741. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
11. **Adopt Resolution No. 2024-38 Amending 2023 Minimum Municipal Obligation For Stroud Township Non-Uniform Pension Plan and Ratify Payment of \$4,519.00 Into Pension Plan By Morgan Stanley Wealth Management.** Mr. Cramer made a motion to adopt Resolution No. 2024-38 Amending 2023 Minimum Municipal Obligation For Stroud Township Non-Uniform Pension Plan and Ratify Payment of \$4,519.00 Into Pension Plan By Morgan Stanley Wealth Management. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
12. **Approve Returning Road Cut Permit Deposits To BCRA In The Amount of \$5,450.00 Per Public Works Superintendent's Recommendation.** Ms. Lyons made a motion to approve Returning Road Cut Permit Deposits To BCRA In The Amount of \$5,450.00 Per Public Works Superintendent's Recommendation. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
13. **Approve Paving Sections of Longwoods Road and Rockdale Lane By Township Road Crew At Estimated Material Cost of \$12,600.00 – Budget Line Item #438.600.** Mr. Cramer made a motion to approve Paving Sections of Longwoods Road and Rockdale Lane By Township Road Crew At Estimated Material

Cost of \$12,600.00 – Budget Line Item #438.600. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

14. **Approve Advertising For Double Seal Coat Bids On Poplar Valley Road East, Middle Road and Well House Road.** Ms. Lyons made a motion to approve Advertising For Double Seal Coat Bids On Poplar Valley Road East, Middle Road and Well House Road. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
15. **Approve \$1,000 Donation To Kettle Creek Environmental Fund - Budget Line Item #460.008.** Mr. Cramer made a motion to approve \$1,000 Donation To Kettle Creek Environmental Fund - Budget Line Item #460.008. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Shukaitis made a motion to go into executive session at 7:47 P.M. to discuss litigation, real property, personnel and security matters. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to return to regular session at 8:32 P.M. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to approve single healthcare coverage for Supervisor Shukaitis which is allowed by Second Class Township Code section 606(C)1. Ms. Lyons seconded the motion. Ms. Shukaitis abstained from voting, motion carried 2-0. Mr. Cramer made a motion to approve 50% reimbursement of monthly cellphone bill for Township Road Superintendent. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer made a motion to adjourn the meeting at 8:34 P.M. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary