

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

Regular MEETING, April 19, 2022 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Chairwoman & Secretary, Christine A. Wilkins was absent from the meeting. Ms. Shukaitis began the meeting with the Pledge of Allegiance.

Public Comments: (Non-Agenda Items). There were none.

Approve Public Hearing Minutes: April 5, 2022 (Ordinance No. 3-2022). Mr. Cramer made a motion to **approve Public Hearing Minutes: April 5, 2022 (Ordinance No. 3-2022).** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.

Approve Regular Meeting Minutes: April 5, 2022. Mr. Cramer made a motion to **approve Regular Meeting Minutes: April 5, 2022.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.

Approve Payment Of Bills: General Fund: \$90,326.83. Mr. Cramer made a motion to **approve Payment Of Bills: General Fund: \$90,326.83.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.

Approve Payment Of Bills Golf Course Fund: \$4,778.47. Mr. Cramer made a motion to **approve Payment Of Bills Golf Course Fund: \$4,778.47.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.

Treasurer's Report: Month of March, 2022. Mr. Eppley read the report aloud (see attached). Mr. Cramer made a motion to **accept Treasurer's Report: Month of March, 2022.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.

Manager's Report: Mr. Eppley reported a workplan is under review by U.S. Fish and Wildlife Service for pre-construction bog turtle surveys and exclusion fence installation and monitoring on the Mervine Road bridge replacement project. Our paving project has been advertised for bid, due by May 3rd. Our liquid fuels allotment has been received. C & D Contractor and Sons has mobilized on the Miller Street Curb and sidewalk replacement project. The president of the company which owns Penn Estates' water system met with his engineer last week to discuss a draft report on the system's fire protection capacity. He expects a final report by the end of the week and an on-line meeting is expected to occur before he can meet in-person. Sewer Authority and Township auditors have completed on-site work for financial audits 2021. Borings are being performed at our Gaunt Road site in conjunction with the Route 80 project. Friends of Cherry Valley picked up 30 bags of trash on their Adopt-A-Highway section of Route 191 in Cherry Valley this past Saturday. A bid notice is substantially complete for the Penn Hills clean-up of torn-down buildings. A draft contract to be executed by awarded bidder will need to be reviewed and finalized by the solicitor. Glen Brook Golf Course has opened and members continue to come in. A reminder that Statement of Financial Interests need to be filed with the township by May1.

Public Works Dept. Report: Mr. Eppley read from Douglas Walker's report. The Road Department has been working on the following: The Miller Street sidewalks have been removed and driveways prepped; Spring Leaf Pick-Up started last week and will continue until the end of this week; RKR Hess requested help clearing access to wells at Military Road; Cleaned and repaired yards from any damage during plowing; Picnic tables are in and parks are opened for the season; Park signs have been repaired, painted and being put up; Park parking lots have been regraded from any damage from the winter; We have been prepping Gaunt Road for Spring Clean-up next week; Always working hard on the "Request for Action" forms as they come in.

Police Report: Captain Raymond attended the meeting, there was a discussion from the report regarding traffic stops being up from last month and staffing issues. After the discussion he had to leave and said if there were any questions the board could contact him.

Solicitor's Report: Nothing to report in regular session.

Engineers' Reports: Mr. Eppley read from Mrs. Alker's report, he stated there were only a few new items. One being a page on the Township Website is being added by Sharon Grover for MS4 and stormwater activities. She did speak to Senator Scavello regarding funding for the Brushy Mountain Road/Route 447 drainage project. He is committed to getting that funding before he retires. We do need to look at the Stormwater Management Ordinance with Chris McDermott to see if it is ready for adoption.

Fire Department Report: Brian McCartney attended the meeting representing the Fire Department. The Board acknowledged receiving the Fire Department's report. He asked if there were any questions, there were none. There was a discussion on the hydrants in Penn Estates and water source issues.

Old Business:

1. **Buccino Petition For Zoning Map Amendment Changing 1444 & 1450 N. Ninth Street From C-4 To C-2; Draft Ordinance No. 2 – 2022; Hearing Rescheduled To May 10, 2022 At 7 PM.** No action required.
2. **ETK Ventures Minor Subdivision, 1856 W. Main Street – Revised Plan Referred Back To Twp. Planning Commission; Action Deadline: 6/15/2022.** Mr. Cramer made a motion to table as per applicant's request. Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.

New Business:

1. **St. Luke's Hospital Tower Two Land Development Plan – Planning Commission Recommendation; Action Deadline: May 21, 2022.** Mr. Cramer made a motion to table St. Luke's Hospital Tower Two Land Development Plan until 5/3/2022 meeting as per applicant's request. Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.
2. **Approve First and Final Security Release In The Amount of \$250,007.75 For Hayward Laboratories Land Development Plan Improvements Per Township Staff Engineer Recommendation.** Mr. Cramer made a motion to approve First and Final Security Release In The Amount of \$250,007.75 For Hayward Laboratories Land Development Plan Improvements Per Township Staff Engineer Recommendation. Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.
3. **Approve Security Release #1 In The Amount of \$58,896.00 For Cahn Lot 3 Land Development Plan Improvements Per Township Staff Engineer Recommendation.** Mr. Cramer made a motion to approve Security Release #1 In The Amount of \$58,896.00 For Cahn Lot 3 Land Development Plan Improvements Per Township Staff Engineer Recommendation. Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.
4. **Approve Partial Payment #5 In The Amount Of \$8,777.07 To Gannett Fleming For Professional Services Towards Hamilton-Stroud-Pocono-Stroudsburg Regional Comprehensive Plan Update - Budget Line Item #414.317.** Mr. Cramer made a motion to approve Partial Payment #5 In The Amount Of \$8,777.07 To Gannett Fleming For Professional Services Towards Hamilton-Stroud-Pocono-Stroudsburg Regional Comprehensive Plan Update - Budget Line Item #414.317. Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.
5. **Approve Purchase of New Caterpillar PC305 Planer From Cleveland Brothers At A Price Of \$18,709.00 Under CoStars State Contract Less Trade-In of 2008 CAT PC206 Planer (\$2,500) For A Net Price Of \$16,209.00 – Budget Line Item #430.741.** Mr. Cramer made a motion to approve Purchase of New Caterpillar PC305 Planer From Cleveland Brothers At A Price Of \$18,709.00 Under CoStars State Contract Less Trade-In of 2008 CAT PC206 Planer (\$2,500) For A Net Price Of \$16,209.00 – Budget Line Item #430.741. Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.
6. **Approve Payment of \$7,900.00 To Jeff's HVAC For Purchase and Installation Of Two Bradford 80 Gallon Water Heaters Replacing Two Existing Units At Glen Brook Clubhouse – Budget Line Item #452.373.** Mr. Cramer made a motion to approve Payment of \$7,900.00 To Jeff's HVAC For Purchase and Installation Of Two Bradford 80 Gallon Water Heaters Replacing Two Existing Units At Glen Brook Clubhouse – Budget Line Item #452.373. Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.
7. **Discuss Proposal By Campbell, Rappold & Yurasits LLP For Audit Services For Years 2022 To 2026 For Township And Sewer Authority and Take Action If In Order.** Mr. Cramer made a motion to approve Proposal By Campbell, Rappold & Yurasits LLP For Audit Services For Years 2022 To 2026 For Township And Sewer Authority. Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.
8. **Authorize Referring Revised Draft Ordinances No. 3 – 2022 (Rezoning 7 Properties Near Stroud Mall With EP-1 Overlay) and No. 4 – 2022 (Dance Studios in C-1 & Used Merchandise Stores in C-3) To Township And County Planning Commissions; Advertise Upon Scheduling Respective Hearings.** Mr. Cramer made a motion to refer Revised Draft Ordinances No. 3 – 2022 (Rezoning 7 Properties Near Stroud Mall With EP-1 Overlay) and No. 4 – 2022 (Dance Studios in C-1 & Used Merchandise Stores in C-3) To Township And County Planning Commissions. Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.

9. **Open Fuel Bids.** Mr. Weitzmann opened the one bid received and read the bid aloud. Mr. Cramer made a motion to **award 2022 Fuel Bid to Stiff Oil Company for 18,000 gallons of Highway Diesel Fuel at \$5.0375/gallon for a total of \$90,675.00.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.

Executive Session: Mr. Cramer made a motion to **go into executive session at 7:35 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0. Mr. Cramer made a motion to **return to regular session at 8:08 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to **authorize Township Solicitor to intervene in support of Zoning Hearing Board's decision in regards to short term rentals and Ana Gheorghiu located on 810 Church Street.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0. Mr. Cramer made a motion to **approve hiring Paige Coslar at \$15.00/hour for Saturday, April 30th to help with Spring Clean-Up.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0. Mr. Cramer made a motion to **authorize paying Donna Alker's her remaining 385 hours of unused vacation, sick and compensatory time at her current rate and make her official retirement date 7/8/2022.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:10 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary