

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
April 16, 2024, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Daryl A. Eppley; Township Engineer, Todd Holmes, P.E. of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Vice Chairman & Ass't. Treasurer, Edward Cramer was absent. Ms. Shukaitis began the meeting with the pledge of allegiance.

Public Comments: (Non-Agenda Items) There were none.

Approve Regular Meeting Minutes: April 2, 2024. Ms. Lyons made a motion to **approve Regular Meeting Minutes: April 2, 2024.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.

Approve Public Hearing Minutes: April 8, 2024 (Budget Store & Lock, Inc. Conditional Use Application). Ms. Lyons made a motion to **approve Public Hearing Minutes: April 8, 2024 (Budget Store & Lock, Inc. Conditional Use Application).** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.

Approve Payment of Bills: General Fund: \$111,950.98. Ms. Lyons made a motion to **approve Payment of Bills: General Fund: \$111,950.98.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.

Approve Payment of Bills: Golf Course Fund: \$20,729.03. Ms. Lyons made a motion to **approve Payment of Bills: Golf Course Fund: \$20,729.03.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.

Treasurer's Report: Month of March, 2024. Ms. Lyons made a motion to **accept the Treasurer's Report: Month of March, 2024.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.

Manager's Report: Mr. Eppley reported Rylind Construction will be seeding for grass to complete the Mervine Road bridge replacement project. Telco, Inc. is on schedule to complete their work on the Green Light-Go, signal coordination project on Route 611. This Friday I scheduled to discuss access permission from an adjoining property owner to Lessig Lane bridge so American Engineers Group can complete survey work and obtain stream cross section. On the Croasdale Road bridge replacement project, PennDOT's Consultant Agreement Division has approved the legal agreement so American Engineers Group can begin preliminary engineering after Township approval. Matt Evans of Keystone Consulting attended March's Planning Commission meeting and was in the office last week working on planning administrator tasks. I participated in a meeting with DEP's Paul Grella, Chris McDermott and Jerry Sitko regarding renewal of our MS4 permit. Josh Cramer and I also met with Reilly Associates to plan work to be performed by the road crew to achieve MS4 compliance. DEP reimbursement funding on our prior recycling grant has been received. We could proceed with purchasing new equipment under current grant reward. I was able to assist on an emergency response to a sewer blockage Saturday night and Brenda Klein, Stroud Township Sewer Authority Office Manager has updated her list of emergency contacts for Control Center to call. The EAC met last night and recommended having a forest management plan prepared for the lands that were timber harvested last year. The golf course has been off to a slow start compared to recent Aprils due to weather.

Public Works Dept. Report: Mr. Eppley read from Josh Cramer's April report. We have been busy removing dead trees from the parks. Finished road trimming on Beacon Hill Road and Thornley Road. The wooden park signs have been refurbished and installed for the 2024 season. Gates and signage have been installed at Knights park bridge to limit access. Park Parking lots have been regraded for the 2024 season. Started replacing faded street signs throughout the township. Been busy working on Request for Action slips.

Police Report: Captain Raymond attended the meeting and gave a brief summary on their report. He acknowledged the homeless issue and stated they are in the process of removing them from camping on private property.

Solicitor's Report: Mr. Weitzmann reported he prepared a drafted conditional use decision which is on the agenda tonight. And there is a circulated memorandum of understanding that we can discuss in Executive Session regarding Suburban Realty site disturbance.

Engineer's Report: Mr. Holmes updated the board on I&I for STSA, MS4 and ongoing plan reviews.

Fire Department Report: Brian McCartney summarized the Fire Department's report. Thanked the board members who attended their 75th Year banquet. He said it really meant a lot. Ms. Shukaitis said it was so inspiring to see all of the junior members and those who have moved up all together.

Old Business:

1. **Chick-fil-A Land Development Plan – 115 Plaza 611 Lane - SALDO #2023-08; Planning Commission Recommendation; Action Deadline: May 7, 2024.** Ms. Shukaitis made a motion to **table Chick-fil-A Land Development Plan – 115 Plaza 611 Lane - SALDO #2023-08 at engineer's request.** Ms. Lyons seconded the motion. All voted aye, motion carried 2-0.
2. **Budget Store & Lock, Inc. Conditional Use Application – Render Decision.** Ms. Shukaitis made a motion to **approve the order as written by our solicitor for the Budget Store & Lock, Inc. Conditional Use Application.** Ms. Lyons seconded the motion. All voted aye, motion carried 2-0. Ms. Lyons asked for clarification of some lighting on and around the building. Mr. Weitzmann did explain the lighting issue fully and introduced Attorney Eden from Attorney Shock's office, who took the approved signed order.

New Business:

1. **Approve First Allocation of 2024 To Stroud Township Volunteer Fire Dept. In The Amount of \$30,000.00 - Budget Line Item #411.542.** Ms. Lyons made a motion to **approve First Allocation of 2024 To Stroud Township Volunteer Fire Dept. In The Amount of \$30,000.00 - Budget Line Item #411.542.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.
2. **Approve Partial Release No. 3 of Local Share Account Grant Funds, Contract #: C000078995, In The Amount of \$161,559.00 To Forte, Inc. For The Stroudsmoor Country Inn Sewer Extension Project.** Ms. Lyons made a motion to **approve Partial Release No. 3 of Local Share Account Grant Funds, Contract #: C000078995, In The Amount of \$161,559.00 To Forte, Inc. For The Stroudsmoor Country Inn Sewer Extension Project.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.
3. **Approve Signing Reimbursement Payment Request No. 4 For Local Share Account Grant Funds, Contract #: C000078995, In The Amount of \$228,387.00* As Certified By Reilly Associates, Engineer For Forte, Inc., For Sewer Extension Project For Stroudsmoor Country Inn.** Ms. Lyons made a motion to **approve Signing Reimbursement Payment Request No. 4 For Local Share Account Grant Funds, Contract #: C000078995, In The Amount of \$228,387.00* As Certified By Reilly Associates, Engineer For Forte, Inc., For Sewer Extension Project For Stroudsmoor Country Inn.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.
4. **Approve Signing Reimbursement Payment Request No. 1 For Local Share Account Grant Funds, Contract #: C000083209, In The Amount of \$293,770.99* As Certified By Reilly Associates, Engineer For Forte, Inc., For Sewer Extension Project For Stroudsmoor Country Inn.** Ms. Lyons made a motion to **approve Signing Reimbursement Payment Request No. 1 For Local Share Account Grant Funds, Contract #: C000083209, In The Amount of \$293,770.99* As Certified By Reilly Associates, Engineer For Forte, Inc., For Sewer Extension Project For Stroudsmoor Country Inn.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.
5. **Approve Partial Payment #8 In The Amount of \$15,679.76 To American Engineers Group For Engineering Services From March 1 To March 30, 2024 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453.** Ms. Lyons made a motion to **approve Partial Payment #8 In The Amount of \$15,679.76 To American Engineers Group For Engineering Services From March 1 To March 30, 2024 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.
6. **Approve Partial Payment #2 In The Amount of \$60,144.12 To Telco, Inc. Towards The Green Light-Go Adaptive Signal Control Project As Recommended By T & M Associates – Budget Line Item #433.741.** Ms. Lyons made a motion to **approve Partial Payment #2 In The Amount of \$60,144.12 To Telco, Inc. Towards The Green Light-Go Adaptive Signal Control Project As Recommended By T & M Associates – Budget Line Item #433.741.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.
7. **Approve Annual Premium Payment of \$18,299.00 To Professional Governmental Underwriters, LLC For Public Officials Insurance – Budget Line Item #400.353.** Ms. Lyons made a motion to **approve Annual Premium Payment of \$18,299.00 To Professional Governmental Underwriters, LLC For Public Officials**

Insurance – Budget Line Item #400.353. Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.

8. **Approve Annual Premium Payment of \$75,047.00 To MRM Property & Liability Trust For Property & Liability Insurance - Budget Line Item #400.353.** Ms. Lyons made a motion to **approve Annual Premium Payment of \$75,047.00 To MRM Property & Liability Trust For Property & Liability Insurance - Budget Line Item #400.353.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.
9. **Approve Purchase of Chain and Pads For Caterpillar 308 Excavator From Five Star Equipment For A Price of \$7,034.00 - Budget Line Item #430.250.** Ms. Lyons made a motion to **approve Purchase of Chain and Pads For Caterpillar 308 Excavator From Five Star Equipment For A Price of \$7,034.00 - Budget Line Item #430.250.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.
10. **Approve Purchase of Gemini Pattern Pond Aerator For Albertson Park Pond From Turf Equipment and Supply Company For A Price of \$9,983.97 - Budget Line Item #454.370 & #454.740.** Ms. Lyons made a motion to **approve Purchase of Gemini Pattern Pond Aerator For Albertson Park Pond From Turf Equipment and Supply Company For A Price of \$9,983.97 - Budget Line Item #454.370 & #454.740.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.
11. **Approve Annual Payment of \$58,819.13 To NCL Government Capital For Street Sweeper - Budget Line Item #431.740.** Ms. Lyons made a motion to **approve Annual Payment of \$58,819.13 To NCL Government Capital For Street Sweeper - Budget Line Item #431.740.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.
12. **Authorize Solicitor To Advertise Public Notice For Hearing On Parking Ordinance Amendment On May 7th At 7 PM.** Ms. Lyons made a motion to **authorize Solicitor To Advertise Public Notice For Hearing On Parking Ordinance Amendment On May 7th At 7 PM.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.
13. **Authorize Manager To Advertise Public Notices For Fuel Bids and Paving Roads In Northgate Estates.** Ms. Lyons made a motion to **authorize Manager To Advertise Public Notices For Fuel Bids and Paving Roads In Northgate Estates.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.
14. **Approve Granting Waiver Request From Stormwater Ordinance Buffer Regulations For 118 McMichael Drive Where Seasonal Room Will Be Constructed On Existing Deck Under Guidance By Solicitor and Subject To Township Engineer Recommendations.** Ms. Lyons made a motion to **approve Granting Waiver Request From Stormwater Ordinance Buffer Regulations For 118 McMichael Drive Where Seasonal Room Will Be Constructed On Existing Deck Under Guidance By Solicitor and Subject To Township Engineer Recommendations.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.
15. **Approve Granting Waiver of The 30-day Short-Term Rental Denial Appeal Period For Peter Pipolo's Appeal.** Ms. Lyons made a motion to **approve Granting Waiver of The 30-day Short-Term Rental Denial Appeal Period For Peter Pipolo's Appeal.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0.
16. **Acknowledge Application To PA State Veterans' Commission For Real Estate Tax Exemption By Aaron Ragg, 5028 High Terrace Road.** Acknowledged

Executive Session: Ms. Lyons made a motion to **go into executive session at 7:20 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0. Ms. Lyons made a motion to **return to regular session at 7:42 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 2-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Ms. Shukaitis made a motion to **direct solicitor to formalize an agreement to reimburse Brandon Burchartz wages for his attendance at the CDL Class he will be attending.** Ms. Lyons seconded the motion. All voted aye, motion carried 2-0. The Board acknowledged Terry Decker declined appointment as Crew Leader at \$27.00/hour.

There being no further business, Ms. Shukaitis made a motion to **adjourn the meeting at 7:46 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 2-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary