

**TOWNSHIP OF STROUD**  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**April 15, 2025, at 7:00 P.M.**

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Steve Fylstra; and Recording Secretary, Janice Willey. Ms. Shukaitis began the meeting with the pledge of allegiance.

**Public Comments: (Non-Agenda Items)** Tony Colombo, Suburban Realty LP attended the meeting wanting to discuss with the board items he needs assistance on in the permitting process for his project in Stroud Township.

**Approve Regular Meeting Minutes: April 1, 2025.** Mr. Cramer made a motion to **approve Regular Meeting Minutes for April 1, 2025.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Bills: General Fund: \$95,857.19.** Ms. Lyons made a motion to **approve Payment of Bills from the General Fund in the amount of \$95,857.19.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Bills: Golf Course Fund: \$4,746.26.** Mr. Cramer made a motion to **approve Payment of Bills from the Golf Course Fund in the amount of \$4,746.26.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

**Treasurer's Report:** Mr. Fylstra read the report aloud. Ms. Lyons made a motion to **accept the Treasurer's Report for the month of March.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Manager's Report:** Mr. Fylstra gave an updated on Lessig and Croasdale bridge replacements, still waiting on the utility moving report from First Energy which was promised on 3/11. The Poplar Valley Road East bridge has been replaced today with a temporary bridge as it was compromised on one side. And the Township Engineer is investigating the fastest means for replacement. The Glenbrook Golf Course opened on 3/21 weather has not been ideal. Our project at 1264 Poplar Valley East has been completed.

**Public Works Dept. Report:** No report submitted.

**Police Report:** No report submitted and will have their report ready from now on for the first BOS meeting of the month.

**Solicitor's Report:** Mr. Weitzmann did not have anything to report outside of Executive Session.

**Engineer's Report:** Mr. McDermott summarized his report on ongoing projects.

**Fire Department Report:** Brian McCartney came in after attending 2 fires that afternoon and gave a brief summary of their report and the 2 fires. The board thanked him for coming and understood he had to leave to return equipment and trucks from the fire.

**Old Business:**

1. **Award Paving Bid.** After review by the Township Manager and Solicitor, Mr. Cramer made a motion to **award Asphalt Maintenance Solutions (AMS) the 2025 Paving Bid in the amount of \$1,150,733.48.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
2. **Award Quarry Stone/Road Materials Bids.** After review by the Township Manager and Solicitor, Mr. Cramer made a motion to **award 3A at \$23.25/ton (delivered) to Heidelberg Material; 2A Aggregate at \$21.10/ton (delivered) and 9.5 mm Wearing at \$71.82/ton (FOB), 19mm binder at \$64.46/ton (FOB) and 25 mm Binder at \$58.25/ton (FOB) to Eureka Stone Quarry, Inc.; R-4 Rip Rap at \$29.95/ton (delivered) and Gabion Stone at \$29.45/ton (delivered) to Wayco, Inc.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

**New Business:**

3. **Ratify Contribution of \$250.00 To Monroe County Historical Association – Budget Line Item #460.004.** Ms. Lyons made a motion to **ratify Contribution of \$250.00 To Monroe County Historical Association – Budget Line Item #460.004.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
4. **Ratify Payment of \$4,500.00 To Mountain Environmental & Radon Services For Environmental Consulting & Inspection Services Regarding Imbt Farm 1264 Poplar Valley Rd Demolition Project – Payable From The American Rescue Plan Account.** Mr. Cramer made a motion to **ratify Payment of \$4,500.00 To Mountain Environmental & Radon Services For Environmental Consulting & Inspection Services Regarding Imbt Farm 1264 Poplar Valley Rd Demolition Project – Payable From The American Rescue Plan Account.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Payment In The Amount of \$1,654.05 To Marki Rolloff Container Inc. For Imbt Farm Demolition And Disposal Project – Payable From The American Rescue Plan Account.** Ms. Lyons made a motion to **approve Payment In The Amount of \$1,654.05 To Marki Rolloff Container Inc. For Imbt Farm Demolition And Disposal Project – Payable From The American Rescue Plan Account.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Partial Payment #20 In The Amount of \$1,441.57 To American Engineers Group For Engineering Services From March 1, 2025 To March 29, 2025 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453.** Mr. Cramer made a motion to **approve Partial Payment #20 In The Amount of \$1,441.57 To American Engineers Group For Engineering Services From March 1, 2025 To March 29, 2025 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Contribution of \$2,000 To Stroud Area Regional Police Commission Foundation for Their 25<sup>th</sup> Anniversary Celebration – Budget Line Item #460.009.** Ms. Lyons made a motion to **approve Contribution of \$2,000 To Stroud Area**

**Regional Police Commission Foundation for Their 25<sup>th</sup> Anniversary Celebration – Budget Line Item #460.009.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

8. **Approve First Allocation of 2025 To Stroud Township Volunteer Fire Dept. In The Amount of \$30,000.00 - Budget Line Item #411.542.** Ms. Lyons made a motion to **approve First Allocation of 2025 To Stroud Township Volunteer Fire Dept. In The Amount of \$30,000.00 - Budget Line Item #411.542.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
9. **Approve Stroudsburg Area School District Graduation Fireworks at Knights Park on May 30th Subject To: 1) Stroud Township Being Named as Additional Insured, 2) Notification of Stroudsburg and Township Fire Departments of Event, and 3) Temporary Closure of Knights Lane For Set-Up, Show and Cleanup By School District Personnel.** Mr. Cramer made a motion to **approve Stroudsburg Area School District Graduation Fireworks at Knights Park on May 30th Subject To: 1) Stroud Township Being Named as Additional Insured, 2) Notification of Stroudsburg and Township Fire Departments of Event, and 3) Temporary Closure of Knights Lane For Set-Up, Show and Cleanup By School District Personnel.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
10. **Acknowledge Application To PA State Veterans’ Commission For Real Estate Tax Exemption By Guiseppi Cofone at 264 Somerset Drive.** Acknowledged.

**Executive Session:** Mr. Cramer made a motion to **go into executive session at 8:10 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Lyons made a motion to **return to regular session at 8:56 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. There were none.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:56 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,  
Janice Willey  
Administrative and Recording Secretary