

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
March 18, 2025, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Steve Fylstra; and Recording Secretary, Janice Willey. Ms. Shukaitis began the meeting with the pledge of allegiance.

Public Comments: (Non-Agenda Items) There were homeowners from Waterway Lane (private lane) asking what the process is to have their private lane taken over by the township. They feel maintaining it with only 7 houses on the lane is very expensive. The board explained legally they can not help as it is considered privately owned and suggested looking at their deeds to find additional information, then provided contact information for their state representative to discuss other options. Also, there was a large group of residents there to further discuss a change in the ordinance to allow chickens in the township. Someone suggested registering or permitting potential chicken owners. CSA verses private ownership options were discussed. The board said they will take this under advisement and look into this issue along with the wording of the ordinance.

Approve Regular Meeting Minutes: March 4, 2025. Mr. Cramer made a motion to **approve Regular Meeting Minutes for March 4, 2025.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$77,658.61. Ms. Lyons made a motion to **approve Payment of Bills from the General Fund in the amount of \$77,658.61.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$5,327.71. Mr. Cramer made a motion to **approve Payment of Bills from the Golf Course Fund in the amount of \$5,327.71.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Mr. Fylstra read the Treasurer's report aloud. Mr. Cramer made a motion to **accept the Treasurer's Report for the month of February.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Fylstra reported on a few meetings he's attended. One being BCRA, they discussed over lapping projects on Queen Street and Conwell Street and how they were going to schedule those. He also attended an LTAP Safety Training Class with the Road Department. He updated the board on the both bridge projects.

Public Works Dept. Report: Mr. Fylstra read from Josh Cramer's report, which included training classes they have attended, MS4 class, LTAP Safety class, and PSATS Flagger class. They cleaned up trees at the Chipperfield house, storm drain cleaning and street sweeping. The Road Crew took inventory and loosened manhole covers for upcoming paving projects. They are getting the parks ready for upcoming the season. And working hard on Request for Action slips.

Police Report: Lieutenant Cohowicz attended the meeting and said he did not have anything to report and asked if there were any questions. The board did not have any questions.

Solicitor's Report: No Report.

Engineer's Report: Mr. Fylstra summarized the Reilly Associates' report for the board.

Fire Department Report: Brian McCartney attended the meeting and updated the board on the fire department report.

New Business:

1. **Approve Partial Payment #19 In The Amount of \$1,423.60 To American Engineers Group For Engineering Services From February 1, 2025 To February 28, 2025 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453.** Ms. Lyons made a motion to **approve Partial Payment #19 In The Amount of \$1,423.60 To American Engineers Group For Engineering Services From February 1, 2025 To February 28, 2025 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Partial Payment #7 In The Amount of \$17,674.46 To American Engineers Group For Engineering Services From February 1, 2025 To February 28, 2025 Towards Croasdale Road Bridge Replacement Project – Budget Line Item #438.453.** Mr. Cramer made a motion to **approve Partial Payment #7 In The Amount of \$17,674.46 To American Engineers Group For Engineering Services From February 1, 2025 To February 28, 2025 Towards Croasdale Road Bridge Replacement Project – Budget Line Item #438.453.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Purchase of John Deere 4066R Compact Utility Tractor and Centurion Super 62" Flail Mower Costars #162515 From Hilltop Sales & Service In The Amount of \$64,816.44 – Budget Line Item #430.741.** Mr. Cramer made a motion to **approve Purchase of John Deere 4066R Compact Utility Tractor and Centurion Super 62" Flail Mower Costars #162515 From Hilltop Sales & Service In The Amount of \$64,816.44 – Budget Line Item #430.741.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
4. **Adopt Resolution No. 2025-34 Regarding 2025 Regulations and Fee Schedules For Gaunt Road Facility.** Ms. Lyons made a motion to **adopt Resolution No. 2025-34 Regarding 2025 Regulations and Fee Schedules For Gaunt Road Facility.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Jeff's HVAC Fall & Spring Maintenance Proposal In The Amount of \$1,289.00 For Four HVAC Units At Glen Brook Clubhouse - Glen Brook Golf Course Budget Line Item #409.232.** Mr. Cramer made a motion to **approve Jeff's HVAC Fall & Spring Maintenance Proposal In The Amount of \$1,289.00 For Four HVAC Units At Glen Brook Clubhouse - Glen Brook Golf Course Budget Line Item #409.232.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Proposal By J. Wilson Enterprises Inc. For The Estimated Amount of \$4,460.00 For Slate Roof Repair At Glen Brook Clubhouse – Glen Brook Golf Course Budget Line Item #452.373.** Ms. Lyons made a motion to **approve Proposal By J. Wilson Enterprises Inc. For The Estimated Amount of \$4,460.00 For Slate Roof Repair At Glen Brook Clubhouse – Glen Brook Golf Course Budget Line Item #452.373.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
7. **Acknowledge Application To PA State Veterans' Commission For Real Estate Tax Exemption By Darrell Bamberg at 4203 Kenwood Terrace.** Acknowledged.

Executive Session: Mr. Cramer made a motion to **go into executive session at 7:56 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:32 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. There were none.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:35 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary