

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, March 15, 2022 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Deborah Huffman; Township Engineer, Donna Alker; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance.

Public Comments: (Non-Agenda Items). William Sine, a resident from 111 Bamboo Lane came to discuss his frustration with his neighbor. He feels for years they have been parking work vehicles on their property and these trucks are ruining the private lane they live on. He does not want to sit on his porch and look at that mess. He feels the shed on the property is not allowed to be there. It was explained to Mr. Sine our Zoning Officer and the Magistrate's office is handling this issue. Mr. Cramer said he would be going out to look for himself and feels this is more of a neighbor to neighbor dispute.

Approve Public Hearing Minutes: March 1, 2022 (Ordinance No. 1-2022). Mr. Cramer made a motion to **approve Public Hearing Minutes: March 1, 2022 (Ordinance No. 1-2022).** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Regular Meeting Minutes: March 1, 2022. Ms. Shukaitis made a motion to **approve Regular Meeting Minutes: March 1, 2022.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: General Fund: \$105,210.72. Mr. Cramer made a motion to **approve Payment Of Bills: General Fund: \$105,210.72.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: Golf Course Fund: \$5,170.38. Ms. Shukaitis made a motion to **approve Payment Of Bills: Golf Course Fund: \$5,170.38.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of February, 2022. Mr. Eppley read the report aloud. Mr. Cramer made a motion to accept the **Treasurer's Report: Month of February, 2022.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported a meeting was scheduled between Douglas Walker and Pioneer Construction to review aluminum box culvert delivered by Contech prior to the April construction start for the Mervine Road bridge replacement project. We also met with a PennDOT Municipal Services representative to prepare bid specs and contract for our paving project. A pre-construction meeting will be held next week on the Miller Street curb and sidewalk replacement project. A letter will be sent to residents notifying them when construction will begin. The president of the company which owns Penn Estates' water system expects to receive a draft report from his engineer this Friday regarding the system's fire protection capacity. Our Auditors started work on Sewer Authority and Township financial audits for 2021. DEP approved our Municipal Recycling Performance Grant application and our \$27,000.00 award will be disbursed within 4 to 6 weeks. Don Heller and DNA Property Management staff picked up 37 bags of trash on Frantz Road. Glen Brook Golf Course is scheduled to open next Thursday or Friday, weather permitting. And a reminder that Statement of Financial Interests are to be filed with the township by May 1.

Public Works Dept. Report: Mr. Eppley read from Douglas Walker's report, Road Crew has been working on the following; the main focus has been the last 2 snow storms; we are continuing to cut canopies and patch potholes; a few days ago we removed dead trees along the creek at Pine Brook North Park; we will be going back to seed and straw; as always we are working hard on the "Request for Action" forms as they come in.

Police Report: Report was received, however, no one present from the Police Department.

Solicitor's Report: Nothing to report.

Engineers' Reports: Mrs. Alker said she is trying to finish up some things before she leaves, mainly the Zoning Ordinance Amendments. She is finishing up some things on the Stormwater Ordinance and will pass it on to the Supervisors and Planning Commission. Regarding MS4, her goal is to get the map completed. She has some field work to do to finish the mapping and update the website. Nothing new to report on the Act 537 Sewage Planning.

Fire Department Report: Brian McCartney attended the meeting and asked if there were any questions regarding the report Patrick Bull emailed. There were none. Mr. Cramer brought up volunteer signs for the department and asked for them not to be put in the right-of-ways. Mr. McCartney agreed and offered for the signs to be put on personal property. He did report that a few emitters on Route 611 that still need adjusting. Mr. Eppley said he would have Mr. Walker look into that. Mrs. Wilkins thanked him and the department for their hard work.

Old Business:

1. **Buccino Petition For Zoning Map Amendment Changing 1444 & 1450 N. Ninth Street From C-4 To C-2; Draft Ordinance No. 2 – 2022; Hearing Scheduled For March 22, 2022 At 7 PM.** No action needed.
2. **ETK Ventures Minor Subdivision, 1856 W. Main Street – Revised Plan Referred Back To Twp. Planning Commission; Action Deadline: 6/15/2022.** Mr. Cramer made a motion to **table ETK Ventures Minor Subdivision, 1856 W. Main Street at applicant's request.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Mortensen Wetland Buffer Waiver Request – 563 Lakeside Drive.** Charity Simmons attended the meeting on behalf of the property owner of 563 Lakeside Drive. She explained the proposed new deck and path project. Mr. Cramer made a motion to **approve the waiver request for 563 Lakeside Drive in section 23-303.1.l(2)(b) 59 feet from the lake including steps from the deck to the path to the lake.**
2. **D E & S Properties, Inc. Wetland Buffer Waiver Request – 2410 Wigwam Park Road.** Michael Gazza, Attorney, Jillian Olsen, QEP, PWS from Cherry Ridge Consulting. LLC and owner of Classic Quality Homes, David Wengard were present. There was a discussion on this issue and each point on Mrs. Alker's review letter. Mr. Cramer made a motion to **grant the Waiver Request for 2410 Wigwam Park Road, section 23-303.1.l(1)(d)1a) and 23-303.1.l(3)(a)1a) conditioned upon the garage being a front load garage to minimize the impact to the wetland buffer and no disturbance outside the 10ft perimeter of the house and sewer bed area.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Annual HVAC Maintenance Agreement With Nauman Mechanical In The Amount of \$1,410.00 For Brodhead Creek Heritage Center.** Ms. Shukaitis made a motion to **approve Annual HVAC Maintenance Agreement With Nauman Mechanical In The Amount of \$1,410.00 For Brodhead Creek Heritage Center.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Payment #2 Of 4 In The Amount of \$11,125.00 To Zelenkofske Axelrod LLC For 2022 American Rescue Plan (ARP) Consulting Services – Payable From ARP Fund Account.** Mr. Cramer made a motion to **approve Payment #2 Of 4 In The Amount of \$11,125.00 To Zelenkofske Axelrod LLC For 2022 American Rescue Plan (ARP) Consulting Services – Payable From ARP Fund Account.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Purchase of 6 HP Z2 G5 Workstation Computers, 1 HP ProBook 640 G8 Notebook Computer and 7 HP E24mv G4 23.8" Monitors For A Price of \$10,862.88 From IntegraONE Under CoStars Contracts (HW #003-085 & SW #006-040) – Payable From ARP Fund Account.** Ms. Shukaitis made a motion to **approve Purchase of 6 HP Z2 G5 Workstation Computers, 1 HP ProBook 640 G8 Notebook Computer and 7 HP E24mv G4 23.8" Monitors For A Price of \$10,862.88 From IntegraONE Under CoStars Contracts (HW #003-085 & SW #006-040) – Payable From ARP Fund Account.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
6. **Discuss Dale, Kathryn & Laura Heller Request To Extend EP-2 Overlay District To 2460 Chipperfield Drive For The Purpose of Operating Dog Training/Sitting/Grooming Business; If In Order, Refer To Township Planning Commission For Recommendation.** Mr. Cramer made a motion to **refer Dale, Kathryn & Laura Heller Request To Extend EP-2 Overlay District To 2460 Chipperfield Drive For The Purpose of Operating Dog Training/Sitting/Grooming Business; If In Order, Refer To Township Planning Commission For Recommendation.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Use of Municipal Parking Lots By Jewish Resource Center And Eagles On Thursday, March 17 After 5 PM.** Ms. Shukaitis made a motion to **approve Use of Municipal Parking Lots By Jewish Resource Center And Eagles On Thursday, March 17 After 4 PM.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

8. **Discuss Zoning Ordinance Amendment Permitting By Right Dance Studios, Schools and Halls (SIC 7911) In C-1 Zoning District and Permitting By Right Used Merchandise Stores (SIC 5932) In C-3 Zoning District; If In Order, Refer Final Draft To Township & County Planning Commissions For Recommendations.** Ms. Shukaitis made a motion to **refer Zoning Ordinance Amendment Permitting By Right Dance Studios, Schools and Halls (SIC 7911) In C-1 Zoning District and Permitting By Right Used Merchandise Stores (SIC 5932) In C-3 Zoning District; If In Order, Refer Final Draft To Township & County Planning Commissions For Recommendations.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Shukaitis made a motion to **go into executive session at 8:35 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 9:10 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to **bring back Golf Course employees, Darren Casey at \$684/week salary as of 3/14/2022, Al Hopkins at \$12.60/hour as of 3/21/2022 and approve the Golf Course Superintended to bring back other employees as needed according to 2022 Golf Course Budget.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion to **terminate employment of Cliff VanWhy as of 3/15/2022.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 9:12 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary