

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
February 20, 2024, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Daryl A. Eppley; Lori Foglio, RLA from Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Ms. Shukaitis began the meeting with the pledge of allegiance.

Public Comments: (Non-Agenda Items). Anna Lopez introduced herself as current School Board Director for Pocono Mountain School District. The issues she wanted to discuss did not pertain to Stroud Township.

Approve Regular Meeting Minutes: February 6, 2024. Ms. Lyons made a motion to **approve Regular Meeting Minutes: February 6, 2024.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$148,042.21. Mr. Cramer made a motion to **approve Payment of Bills: General Fund: \$148,042.21.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$2,971.90. Ms. Lyons made a motion to **approve Payment of Bills: Golf Course Fund: \$2,971.90.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of January, 2024. Mr. Cramer made a motion to **approve the Treasurer's Report for the Month of January, 2024.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported we are waiting releases from Ryland Construction's concrete and aggregate materials suppliers in order to close-out the Mervine Road bridge project. Telco, Inc., the contractor for the Green Light-Go project, is scheduled to start construction on March 6, weather permitting. A potential staging site for contractor's equipment is our Gaunt Road facility if okay with the Supervisors. American Engineers Group is waiting on access permission from a property owner to complete survey work and obtain stream cross sections on the Lessig Lane bridge project. State officials need to return executed reimbursement agreement for the Croasdale Road bridge replacement project. District Court security upgrades have been postponed until the contractor completes other projects. He received the draft professional services contract for Planning Administrator from Mr. Weitzmann for finalization and execution by Keystone Consulting. He spoke to DEP Waste Management representative about concrete remaining on site and demolition waste disposal from the former Penn Hills site. Her guidance will be used to prepare bid specifications for the final phase of demolition. The Northeast Regional Office of DEP reviewed and forwarded the Section 902 Recycling grant disbursement request to Harrisburg for payment in the amount of \$350,000.00.

Public Works Dept. Report: Mr. Eppley read from Douglas Walker's Report. Road Crew has been working on the following; The past week we've been out dealing with recent snow storms; I took a crew down to Glen Brooke area. We removed a tree from McMichael's Creek; I had crews out trimming back trees on Beacon Hill Road; I have set up a few classes for our new hires, so they will be all caught up with their training; The KW is scheduled for Tuesday delivery; And as always, we are working on quite a few "Request for Action" forms.

Police Report: Lieutenant Sampere attended the meeting representing the Police Department. He gave a brief summary on a new interactive program that will be available to the public called Crime Watch.

Solicitor's Report: Mr. Weitzmann did not have anything to report outside of Executive Session.

Engineer's Report: Mr. Eppley read from Reilly Associates' report, updating the board on I&I for STSA, MS4 and ongoing plan reviews.

Fire Department Report: A few members of the fire department attended the meeting. Patrick Bull gave a brief summary of their monthly report. He did note this year there are more members from the fire department qualifying for the Tax Exemption Plan. He wanted to point out they have a 3rd generation member, Jordan Smalley which is a great accomplishment. He wanted to personally invite the Supervisors to their annual banquet. He asked if there were any questions, especially since their report included requests. Ms. Shukaitis mentioned getting together and going over each one individually since there was a lot.

Old Business:

- 1. Suburban Realty, L.P.: Wawa/Chipotle Land Development Plan – 1575 & 1581 N. Ninth St. - SALDO #2022-04; Planning Commission Recommendation; Action Deadline: February 21, 2024.** Tony Columbo updated the Board on progress from last meeting 2/6/2024. Mr. Cramer made a motion to **grant a waiver from SALDO 22.203.4.(D) requiring preliminary Land Development Applications to demonstrate to Planning Commission that the four-step Conservation Design Process was utilized in determining the layout for greenway lands, the proposed development and lot lines; Stormwater Maintenance Ordinance 23.306.2 requiring rainfall data table B-1 in Appendix 23-B be utilized for stormwater rainfall data; Modification from Zoning Ordinance Schedule VI section 8.114 to permit 39 additional parking spaces at St. Luke's; SALDO 22.307 Fee in Lieu of Open Space (as per verbal agreement with the Board on this day).** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **table the Suburban Realty, L.P. Wawa/Chipotle Land Development Plan per applicant's attorney's request until date of March 6, 2024.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
- 2. Chick-fil-A Land Development Plan – 115 Plaza 611 Lane - SALDO #2023-08; Planning Commission Recommendation; Action Deadline: March 19, 2024.** Mr. Cramer made a motion to **table Chick-fil-A Land Development Plan – 115 Plaza 611 Lane - SALDO #2023-08; Planning Commission Recommendation; Action Deadline: March 19, 2024.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
- 3. Home Depot Land Development Plan, 150 Pocono Commons Drive –SALDO #2023-09 – Planning Commission Recommendation; Action Deadline: March 19, 2024.** Ms. Lyons made a motion to **table Home Depot Land Development Plan, 150 Pocono Commons Drive –SALDO #2023-09 – Planning Commission Recommendation; Action Deadline: March 19, 2024.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
- 4. Award Spring Cleanup Bid.** Mr. Cramer made a motion to **award the Spring Cleanup Bid to That's Gotta Go, total bid amount of \$32,000.00.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
- 5. Approve Signing Toro Stormwater Management Agreement Upon Receipt of Township Engineer's Recommendation Letter and Satisfaction of All Conditions Pertaining To Signing.** Ms. Lyons made a motion to **approve Signing Toro Stormwater Management Agreement Upon Receipt of Township Engineer's Recommendation Letter and Satisfaction of All Conditions Pertaining To Signing.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

New Business:

- 1. Approve One-Third Cost For 2024 Joint Landfill Project Monitoring By RKR Hess and PADEP Certified Laboratory at Estimated Cost Range of \$10,000 to \$12,000 For Township Portion - Budget Line Item #427.450.** Mr. Cramer made a motion to **approve One-Third Cost For 2024 Joint Landfill Project Monitoring By RKR Hess and PADEP Certified Laboratory at Estimated Cost Range of \$10,000 to \$12,000 For Township Portion - Budget Line Item #427.450.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
- 2. Approve Partial Payment #6 In The Amount of \$12,929.90 To American Engineers Group For Engineering Services From January 1 To January 31, 2024 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453.** Ms. Lyons made a motion to **approve Partial Payment #6 In The Amount of \$12,929.90 To American Engineers Group For Engineering Services From January 1 To January 31, 2024 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
- 3. Approve Attendance By Six Road Crew Members At Free Excavator Training On February 29 From 7:30 To 10 AM At Camelback Resort Sponsored By PA One Call System, Inc.** Mr. Cramer made a motion to **approve Attendance By Six Road Crew Members At Free Excavator Training On February 29 From 7:30 To 10 AM At Camelback Resort Sponsored By PA One Call System, Inc.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
- 4. Approve Payment of \$3,750.00 To JDM Consultants, LLC For Grant Writing Services Related To Statewide Local Share Account Grant Application For Brushy Mountain Road/Route 447 Stormwater/Highway Improvements - Budget Line Item #414.317.** Ms. Lyons made a motion to **approve Payment of \$3,750.00 To JDM Consultants, LLC For Grant Writing Services Related To Statewide Local Share Account Grant Application For Brushy Mountain Road/Route 447 Stormwater/Highway**

Improvements - Budget Line Item #414.317. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

5. **Approve \$500 Contribution To Knights of Columbus For Brodhead Creek Park Fishing Contest On April 6 – Payable From Developer Recreation Fee Fund.** Mr. Cramer made a motion to **approve \$500 Contribution To Knights of Columbus For Brodhead Creek Park Fishing Contest On April 6 – Payable From Developer Recreation Fee Fund.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Stroud Township As Sponsor For Riparian Buffer Workshop & Tree Planting At Cherry Valley National Wildlife Refuge Headquarters On April 13 From 10 AM To 12:30 PM.** Ms. Lyons made a motion to **approve Stroud Township As Sponsor For Riparian Buffer Workshop & Tree Planting At Cherry Valley National Wildlife Refuge Headquarters On April 13 From 10 AM To 12:30 PM.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
7. **Acknowledge Application To PA State Veterans’ Commission For Real Estate Tax Exemption By Patrick Henley, 1132 Conwell Street.** Acknowledged.
8. **Schedule Special Meeting To Discuss Short-Term Rental Ordinance and Any Other Business To Be Advertised By Public Notice.** Mr. Cramer made a motion to **schedule a Special Meeting for 2/27/2024 at 2:00 PM to discuss the Short-Term Rental Ordinance and any other business.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
9. **Discuss Offering Free Mulch For A Certain Time Period At Gaunt Road; Take Action If In Order.** Ms. Shukaitis made a motion to **approve offering free mulch on a week by week basis at Gaunt Road.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Mr. Cramer made a motion to **go into executive session at 8:17 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 9:15 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Ms. Shukaitis made a motion to **approve advertising for the Road Superintendent position starting at \$30/hour plus benefits.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **approve a .50 cent an hour increase to Nelson Estepan retroactive to 1/1/2024 pay period.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **approve getting an appraisal for conservation easement from Coslar property located off of Middle Road.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 9:18 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary