

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
February 18, 2025, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:08 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Steve Fylstra; Township Engineer, Lori Foglio, of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

Public Comments: (Non-Agenda Items) John Gerkhardt, School District Liaison briefly spoke on some ongoing school district projects.

Approve Regular Meeting Minutes: February 4, 2025. Mr. Cramer made a motion to **approve Regular Meeting Minutes for February 4, 2025.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: January 28, 2025 (2352 Grey Fox Dr, Dangerous Structure). Mr. Cramer made a motion to **approve Public Hearing Minutes for January 28, 2025 (2352 Grey Fox Dr, Dangerous Structure).** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: February 6, 2025 (McKeown and Wai Lau Stormwater Waiver Buffer Application). Ms. Lyons made a motion to **approve Public Hearing Minutes for February 6, 2025 (McKeown and Wai Lau Stormwater Waiver Buffer Application).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$90,212.71. Mr. Cramer made a motion to **approve Payment of Bills from the General Fund in the amount of \$90,212.71.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$2,070.56. Ms. Lyons made a motion to **approve Payment of Bills from the Golf Course Fund in the amount of \$2,070.56.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Mr. Fylstra read the Treasurer's Report aloud. Mr. Cramer made a motion to **approve the Treasurer's Report for the month of January 2025.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Fylstra gave an update on a few bridge meetings he's attended throughout the month.

Public Works Dept. Report: Mr. Fylstra read from Josh Cramer's report. He summarized the monthly activities of the Road Department, which included snow removal and an upcoming flagging class.

Police Report: Captain Raymond attended the meeting, there was a discussion on the rules for electric bikes on township roads.

Solicitor's Report: Mr. Weitzmann did not have anything to report outside of Executive Session.

Engineer's Report: Mrs. Foglio summarized the Engineer's Report.

Fire Department Report: Brian McCartney attended the meeting and summarized the fire department report. He advised the board they received approval for a state grant for a generator needed at the Arlington Fire House.

New Business:

1. **Approve Partial Payment #18 In The Amount of \$9,128.31 To American Engineers Group For Engineering Services From December 29, 2024 To January 31, 2025 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453.** Mr. Cramer made a motion to **approve Partial Payment #18 In The Amount of \$9,128.31 To American Engineers Group For Engineering Services From December 29, 2024 To January 31, 2025 Towards Lessig Lane Bridge Replacement Project – Budget Line Item #438.453.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Partial Payment #6 In The Amount of \$15,680.98 To American Engineers Group For Engineering Services From December 29, 2024 To January 31, 2025 Towards Croasdale Road Bridge Replacement Project – Budget Line Item #438.453.** Ms. Lyons made a motion to **approve Partial Payment #6 In The Amount of \$15,680.98 To American Engineers Group For Engineering Services From December 29, 2024 To January 31, 2025 Towards Croasdale Road Bridge Replacement Project – Budget Line Item #438.453.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Partial & Final Payment #5 In The Amount of \$31,868.25 To Telco, Inc. Towards The Green Light-Go Adaptive Signal Control Project Conditioned Upon Supervisors Approval of Change Order No. 3 Letter Dated February 11, 2025 and Receipt of Documentation Confirming Four Additional Support Years and Final Contract Documents Including the Contractor’s Release and Statement of Surety Company As Recommended By T & M Associates – Budget Line Item #433.741.** Mr. Cramer made a motion to **approve Partial & Final Payment #5 In The Amount of \$31,868.25 To Telco, Inc. Towards The Green Light-Go Adaptive Signal Control Project Conditioned Upon Supervisors Approval of Change Order No. 3 Letter Dated February 11, 2025 and Receipt of Documentation Confirming Four Additional Support Years and Final Contract Documents Including the Contractor’s Release and Statement of Surety Company As Recommended By T & M Associates – Budget Line Item #433.741.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
4. **Discuss Draft Ordinance Regarding Supervisor Compensation In Accordance with Act 94 of 2024 and Take Action, If In Order.** Mr. Cramer and Mr. Weitzmann explained the ordinance and asked if there were any public comments on the ordinance, there were none. Mr. Cramer made a motion to approve **signing Ordinance 1-2025 Regarding Supervisor Compensation In Accordance with Act 94 of 2024.** Ms. Lyons seconded the motion. Ms. Shukaitis abstained. Motion carried 2-0.
5. **Approve Stroud Region Open Space & Recreation Commission’s Levee Loop Trail Run & Walk on Saturday, June 7, 2025 on Township Property and Assist With Traffic Control Plan Approved By PennDOT.** Ms. Lyons made a motion to **approve Stroud Region Open Space & Recreation Commission’s Levee Loop Trail Run & Walk on Saturday, June 7, 2025 on Township Property and Assist With Traffic Control Plan Approved By PennDOT.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
6. **Approve All Public Works Employees and Township Manager to Attend a Free LTAP Public Works Safety 4PDHS In-Person Class Located at the Lehigh Valley Planning Commission at 615 Waterfront Dr, Allentown, PA 18102 on March 5th 2025 From 8:00-12:00.** Mr. Cramer made a motion to **approve All Public Works**

Employees and Township Manager to Attend a Free LTAP Public Works Safety 4PDHS In-Person Class Located at the Lehigh Valley Planning Commission at 615 Waterfront Dr, Allentown, PA 18102 on March 5th 2025 From 8:00-12:00 and to have lunch paid for by the township. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

7. **Ratify Signing a Traffic Signal Maintenance Agreement With Signal Service's Inc Starting February 1, 2025 for a Period of 2 Years In the Amount of \$5,550.00 Per Year Paid for From Budget Line Item #433.452.** Ms. Lyons made a motion to **ratify Signing a Traffic Signal Maintenance Agreement With Signal Service's Inc Starting February 1, 2025 for a Period of 2 Years In the Amount of \$5,550.00 Per Year Paid for From Budget Line Item #433.452.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
8. **Approve Proposal By R.W. Masten Jr At the Estimated Cost of \$8,335.00 Plus Labor Cost for Safety Improvements at the Municipal Building Payable from American Rescue Plan Account.** Mr. Cramer made a motion to **approve Proposal By R.W. Masten Jr At the Estimated Cost of \$8,335.00 Plus Labor Cost for Safety Improvements at the Municipal Building Payable from American Rescue Plan Account.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
9. **Open Spring Cleanup Bids; Take Action If In Order.** Mr. Weitzmann opened and read the 4 bids that were received. Waste Management of PA, Inc, total bid amount for 1,000/cy, \$38,760.00; That's Gotta Go, LLC total bid amount for 1,000/cy, \$30,750.00; J.P Mascaro & Sons LLC total bid amount for 1,000/cy, \$35,000; Casella, total bid amount for 1,000/cy, \$38,000.00. Mr. Cramer made a motion to **table Spring Cleanup Bids for further review by township manager and solicitor until our next meeting 3/4/2025.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Lyons made a motion to **go into executive session at 7:51 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:29 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to **approve new camera system by Advanced CCTV for Gaunt Road at a cost of \$6,651.00.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Ms. Lyons made a motion to **adjourn the meeting at 8:30 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary