

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, February 7, 2023, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

Public Comments: (Non-Agenda Items) Deborah Olson read a statement regarding a Hamilton Township property on 115 Brewers Lane that adjoins Stroud Township. She is concerned about this property, she said it is being used for business purposes. She feels it is a zoning and conservation violation in Hamilton Township. She has reported it to Hamilton Township and as a courtesy reporting here. The board thanked her for this information. Sue Lyons, who lives in Penn Estates, attended the meeting saying she is concerned with the amount of short-term rentals in Penn Estates and the false advertising regarding these properties. She provided the board with the advertising she has found on different websites stating the amount of bedrooms and capacities that are not allowed as of the ordinances. Other concerns are the fireworks at all times and difficulty getting in and out of her community. She said she has reported it to the Penn Estates office and they directed her to the township. Mrs. Wilkins said the Building Code Officer will be notified. Brian Fairfield (note; he spoke at the end of the meeting before Executive Session), attended the meeting to discuss street lights on 5th Street. He is concerned with the amount of walkers that use the Stroudsburg Wesleyan Church (915 N 5th Street) facility at night. He feels more lighting on 5th street would help. He said there are lights at the corners on Avenue A and Avenue B but feels there should be a light in the center of the block. The board said they will look into the lighting issue.

Approve Regular Meeting Minutes: January 17, 2023. Ms. Shukaitis made a motion to **Approve Regular Meeting Minutes: January 17, 2023.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$158,558.35. Mr. Cramer made a motion to **Approve Payment of Bills: General Fund: \$158,558.35.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$7,271.64. Ms. Shukaitis made a motion to **Approve Payment of Bills: Golf Course Fund: \$7,271.64.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Old Business: None From Prior Meeting Agendas

New Business:

1. **Adopt Resolution 2023-33 Establishing The Additional Annual Criteria That A Volunteer Must Meet To Be Certified Under The Stroud Township Volunteer Service Tax Credit Program and To Claim Local Tax Credits.** Mr. Cramer made a motion to **Adopt Resolution 2023-33 Establishing The Additional Annual Criteria That A Volunteer Must Meet To Be Certified Under The Stroud Township Volunteer Service Tax Credit Program and To Claim Local Tax Credits.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Open Spring Clean-up Bids; Take Action If In Order.** Mr. Weitzmann stated there was one bid received. He opened and read it aloud, it was from G & S Container Services. They bid \$34.00/cy total bid of \$34,000.00. Mr. Cramer made a motion to **Award Spring Clean-up Bid to G&S Container Services for a total of \$34,000.00.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
3. **Ratify Submitting For 1500 Tons of Sodium Chloride Road Salt From Co-Stars and 1,000 Tons of Clearlane For Bid By Council of Governments For 2023-2024 Winter Season.** Ms. Shukaitis made a motion to **Ratify Submitting For 1500 Tons of Sodium Chloride Road Salt From Co-Stars and 1,000 Tons of Clearlane For Bid By Council of Governments For 2023-2024 Winter Season.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Real Estate Tax Exemption For Terence A. Edwards, 5168 Hilltop Circle, Recommended For Approval By PA State Veterans' Commission.** Mr. Cramer made a motion to **Approve Real Estate Tax Exemption For Terence A. Edwards, 5168 Hilltop Circle, Recommended For Approval By PA State Veterans' Commission.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

5. **Appoint Richard Lord To Stroud Township Sewer Authority For A Five-Year Term Ending January 1, 2028.** Ms. Shukaitis made a motion to Appoint Richard Lord To Stroud Township Sewer Authority For A Five-Year Term Ending January 1, 2028. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
6. **Appoint Ronald Kimes To Stroud Township Sewer Authority For A Five-Year Term Ending January 1, 2028.** Mr. Cramer made a motion to Appoint Ronald Kimes To Stroud Township Sewer Authority For A Five-Year Term Ending January 1, 2028. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Purchase of Cyber Insurance Policy From CFC Underwriting Limited For 12 Month Premium of \$5,434.60 – Budget Line Item #400.353.** Ms. Shukaitis made a motion to Approve Purchase of Cyber Insurance Policy From CFC Underwriting Limited For 12 Month Premium of \$5,434.60 – Budget Line Item #400.353. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
8. **Require UGI Utilities, Inc. To Obtain and Pay For Permits, Provide Repair Bond, and Comply With Applicable Regulations Pertaining To GET Gas Horizon Project.** Mr. Cramer made a motion to acknowledge UGI Utilities, Inc. obtaining permits and bonds for repair for gas line expansion project. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
9. **Approve Supervisors' Attendance at Legislator's Luncheon On March 9, 2023, 11 AM - 1 PM At Stroudsmoor – Budget Line Item #400.460.** Ms. Shukaitis made a motion to Approve Supervisors' Attendance at Legislator's Luncheon On March 9, 2023, 11 AM - 1 PM At Stroudsmoor – Budget Line Item #400.460. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
10. **Adopt Resolution No. 2023-34 Regarding 2023 Regulations And Fee Schedules For Gaunt Road.** Mr. Cramer made a motion to Adopt Resolution No. 2023-34 Regarding 2023 Regulations And Fee Schedules For Gaunt Road. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
11. **Ratify Scheduling BCRA's Annual Municipal/Utility Coordination Meeting In Municipal Meeting Room On February 28 At 9:30 AM.** Ms. Shukaitis made a motion to Ratify Scheduling BCRA's Annual Municipal/Utility Coordination Meeting In Municipal Meeting Room On February 28 At 9:30 AM. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
12. **Approve Signing And Entering Into Facility Agreement With East Stroudsburg Area School District For 2023 Cross Country Team Use Of Yetter Park In September.** Mr. Cramer made a motion to Approve Signing And Entering Into Facility Agreement With East Stroudsburg Area School District For 2023 Cross Country Team Use Of Yetter Park In September. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
13. **Approve Sale of Certain Used Township Equipment and Furniture As-Is Advertised On Municibid; Re-Advertise Unsold Items On Municibid Until February 21.** Mr. Cramer made a motion to Approve Sale of Certain Used Township Equipment and Furniture As-Is Advertised On Municibid; Re-Advertise Unsold Items On Municibid Until February 21. (Note chairs being sold are per piece). Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
14. **Approve Stroud Region Open Space & Recreation Commission's Levee Loop Trail Run and Walk on Saturday, June 3, 2023 On Township Property And Assist With Traffic Control Plan Approved By PennDOT.** Ms. Shukaitis made a motion to Approve Stroud Region Open Space & Recreation Commission's Levee Loop Trail Run and Walk on Saturday, June 3, 2023 On Township Property And Assist With Traffic Control Plan Approved By PennDOT. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
15. **Ratify Purchase of Repository Property From Monroe County Off of Route 191, Parcel ID No. 17.8.1.40 and Authorize Demolition and Disposal of Remaining Structure By Township Road Crew - Budget Line Item #427.720.** Mr. Cramer made a motion to Ratify Purchase of Repository Property From Monroe County Off of Route 191, Parcel ID No. 17.8.1.40 and Authorize Demolition and Disposal of Remaining Structure By Township Road Crew - Budget Line Item #427.720. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
16. **Authorize Advertising For Bid The Penn Hills Debris Removal Project With Scheduled On Site Pre-Bid Meeting On February 22 At 9 AM and Opening of Bids On March 7, 2023 at 7 PM.** Ms. Shukaitis made a motion to Authorize Advertising For Bid The Penn Hills Debris Removal Project With Scheduled On Site Pre-Bid Meeting On February 22 At 9 AM and Opening of Bids On March 7, 2023 at 7 PM. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
17. **Approve Reilly Associates' Proposal in the Amount of \$17,600.00 Plus Reimbursables For Engineering Services To Evaluate Conditions, Abutment Movement and Potential Repair of Pocono Creek**

Pedestrian Bridge - Budget Line Item #438.453. Mr. Cramer made a motion to **Approve Reilly Associates' Proposal in the Amount of \$17,600.00 Plus Reimbursables For Engineering Services To Evaluate Conditions, Abutment Movement and Potential Repair of Pocono Creek Pedestrian Bridge - Budget Line Item #438.453.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

18. Approve Temporary Installation of Radar Speed Signs on Arlington Avenue on Both Approaches To King David Road. Ms. Shukaitis made a motion to **Approve Temporary Installation of Radar Speed Signs on Arlington Avenue on Both Approaches To King David Road.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Mr. Cramer made a motion to **go into executive session at 7:29 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion to **return to regular session at 7:58 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to **authorize township solicitor to do a title search on the property located on Rt 191.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion to **approve the signing of the agreement of sale of the Briggs property for \$20,000.00.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **authorize township solicitor to advertise for a Wegle stormwater hearing before 3/6/2023.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Ms. Shukaitis made a motion to **adjourn the meeting at 7:59 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary