

**TOWNSHIP OF STROUD**  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**February 4, 2025, at 7:00 P.M.**

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 3:20 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Steve Fylstra; Township Engineer, Chris McDermott, of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Ms. Shukaitis began the meeting with the pledge of allegiance.

**Public Comments: (Non-Agenda Items)** There were no public comments.

**Approve Regular Meeting Minutes: January 21<sup>st</sup>, 2025.** Mr. Cramer made a motion to **approve Regular Meeting Minutes: January 21<sup>st</sup>, 2025.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Bills: General Fund: \$82,024.55.** Ms. Lyons made a motion to **approve Payment of Bills: General Fund: \$82,024.55.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Bills: Golf Course Fund: \$4,583.31.** Mr. Cramer made a motion to **approve Payment of Bills: Golf Course Fund: \$4,583.31.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

**Old Business:**

1. **Discuss Dangerous Structure Investigation located at 6775 Cherry Valley Rd (PIN#17730000302318) provided by Michael Manter to Schedule a Future Hearing.** Mr. Cramer made a motion to **authorize removing this item 6775 Cherry Valley Rd (PIN#17730000302318) from the agenda pending a sheriff or judicial sale.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

**New Business:**

1. **Approve Purchase of Meeting Room Zoom Camera, Microphones, Cabling and Installation by NEPA Business Technologies In the Amount of \$5,941.73 - Budget line item #409.740.** Ms. Lyons made a motion to **approve Purchase of Meeting Room Zoom Camera, Microphones, Cabling and Installation by NEPA Business Technologies In the Amount of \$5,941.73 - Budget line item #409.740.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Purchase of Radio Equipment, 25 Motorola XPR 2500 Mobiles, 2 Motorola APX 900 P25 Portables, 4 XPR 3300e Portables, Including Installation, Programming, FCC Licensing and Repeater in The Estimated Amount of \$39,401.17 by P&D Emergency Services LLC CoStars Vendor #381738 and The Purchase of A Radio Combiner 50% Shared Expense with Monroe County Control Center in The Amount of \$8,550.00 for a Total Estimated Amount of \$47,951.17 Payable from American Rescue Plan Account.** Mr. Cramer made a motion to **approve Purchase of Radio Equipment, 25 Motorola XPR 2500 Mobiles, 2 Motorola APX 900 P25 Portables, 4 XPR 3300e Portables, Including Installation, Programming, FCC Licensing and Repeater in The Estimated Amount of \$39,401.17 by P&D Emergency Services LLC CoStars Vendor #381738 and The Purchase of A Radio Combiner 50% Shared Expense with Monroe County Control Center in The Amount of \$8,550.00 for a**

**Total Estimated Amount of \$47,951.17 Payable from American Rescue Plan Account.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

3. **Conditional Use Application – Hayward Business Park LLC., Industrial Storage Facility, 1887 Paradise Trail; Refer To Township Planning Commission For Review and Recommendation; Set Hearing Date.** Nate Oiler, RKR Hess and Jordan Niessensohn, Hayward Business Park attended the meeting to discuss the Conditional Use Application with the board. Mr. Cramer made a motion to **accept the plan and forward the Conditional Use Application Hayward Business Park LLC., Industrial Storage Facility, 1887 Paradise Trail to Stroud Township Planning Commission For Review and Recommendation; Set Hearing Date for 3/13/2025 at 3:00 PM.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Refund in the Amount of \$1,666.20 to The Burnett Group LLC for Unused Funds from Withdraw of Minor Subdivision Plan for Shadowbrook Apartments & Cottages LLC.** Ms. Lyons made a motion to **approve Refund in the Amount of \$1,666.20 to The Burnett Group LLC for Unused Funds from Withdraw of Minor Subdivision Plan for Shadowbrook Apartments & Cottages LLC.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
5. **Ratify the Purchase and Installation of 8 Surface Mount Supply Diffusers for the Meeting Room In the Amount of \$1,388.00 From Nauman Inc to be Paid for Budget Line #409.373.** Mr. Cramer made a motion to **ratify the Purchase and Installation of 8 Surface Mount Supply Diffusers for the Meeting Room In the Amount of \$1,388.00 From Nauman Inc to be Paid for Budget Line #409.373.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Submitting For 1500 Tons of Sodium Chloride Road Salt From CoStars and 1,000 Tons of Enhanced De-icing Salt For Bid By Council of Governments For 2025-2026 Winter Season.** Ms. Lyons made a motion to **approve Submitting For 1500 Tons of Sodium Chloride Road Salt From CoStars and 1,000 Tons of Enhanced De-icing Salt For Bid By Council of Governments For 2025-2026 Winter Season.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Executive Session:** Mr. Cramer made a motion to **go into executive session at 7:15 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:55 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to **authorize Michael Manter, Stroud Township Zoning Officer to issue a temporary CO for 60 days to Ertle Development based on the 11/4/2024 plan.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **authorize Township Manager, Steve Fylstra to contact Daryl Eppley if needed and as approved by the board for any issues that may arise going forward from 2/5/2025 and we request Mr. Eppley to return any keys or key cards that may be in his possession.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:56 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,  
Janice Willey  
Administrative and Recording Secretary