

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, December 20, 2022, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Engineer, Matt Evans, of Reilly Associates; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance.

Public Comments: (Non-Agenda Items) Pat Henley, a resident of Stroud Township thanked the Board of Supervisors for all the work they do and wished them a happy holiday.

Approve Regular Meeting Minutes: December 6, 2022. Ms. Shukaitis made a motion to **Approve Regular Meeting Minutes: December 6, 2022.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Workshop Meeting Minutes: December 14, 2022. Mr. Cramer made a motion to **Approve Workshop Meeting Minutes: December 14, 2022.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$75,327.79. Ms. Shukaitis made a motion to **Approve Payment of Bills: General Fund: \$75,327.79.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$598.53. Mr. Cramer made a motion to **Approve Payment of Bills: Golf Course Fund: \$598.53.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of November. Mr. Eppley read the report aloud. Ms. Shukaitis made a motion to **accept the Treasurer's Report for the Month of November.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported the Regional Police Commission adopted the 2023 department budget in the amount of \$9,978,059.00 which was approved by the three member municipalities. Some of the new chairs for the Stroud Room at the Glen Brook Clubhouse have been delivered and the remaining chairs are scheduled to be delivered soon. The prevailing wage rates from Dept. of Labor & Industry for the Penn Hills project has been received and the draft public notice is prepared. He will coordinate a pre-bid meeting with our consultant and get Mr. Weitzmann a draft agreement for review.

Public Works Dept. Report: Douglas Walker reported they collected leaves from Penn Estates and Blue Mountain Lakes. Then started at Area 1 and did a final sweep of the Township for leaf collection. The skating rink and sledding hill have been put together for the season. We had the first snow event last week. All went well. We are going over some trucks, doing repairs if needed and fixed a few mailboxes. And as always working hard on the "Request for Action" forms as they come in.

Police Report: Captain Raymond attended the meeting, gave a brief recap for the month and asked if there were any questions for him regarding the report. There was a brief discussion regarding foot traffic on North 5th Street when it is dark and how dangerous it is.

Solicitor's Report: Mr. Weitzmann had one item for Executive Session.

Engineer's Report: Mr. Evans reported on the following; I&I update, he is coordinating contractor services to conduct routine inspections on manholes; MS4, PSU Monroe County Master Watershed Stewards are currently conducting outfall inspections; He is coordinating some educational training sessions for the township; He updated the Board on outstanding Plan Reviews; A repair proposal for the Stroudsburg High School Pedestrian Bridge is being prepared; They are preparing preliminary design and layout concepts for intersection realignment at Chipperfield Drive/5th Street/Mill Creek Intersection; and waiting for the contractor final payment and close out request for Miller Street project.

Fire Department Report: Brian McCartney attended the meeting, gave a brief summary from their report. He did mention he wanted to start notifying residents who might have numerous false alarm call outs and no alarm

information available when asked. He said sometimes residents don't know their alarm company's information and don't know how to contact them. Mrs. Wilkins suggested we could check our alarm registry data base for more information. She thanked him for all their hard work. Ms. Shukaitis mentioned the township did budget for the tax incentive program for the Volunteer Fire Department. Mr. McCartney appreciated this, especially since they have a great group of junior members and this might be a way of keeping them.

Old Business:

1. **Eagle Valley Self Storage Land Development Plan – Planning Commission Recommendation – Action Deadline: 12/20/2022.** Attorney Bill Cramer, Mr. & Mrs Trapasso were at the meeting. Attorney Cramer went over the Reilly Associates' review letter with Mr. Evans for the Board. Mr. Cramer made a motion to **approve Eagle Valley Self-Storage Land Development Plan conditioned upon complying with Township Engineer's comments on letter dated 12/19/2022, payment of any outstanding engineer review fees, contribution of \$2,816.00 toward future traffic improvements and also waive the requirement for developer's agreement and security.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Approve Third Allocation of 2022 To Stroud Township Volunteer Fire Dept. In The Amount Of \$45,000.00 - Budget Line Item #411.542.** Ms. Shukaitis made a motion to **Approve Third Allocation of 2022 To Stroud Township Volunteer Fire Dept. In The Amount Of \$45,000.00 - Budget Line Item #411.542.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Security Release #2 In The Amount of \$18,510.23 For Cahn Lot 3 Land Development Plan Improvements Per Township Engineer's Recommendation.** Mr. Cramer made a motion to **Approve Security Release #2 In The Amount of \$18,510.23 For Cahn Lot 3 Land Development Plan Improvements Per Township Engineer's Recommendation.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Payment In The Amount of \$55,518.43 To Pocono Township For Paving of Township Portion of Alinda Lane and Tyler Drive Per Public Works Superintendent's Recommendation – Budget Line Item #438.600.** Ms. Shukaitis made a motion to **Approve Payment In The Amount of \$55,518.43 To Pocono Township For Paving of Township Portion of Alinda Lane and Tyler Drive Per Public Works Superintendent's Recommendation – Budget Line Item #438.600.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Payment In The Amount of \$6,510.00 To Radarsign, LLC For Two TC-400 Radar Speed Signs - Budget Line Item #430.740.** Mr. Cramer made a motion to **Approve Payment In The Amount of \$6,510.00 To Radarsign, LLC For Two TC-400 Radar Speed Signs - Budget Line Item #430.740.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Payment In The Amount of \$41,952.00 To Signal Service For Controller Assembly Replacement Per 9/28/22 Quote at Radio Drive Traffic Signal Due To Accident – Budget Line Item #430.740; Reimbursement Received To Date From Philadelphia Insurance: \$37,542.80 (Budget Line Item #381.600).** Ms. Shukaitis made a motion to **Approve Payment In The Amount of \$41,952.00 To Signal Service For Controller Assembly Replacement Per 9/28/22 Quote at Radio Drive Traffic Signal Due To Accident – Budget Line Item #430.740; Reimbursement Received To Date From Philadelphia Insurance: \$37,542.80 (Budget Line Item #381.600).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Annual HVAC Maintenance Agreement With Nauman Mechanical For Municipal Center Heating & Air Conditioning Systems For Price Of \$1,525.00 – Budget Line Item #409.373.** Mr. Cramer made a motion to **Approve Annual HVAC Maintenance Agreement With Nauman Mechanical For Municipal Center Heating & Air Conditioning Systems For Price Of \$1,525.00 – Budget Line Item #409.373.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Payment In The Amount of \$88,470.55, Net Price After Trade-In of 2007 CAT 430E Backhoe Loader, To Plasterer Equipment Company, Inc. For Purchase of 2023 John Deere 410L Backhoe Loader Under CoStars Program, Purchased Under DEP 902 Grant; Submit Reimbursement Request To DEP - Budget Line Item #426.740.** Ms. Shukaitis made a motion to **Approve Payment In The Amount of \$88,470.55, Net Price After Trade-In of 2007 CAT 430E Backhoe Loader, To Plasterer Equipment Company, Inc. For Purchase of 2023 John Deere 410L Backhoe Loader Under CoStars Program, Purchased Under DEP 902 Grant; Submit Reimbursement Request To DEP - Budget Line Item #426.740.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

8. **Approve Stroudsburg Borough's Collection of Recycling For Township Residents In LaBar Village At No Cost To Township Or Township Residents.** Mr. Cramer made a motion to Approve Stroudsburg Borough's Collection of Recycling For Township Residents In LaBar Village At No Cost To Township Or Township Residents. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
9. **Approve Purchase of 2023 F-550 Chassis 4x4 SD Regular Cab Truck With 9-Foot Dump Body, Western Plow and Hydraulic Tailgate Spreader Under CoStars Program For a Price of \$105,780.00 From Fred Beans Dealership – Budget Line Item #430.741.** Ms. Shukaitis made a motion to Approve Purchase of 2023 F-550 Chassis 4x4 SD Regular Cab Truck With 9-Foot Dump Body, Western Plow and Hydraulic Tailgate Spreader Under CoStars Program For a Price of \$105,780.00 From Fred Beans Dealership – Budget Line Item #430.741. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
10. **Award Bids On The Following Items Advertised Being Sold As-Is On Muncibid:**
 - A. **2009 GMC Sierra 2500 HD Truck.** Mr. Cramer made a motion to Award Cody McCollum the 2009 GMC Sierra 2500 HD Truck for \$16,400.00. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
 - B. **2002 Ford F-250 Truck.** Mr. Cramer made a motion to Award Carl Cyphers the 2002 Ford F-250 Truck for \$8,500.00. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
 - C. **2001 Ringo Trailer.** Ms. Shukaitis made a motion to Award the 2001 Ringo Trailer to Michael Biros for \$1,950.00. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
11. **Return Road Cut Deposits To The Following Entities Per Public Works Superintendent's Recommendation:**
 - A. BCRA - \$18,690.00
 - B. UGI Gas - \$5,000.00
 - C. George Vlamis - \$1,200.00
 - D. Classic Quality Homes - \$1,000.00
 - E. Blue Ridge Communications - \$1,900.00
 - F. LTS Homes - \$200.00

Mr. Cramer made a motion to Approve returning Road Cut Deposits To The Following Entities Per Public Works Superintendent's Recommendation; BCRA - \$18,690.00; UGI Gas - \$5,000.00; George Vlamis - \$1,200.00; Classic Quality Homes - \$1,000.00; Blue Ridge Communications - \$1,900.00; LTS Homes - \$200.00. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
12. **Approve and Adopt Township 2023 General Fund Budget In The Amount of \$11,908,932.00.** Ms. Shukaitis made a motion to Approve and Adopt Township 2023 General Fund Budget In The Amount of \$11,908,932.00. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
13. **Approve and Adopt Glen Brook Golf Course 2023 Budget In The Amount of \$598,000.00.** Mr. Cramer made a motion to Approve and Adopt Glen Brook Golf Course 2023 Budget In The Amount of \$598,000.00. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
14. **Approve Board Of Supervisors' 2023 Regular Meeting Schedule: January 3 At 3 PM Following Reorganization; First & Third Tuesdays Every Month At 7 PM Except January 3rd, May 15th, July 3rd and November 6.** Ms. Shukaitis made a motion to Approve Board Of Supervisors' 2023 Regular Meeting Schedule: January 3 At 3 PM Following Reorganization; First & Third Tuesdays Every Month At 7 PM Except January 3rd, May 15th, July 3rd and November 6. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Shukaitis made a motion to go into executive session at 7:37 P.M. to discuss litigation, real property, personnel and security matters. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion to return to regular session at 8:33 P.M. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Ms. Shukaitis made a motion to accept the Welge appeal and waive the deadline for the hearing to 3/6/2023. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion to accept Hanson's offer to provide a 2 year warranty starting from the date of completion for Laural Street. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion starting first pay period in January for new hires to be offered starting rate at \$18/hour for laborers, CDL (B) \$19/hour and CDL (A) \$20/hour. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Ms. Shukaitis made a motion to **adjourn the meeting at 8:34 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary