

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES
December 17, 2024, at 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Jennifer Shukaitis at 7:00 P.M., Also present were Vice Chairman & Ass't. Treasurer, Edward Cramer; Supervisor/Ass't. Secretary, Susan Lyons; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Ms. Shukaitis began the meeting with the pledge of allegiance.

Public Comments: (Non-Agenda Items) Resident, Pat Henley wished the board Happy Holidays and a Happy and Healthy New Year. Ms. Shukaitis thanked Mr. Eppley for all he's done for the township and wished him good luck on his retirement.

Approve Public Hearing Minutes: December 3, 2024, 6:30 PM (Arocha Stormwater Ordinance Buffer Relief). Mr. Cramer made a motion to **approve Public Hearing Minutes for December 3, 2024, 6:30 PM (Arocha Stormwater Ordinance Buffer Relief)**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Regular Meeting Minutes: December 3, 2024. Ms. Lyons made a motion to **approve Regular Meeting Minutes for December 3, 2024**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Public Hearing Minutes: December 5, 2024, 3 PM (PA American Water Stormwater Ordinance Buffer Relief). Mr. Cramer made a motion to **approve Public Hearing Minutes for December 5, 2024, 3 PM (PA American Water Stormwater Ordinance Buffer Relief)**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Special Meeting Minutes: December 12, 2024, 3 PM. Ms. Lyons made a motion to **approve Special Meeting Minutes for December 12, 2024, 3 PM**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$102,448.70. Mr. Cramer made a motion to **approve Payment of Bills from the General Fund in the amount of \$102,448.70**. Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$2,188.56. Ms. Lyons made a motion to **approve Payment of Bills from the Golf Course Fund in the amount of \$2,188.56**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of November, 2024. Mr. Eppley read the Treasurer's Report. Ms. Lyons made a motion to **approve the Treasurer's Report for the Month of November, 2024**. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported the contractor for the Green Light-Go project was scheduled to install PennDOT modems and antennas on the Smithfields' signals last week. Installation of those same components on our signals will be scheduled thereafter. Pocono Township has experienced issues with certain signals related to the project but it's not known if the issues are related to modems and antennas. I've spoken to our signal service provider who has not reported any problems with our signals, nor have police, control center or the public. Preliminary engineering by American Engineers Group (AEG) continues on the Lessig Lane bridge and Croasdale Road bridge replacement projects. AEG has met with the PennDOT bridge unit on the Lessig Lane bridge. AEG has also been in contact with Met-Ed to work out crane placement and swing radius near power lines. AEG is also analyzing replacing the Croasdale bridge with or without the need of a temporary bridge. Ed Cramer and I had an on-line meeting with the engineering group designing access to Gaunt Road during the I-80 reconstruction. The discussion focused on single-lane access during part of construction and possible alternatives to maximize access and queue length into Gaunt Road from Route 611. We also discussed impacts to Arlington Avenue and were advised there could be impacts to Heller Drive and White Stone Corner Road. The police commission approved the department's 2025 budget approved by the 3-member municipalities.

Public Works Dept. Report: Josh Cramer attended the meeting and reported Penn Estates and Blue Mountain leaves have been picked up and the Fall Leaf collection has been completed. The trucks are now set up for winter

maintenance. They did maintenance on the grinder. The road crew had their first weather event of the season. And are busy with the Request for Action slips as well.

Police Report: Captain Raymond stated the report was submitted and asked if there were any questions.

Solicitor's Report: Mr. Weitzmann did not have anything to report outside of Executive Session.

Engineer's Report: Mr. Eppley summarized Chris McDermott's report and updated the board on ongoing projects.

Fire Department Report: Brian McCartney gave a brief summary from the fire department report.

Old Business:

1. **Snyder-Martin Minor Subdivision Plan – SALDO #2023-05, PIN# 17730110467017 - Planning Commission Recommendation; Action Deadline: March 31, 2025.** Ms. Lyons made a motion to **table the Snyder-Martin Minor Subdivision Plan – SALDO #2023-05, PIN# 17730110467017 until March 31, 2025.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Approve Third Allocation of 2024 To Stroud Township Volunteer Fire Dept. In The Amount of \$45,000.00 - Budget Line Item #411.542.** Mr. Cramer made a motion to **approve Third Allocation of 2024 To Stroud Township Volunteer Fire Dept. In The Amount of \$45,000.00 - Budget Line Item #411.542.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Fourth Allocation of 2024 To Suburban Emergency Medical Services In The Amount of \$15,000 – Budget Line Item #412.540.** Ms. Lyons made a motion to **approve Fourth Allocation of 2024 To Suburban Emergency Medical Services In The Amount of \$15,000 – Budget Line Item #412.540.** Ms. Lyons made a motion to **approve Fourth Allocation of 2024 To Suburban Emergency Medical Services In The Amount of \$15,000 – Budget Line Item #412.540.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Partial Payment #4 In The Amount of \$3,801.58 To American Engineers Group For Engineering Services From November 1 To November 30, 2024 Towards Croasdale Road Bridge Replacement Project – Budget Line Item #438.453.** Mr. Cramer made a motion to **approve Partial Payment #4 In The Amount of \$3,801.58 To American Engineers Group For Engineering Services From November 1 To November 30, 2024 Towards Croasdale Road Bridge Replacement Project – Budget Line Item #438.453.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Payments of \$1,114.97 and \$385.00* To R. W. Masten Jr. For Glen Brook Clubhouse Column and Beam Repair and Main Entrance Foyer Repair, Respectively - Budget Line Item #452.373 & Budget Line Item #409.373.** Ms. Lyons made a motion to **approve Payments of \$1,114.97 and \$385.00* To R. W. Masten Jr. For Glen Brook Clubhouse Column and Beam Repair and Main Entrance Foyer Repair, Respectively - Budget Line Item #452.373 & Budget Line Item #409.373.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
5. **Ratify Signing Green Light-Go Grant Agreement Extension To February 28, 2025.** Mr. Cramer made a motion to **ratify Signing Green Light-Go Grant Agreement Extension To February 28, 2025.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Signing LSA Grant Contract With Commonwealth Financing Authority for Brushy Mountain Road/Route 447 Stormwater/Highway Improvements.** Ms. Lyons made a motion to **approve Signing LSA Grant Contract With Commonwealth Financing Authority for Brushy Mountain Road/Route 447 Stormwater/Highway Improvements.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Two Proposals by Collinson, Inc. For The Prices of \$5,175.00 and \$1,350.00 To Replace Two Sections of Guide Rail and Posts on Hallet Road - Budget Line Item #438.450.** Mr. Cramer made a motion to **approve Two Proposals by Collinson, Inc. For The Prices of \$5,175.00 and \$1,350.00 To Replace Two Sections of Guide Rail and Posts on Hallet Road - Budget Line Item #438.450.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
8. **Approve Payment of \$5,000, As May Be Amended, From Glen Brook Golf Course Account To Township General Fund Towards Principal and Interest of 2014 Note Payable To Township – Glen Brook Budget Line Item #471.001.** Ms. Lyons made a motion to **approve Payment of \$5,000, From Glen Brook Golf Course Account To Township General Fund Towards Principal and Interest of 2014 Note Payable To Township – Glen Brook Budget Line Item #471.001.** Mr. Cramer asked for discussion, he said he discussed and reviewed this with Pam Hafler, Township Bookkeeper they looked over the budget and figured the payment

amount can be amended to \$10,000 comfortably. Ms. Lyons made motion to **amend the amount to \$10,000.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

9. **Approve Signing & Entering Into Development Agreement With KH Stroudsburg Properties, LLC Pertaining To The Kelly Hyundai Land Development Plan.** Mr. Cramer made a motion to **approve Signing & Entering Into Development Agreement With KH Stroudsburg Properties, LLC Pertaining To The Kelly Hyundai Land Development Plan condition upon the final form of the Developer's Agreement be acceptable to the township solicitor.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.
10. **Approve 2025 Stroud Region Open Space and Recreation Commission (SROSRC) Budget In The Amount of \$843,978.36 Including Township Appropriation of \$108,189.31, Greenway Contribution of \$4,944.67, \$81,000.00 For Park Stewardship (Professional Security, Park Patrol & Caretaker Related Expenses), and \$2,500 Pavilion Rental Fees Collected By SROSRC.** Ms. Lyons made a motion to **approve 2025 Stroud Region Open Space and Recreation Commission (SROSRC) Budget In The Amount of \$843,978.36 Including Township Appropriation of \$108,189.31, Greenway Contribution of \$4,944.67, \$81,000.00 For Park Stewardship (Professional Security, Park Patrol & Caretaker Related Expenses), and \$2,500 Pavilion Rental Fees Collected By SROSRC.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
11. **Approve and Adopt 2025 Township General Fund Budget In The Amount of \$12,877,180.00.** Mr. Cramer made a motion to **approve and Adopt 2025 Township General Fund Budget In The Amount of \$12,877,180.00.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Before going into Executive Session, Mike Stettler, a township resident asked if the township had received any complaints on an issue on a Hallet Road property (old Smith property). There are motion lights set towards the road and he feels this can be a very dangerous situation blinding drivers. No complaints have been received at the township.

Executive Session: Mr. Cramer made a motion to **go into executive session at 7:40 P.M. to discuss litigation, real property, personnel and security matters.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion to **return to regular session at 8:10 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to **approve giving a revised agreement to Steve Fylstra.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:11 P.M.** Ms. Lyons seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary