

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, December 15, 2020, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted remotely by internet utilizing Zoom.us. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance. (On December 14, public notice was posted on Township website and Facebook page inviting remote public participation by email, phone and/or Zoom.us.)

Public Comments: (Non-Agenda Items) There were no Public Comments.

Approve Joint Special Meeting Minutes: November 9, 2020. Ms. Shukaitis moved to **approve Joint Special Meeting Minutes: November 9, 2020.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

Approve Regular Meeting Minutes: December 1, 2020. Mr. Cramer moved to **approve Regular Meeting Minutes: December 1, 2020.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: General Fund: \$99,717.19. Ms. Shukaitis moved to **approve Payment Of Bills: General Fund: \$99,717.19.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

Approve Payment Of Bills: Golf Course Fund: \$2,794.20. Mr. Cramer moved to **approve Payment Of Bills: Golf Course Fund: \$2,794.20.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of November. Mr. Eppley read the report aloud. Ms. Shukaitis moved to **accept Treasurer's Report: Month of November.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported there is still no update on disaster aid from PEMA on Tropical Storm Isaiiah from August 4th. Tomorrow there is an update call with PennDOT regarding the Mervine Bridge Replacement Project. We received the DEP 902 Grant of \$350,000 to replace the leaf vacuums and recycling equipment at Gaunt Road. We placed our first salt order today for the 2020-2021 season and gift baskets have been delivered to Township volunteers.

Public Works Dept. Report: Mr. Eppley read Douglas Walker's report, it said the Road Crew has been working on the following: the 2020 Leaf pick-up has been completed; the crew took down the old garage/barn on the ham house property; they hauled 4 loads of cardboard out of that property to the Waste Authority in Blakeslee; he had the crew prepare the equipment and trucks for the winter season; the sledding hill is ready to go; next week he will have them focus on completing the installation of the skating rink, weather permitting; and as always they are working hard on the "Request for Action" forms as they come in.

Police Report: Officer Raymond reported there were not any robberies or assaults in Stroud Township for the month of November, but unfortunately there was one burglary. Accidents are about even from last year this time and expect that to go up with the winter season upon us. He asked if there were any questions for him regarding the report. There were none.

Solicitor's Report: Mr. Weitzmann said he distributed a draft ordinance for C-4 zoning earlier today. He's looking for some input from the board on that and the rest of his report would be for Executive Session.

Engineer's Report: Mr. Eppley read Mrs. Alker's report. She is working with property owners on stormwater maintenance issues. She is working with PennDOT regarding a potential partnership on

sediment reduction. Mrs. Alker is putting together a PowerPoint presentation for a staff workshop. There was a meeting with Reilly Associates on getting estimates for the Brushy Mountain Road and Rt. 447 Drainage issues to be submitted for grant funding and continuing to work on ongoing SALDO Projects.

Fire Department Report: Mr. Swope reported the department received notification papers stating the Stroud Mall filed bankruptcy and expressed his concern considering this is a big part of the department's income. They have hired a lawyer to represent them regarding this issue. He mentioned the fundraising mailer went out and they are hopeful for a good return, but understands these times are hard for everyone. There was also a discussion on applying for grants and the proper way to do so. Mrs. Wilkins thanked Mr. Swope for his report and mentioned it is nice having representation from the department at the meetings.

Old Business: Approve Third 2020 Allocation To Stroud Township Volunteer Fire Dept. In The Amount Of \$45,000.00 - Budget Line Item #411.542. Ms. Shukaitis moved to approve Third 2020 Allocation To Stroud Township Volunteer Fire Dept. In The Amount Of \$45,000.00 - Budget Line Item #411.542. Mr. Cramer seconded. All voted aye, motion carried 3-0.

New Business:

1. **Ratify Township Staff Engineer's Participation With Brodhead Watershed Association On DEP Grant Application To Improve Water Quality In Little Pocono Creek.** Mr. Cramer moved to **Ratify Township Staff Engineer's Participation With Brodhead Watershed Association On DEP Grant Application To Improve Water Quality In Little Pocono Creek.** Ms. Shukaitis seconded. All voted aye, motion carried 3-0.
2. **Approve Adding Health Insurance Coverage For PA Act 62 Autism Services Without Dollar Maximums Including Coverage For Applied Behavior Analysis As Recommended By Highmark Insurance.** Ms. Shukaitis moved to **approve Adding Health Insurance Coverage For PA Act 62 Autism Services Without Dollar Maximums Including Coverage For Applied Behavior Analysis As Recommended By Highmark Insurance.** Mr. Cramer seconded. All voted aye, motion carried 3-0.
3. **Approve Real Estate Tax Exemption For Veteran Suzanne Moy, 2295 Clearview Avenue, Approved By PA State Veterans' Commission.** Mr. Cramer moved to **approve Real Estate Tax Exemption For Veteran Suzanne Moy, 2295 Clearview Avenue, Approved By PA State Veterans' Commission.** Ms. Shukaitis seconded. All voted aye, motion carried 3-0.
4. **Approve Final Payment Of \$4,573.25 To Josie Porter Farm/C.S.A. Towards Purchase Of Pole Building Approved 10/01/2019 For Food Processing And Equipment Storage - Budget Line Item #454.780.** Ms. Shukaitis moved to **approve Final Payment Of \$4,573.25 To Josie Porter Farm/C.S.A. Towards Purchase Of Pole Building Approved 10/01/2019 For Food Processing And Equipment Storage - Budget Line Item #454.780.** Mr. Cramer seconded. All voted aye, motion carried 3-0.
5. **Approve Security Release #1 In The Amount Of \$140,544.55 For Biospectra Land Development Improvements Per Recommendation Of Township Staff Engineer.** Mr. Cramer moved to **approve Security Release #1 In The Amount Of \$140,544.55 For Biospectra Land Development Improvements Per Recommendation Of Township Staff Engineer.** Ms. Shukaitis seconded. All voted aye, motion carried 3-0.
6. **Approve Signing And Entering Into Agreements With Tom Josiah Consulting, LLC For 2020 Pre-Audit Accounting Services For The Township And Stroud Township Sewer Authority Subject To Solicitor's Final Language Approval.** Ms. Shukaitis moved to **approve Signing And Entering Into Agreements With Tom Josiah Consulting, LLC For 2020 Pre-Audit Accounting Services For The Township And Stroud Township Sewer Authority Subject To Solicitor's Final Language Approval.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

7. **Approve Repair Of Altec Bucket Truck At A Cost Of \$7,353.54 By Versalift East, LLC To Pass Inspection – Budget Line Item #430.370.** Mr. Cramer moved to approve Repair Of Altec Bucket Truck At A Cost Of \$7,353.54 By Versalift East, LLC To Pass Inspection – Budget Line Item #430.370. Ms. Shukaitis seconded. All voted aye, motion carried 3-0.
8. **Approve Purchase Of Battery Backup Systems and Auxiliary Cabinet From Signal Service, Inc. For Signals At Business Rte. 209 & Shafers Schoolhouse Rd. (\$7,298) And 4-Lane 209 (\$4,348, No Cabinet) – Total: \$11,646.00 – To Be Paid From Liquid Fuels Fund Account.** Ms. Shukaitis moved to approve Purchase Of Battery Backup Systems and Auxiliary Cabinet From Signal Service, Inc. For Signals At Business Rte. 209 & Shafers Schoolhouse Rd. (\$7,298) And 4-Lane 209 (\$4,348, No Cabinet) – Total: \$11,646.00 – To Be Paid From Liquid Fuels Fund Account. Mr. Cramer seconded. All voted aye, motion carried 3-0.
9. **Approve Purchase Of Video Detection Systems From Signal Service, Inc. For Signals At Rte. 611 & Pocono Commons Drive (\$6,519) And Rte. 611 & Applegate Rd. (\$4,419) – Total: \$10,938.00 – To Be Paid From Liquid Fuels Fund Account; Request Reimbursement Under Traffic Signal Maintenance Agreements.** Mr. Cramer moved to approve Purchase Of Video Detection Systems From Signal Service, Inc. For Signals At Rte. 611 & Pocono Commons Drive (\$6,519) And Rte. 611 & Applegate Rd. (\$4,419) – Total: \$10,938.00 – To Be Paid From Liquid Fuels Fund Account; Request Reimbursement Under Traffic Signal Maintenance Agreements. Ms. Shukaitis seconded. All voted aye, motion carried 3-0.
10. **Approve Transfer Of \$60,089.40 From Glen Brook Golf Course Fund To Township General Fund For October, 2019 Through March, 2020 Golf Course Payroll.** Ms. Shukaitis moved to approve Transfer Of \$60,089.40 From Glen Brook Golf Course Fund To Township General Fund For October, 2019 Through March, 2020 Golf Course Payroll. Mr. Cramer seconded. All voted aye, motion carried 3-0.
11. **Approve Payment Of \$5,000 From Glen Brook Golf Course Account To Township General Fund Towards Principal And Interest Of 2014 Note Payable To Township – Glen Brook Budget Line Item #471.001.** Mr. Cramer moved to approve Payment Of \$5,000 From Glen Brook Golf Course Account To Township General Fund Towards Principal And Interest Of 2014 Note Payable To Township – Glen Brook Budget Line Item #471.001. Ms. Shukaitis seconded. All voted aye, motion carried 3-0.
12. **Approve Seasonal Truck/Plow Driver Rates: With CDL License - \$30.00 Per Hour; No CDL License - \$25.00 Per Hour.** Ms. Shukaitis moved to approve Seasonal Truck/Plow Driver Rates: With CDL License - \$30.00 Per Hour; No CDL License - \$25.00 Per Hour. Mr. Cramer seconded. All voted aye, motion carried 3-0.
13. **Approve 2021 Glenbrook Golf Course Budget In The Amount Of \$531,000.00.** Mr. Cramer moved to approve 2021 Glenbrook Golf Course Budget In The Amount Of \$531,000.00. Ms. Shukaitis seconded. All voted aye, motion carried 3-0.
14. **Approve And Adopt 2021 Township Annual Budget In The Amount Of \$10,543,300.00.** Ms. Shukaitis moved to Approve And Adopt 2021 Township Annual Budget In The Amount Of \$10,543,300.00. Mr. Cramer seconded. All voted aye, motion carried 3-0.
15. **Authorize Signing Engagement Letter With Concord Public Financial Advisors For Refinancing 2013 And 2016 Series Revenue Bonds For Potential Savings To Stroud Township Sewer Authority.** Ms. Shukaitis moved to authorize Signing Engagement Letter With Concord Public Financial Advisors For Refinancing 2013 And 2016 Series Revenue Bonds For Potential Savings To Stroud Township Sewer Authority. Mr. Cramer seconded. All voted aye, motion carried 3-0.

16. Discuss Draft Amendment No. 3 To Declaration Of Disaster Emergency. After discussion, Mr. Cramer made a motion to adopt **Amendment No. 3 To Declaration Of Disaster Emergency pending minor adjustments by Township Solicitor.** Ms. Shukaitis seconded. All voted aye, motion carried 3-0.

Executive Session: Ms. Shukaitis made **a motion to go into executive session at 7:38 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **return to regular session at 8:23 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to **donate \$2,000.00 from our Community Economic Budget line item #460 to the Pocono Mountain's United Way Hospitality & Resturant Worker Relief Fund.** Ms. Shukaitis seconded. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion to **approve carrying over 5 vacation days for Dave VanWhy to 2021.** Mr. Cramer seconded. All voted aye, motion carried 3-0. Mr. Cramer made a motion to **authorize Township Manager to work with Chris McDermott from Reilly Associates in regards to subdividing the Shulman property on Hickory Valley Road.** Ms. Shukaitis seconded. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:26 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary