

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, November 17, 2020, 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa.. Also present were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance. (On November 16, public notice was posted on Township website and Facebook page for remote public attendance and participation by email, phone and/or Zoom.us)

Public Comments: (Non-Agenda Items) There was one call-in earlier in the day from a township resident. She voiced her concern over dangerous trees in her neighborhood and was wondering if there were any ordinances specifying tree removal for dangerous trees on residential properties. She lives on Mohawk Trail. The Township Manager discussed the matter with the Supervisors and Solicitor.

Approve Regular Meeting Minutes: October 20, 2020. Ms. Shukaitis moved to **approve Regular Meeting Minutes: October 20, 2020.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

Approve Regular Meeting Minutes: November 2, 2020. Mr. Cramer moved to **approve Regular Meeting Minutes: November 2, 2020.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment Of Bills: General Fund: \$66,208.06. Ms. Shukaitis moved to **approve Payment Of Bills: General Fund: \$66,208.06.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

Approve Payment Of Bills: Golf Course Fund: \$2,452.06. Mr. Cramer moved to **approve Payment Of Bills: Golf Course Fund: \$2,452.06.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Loan: Stroudsburg Borough- SARPD Building: \$96,449.99 (General Fund). Ms. Shukaitis moved to **approve Payment of Loan: Stroudsburg Borough- SARPD Building: \$96,449.99 (General Fund).** Mr. Cramer seconded. All voted aye, motion carried 3-0.

Approve Payment of Loan: Wayne Bank – G.O. Bond 2011: \$38,544.00 (EIT Open Space Fund). Mr. Cramer moved to **approve Payment of Loan: Wayne Bank – G.O. Bond 2011: \$38,544.00 (EIT Open Space Fund).** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Loan: BB&T – G.O. Note 2016: \$4,189.85 (EIT Open Space Fund). Ms. Shukaitis moved to **approve Payment of Loan: BB&T – G.O. Note 2016: \$4,189.85 (EIT Open Space Fund).** Mr. Cramer seconded. All voted aye, motion carried 3-0.

Approve Payment For Lease: Pinebrook Park Annual Lease Payment: \$2,500.00 (EIT Open Space Fund). Mr. Cramer moved to **approve Payment For Lease: Pinebrook Park Annual Lease Payment: \$2,500.00 (EIT Open Space Fund).** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of October. Mr. Eppley read the report aloud. Ms. Shukaitis moved to **approve the Treasurer's Report for the Month of October.** Mr. Cramer seconded. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported all three municipalities approved the 2021 SARP budget. There has not been any update from PEMA on disaster aid from Tropical Storm Isiah. There is an update call from PennDOT scheduled for tomorrow on the Mervine Bridge Project. The DEP 902 Grant application will be announced on the November 21 in the PA Bulletin but we may find out sooner. We are ready to go with salt stock pile and the new Peterbilt Truck that is under warranty needs a new rear to be installed and we need that truck back for snow plowing.

Public Works Dept. Report: Douglas Walker's report stated leaf pick-up has been the main focus. He is organizing battery maintenance on traffic lights and they put up "No Hunting" signs on Melmar Drive. And as always they are working hard on the "Request for Action" forms as they come in.

Police Report: Officer Raymond reported there were not any robberies or burglaries, 1 assault and 36 accidents for the month. These numbers are very low for this time of year.

Solicitor's Report: Nothing to report outside of executive session.

Engineer's Report: Mrs. Alker's report stated she has been continuing to work on the MS4 Stormwater Permit, which includes working with the Doug Walker and staff regarding township responsibilities. She is still working on the Brushy Mt. Road & Route 447 drainage project, and ongoing SALDO projects.

Fire Department Report: No one present to report but Mr. Eppley did speak with Dept. President, Tom Swope regarding insurance information that is needed.

Old Business: None From Prior Meeting Agendas

New Business:

1. **Approve Payment Of \$14,000.00 To Campbell, Rappold & Yurasits LLP For 2019 Auditing Services Of Township Financials – Payable From Budget Line Item #402.311.** Mr. Cramer moved to **approve Payment Of \$14,000.00 To Campbell, Rappold & Yurasits LLP For 2019 Auditing Services Of Township Financials – Payable From Budget Line Item #402.311.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Payment Of \$100,000.00 To Stroudsburg Area School District For Re-Paving Of Mountaineer Drive Under Cost-Sharing Agreement– Payable From Budget Line Item #438.601.** Ms. Shukaitis moved to **approve Payment Of \$100,000.00 To Stroudsburg Area School District For Re-Paving Of Mountaineer Drive Under Cost-Sharing Agreement– Payable From Budget Line Item #438.601.** Mr. Cramer seconded. All voted aye, motion carried 3-0.
3. **Approve Donation Of White De-Icing Salt To Suburban Ambulance To Fill 32 Gallon Container.** Mr. Cramer moved to **approve Donation Of White De-Icing Salt To Suburban Ambulance To Fill 32 Gallon Container.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Payment Of \$6,508.00 To Signal Service, Inc. For Battery Back-Up Units And Bypass Panels For Traffic Signals At Two Intersections - Payable From Liquid Fuels Fund Account.** Ms. Shukaitis moved to **approve Payment Of \$6,508.00 To Signal Service, Inc. For Battery Back-Up Units And Bypass Panels For Traffic Signals At Two Intersections - Payable From Liquid Fuels Fund Account.** Mr. Cramer seconded. All voted aye, motion carried 3-0.
5. **Present 2021 Township Annual Budget In The Amount Of \$10,543,300.00 For Public Review And Authorize Advertising For Its Adoption On December 15, 2020.** Mr. Cramer moved to **Present 2021 Township Annual Budget In The Amount Of \$10,543,300.00 For Public Review And Authorize Advertising For Its Adoption On December 15, 2020.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
6. **Discuss Township Policies During Pandemic And Possible Changes Thereto.** For discussion purposes, no action needed.

Executive Session: Ms. Shukaitis made **a motion to go into executive session at 8:07 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion to **return to regular session at 8:25 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Mr. Cramer made a motion to **authorize the Township Solicitor to pursue through the courts the ability to enter the Penn Hills property to demolish any buildings we deem necessary that are dangerous to the public.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:25 ½ P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary