

**TOWNSHIP OF STROUD**  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES**

**REGULAR MEETING, November 15, 2022 7:00 P.M.**

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Engineer, Matt Evans; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance.

**Public Comments: (Non-Agenda Items)** Pat Henley wished the board a Happy Thanksgiving.

**Approve Regular Meeting Minutes: November 1, 2022.** Ms. Shukaitis made a motion to **Approve Regular Meeting Minutes: November 1, 2022.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Bills: General Fund: \$139,911.00.** Mr. Cramer made a motion to **Approve Payment of Bills: General Fund: \$139,911.00.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Bills: Golf Course Fund: \$3,886.09.** Ms. Shukaitis made a motion to **Approve Payment of Bills: Golf Course Fund: \$3,886.09.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment of Loan: Wayne Bank – G.O. Bond 2011: \$17,582.25 (EIT Open Space Fund).** Mr. Cramer made a motion to **Approve Payment of Loan: Wayne Bank – G.O. Bond 2011: \$17,582.25 (EIT Open Space Fund).** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**Approve Payment for Lease: Pinebrook Park Annual Lease Payment: \$2,500.00 (EIT Open Space Fund).** Ms. Shukaitis made a motion to **Approve Payment for Lease: Pinebrook Park Annual Lease Payment: \$2,500.00 (EIT Open Space Fund).** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Treasurer's Report: Month of October, 2022.** Mr. Eppley read the report aloud. Mr. Cramer made a motion to **accept the Treasurer's Report: Month of October, 2022.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

**Manager's Report:** Mr. Eppley reported the Green Light Go Project is expected to go out to bid in mid-January. He is waiting on prevailing wage rates from the Department of Labor and Industry for the Penn Hills project. And he has a few items for Executive Session.

**Public Works Dept. Report:** Mr. Eppley read from Douglas Walker's report. It stated they took down the pavilion at Knight's Park. Our main focus has been leaf pick up and prepping trucks for plows. And as always working hard on the "Request for Action" forms as they come in.

**Police Report:** Captain Raymond attended the meeting, asked if there were any questions for him regarding the report. There were none. Mrs. Wilkins commented there isn't a school section in there for reports anymore. Captain Raymond said SARP does not have an officer at the schools anymore due to low staffing. He did explain how they handle certain situations if they come up. Mr. Cramer asked about school security and their staffing.

**Solicitor's Report:** Mr. Weitzmann said he has two litigation matters to discuss in Executive Session.

**Engineer's Report:** Matt Evans submitted a report. Mr. Evans updated the board on I&I stating there was a repair at Knight of Columbus Park Stream Crossing on 10/31/2022. Scope and budget for I&I study submitted and approved by STSA at their October meeting. Regarding MS4, PSU Monroe County Master Watershed Stewards are currently conducting outfall inspections. A mobile app has been developed by the Stewards for conducting these inspections along with MS4 requirements. Stroud Township is the pilot test for a plan to roll out the app state wide. There is continuing effort for public involvement with Outreach and Education Programs, and

setting up training in 2023 for township staff. They are waiting on resubmissions on a few plan reviews. Mr. Evans gave an update on ongoing projects.

**Fire Department Report:** No one attending to report.

**Old Business:**

1. **ETK Ventures Minor Subdivision, 1856 W. Main Street – Revised Plan Referred Back to Twp. Planning Commission; Action Deadline: 12/06/2022.** Mr. Cramer made a motion to **table ETK Ventures Minor Subdivision, 1856 W. Main Street at applicant’s request.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Eagle Valley Self Storage Land Development Plan – Planning Commission Recommendation – Action Deadline: 12/20/2022.** Ms. Shukaitis made a motion to **table Eagle Valley Self Storage Land Development Plan at applicant’s Engineer’s request.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**New Business:**

1. **James Ferraro Zone Change Request From R-2 to C-2 on Pocono Park Drive – PIN# 17-6390-11-67-9431 & 17-6390-11-77-0428.** The Board reviewed the request and the information that was received. Mr. Cramer said this request seems a little premature, we do not have any information from PennDOT. We acknowledge receiving the letter but at this time the Board is not ready to take any action until we have a clearer idea from PennDOT.
2. **Ratify Ordering Temporary Fence Panels From National Construction Rentals For Albertson Park Ice Rink at a Cost of \$4,083.08 – To Be Paid From Budget Line Item #454.740.** Ms. Shukaitis made a motion to **ratify Ordering Temporary Fence Panels From National Construction Rentals For Albertson Park Ice Rink at a Cost of \$4,083.08 – To Be Paid From Budget Line Item #454.740.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Granting Right of Way to PPL Electric Utilities Corp. For Relocation of Two Utility Poles and Overhead Line on Township Property on Glenbrook Road.** Mr. Cramer made a motion to **approve Granting Right of Way to PPL Electric Utilities Corp. For Relocation of Two Utility Poles and Overhead Line on Township Property on Glenbrook Road.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
4. **Present 2023 Township Annual Budget in the Amount of \$11,908,932.00 For Public Review and Authorize Advertising For Its Adoption on December 20, 2022.** Ms. Shukaitis made a motion to **present 2023 Township Annual Budget in the Amount of \$11,908,932.00 For Public Review and Authorize Advertising For Its Adoption on December 20, 2022.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

**Executive Session:** Ms. Shukaitis made a motion to **go into executive session at 7:25 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion to **return to regular session at 8:24 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. Ms. Shukaitis made a motion to **mutually terminate the Knight’s Park lease agreement with Stroudsburg School District, effective upon acceptance of the school district.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

There being no further business, Mr. Cramer made a motion to **adjourn the meeting at 8:26 P.M.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,  
Janice Willey  
Administrative and Recording Secretary

