

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, October 18, 2022 7:00 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 7:00 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Engineer, Chris McDermott; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey. Mrs. Wilkins began the meeting with the Pledge of Allegiance.

Public Comments: (Non-Agenda Items) There were none.

Approve Regular Meeting Minutes: October 4, 2022. Ms. Shukaitis made a motion to **approve Regular Meeting Minutes: October 4, 2022.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$191,469.75. Mr. Cramer made a motion to **approve Payment of Bills: General Fund: \$191,469.75.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: Golf Course Fund: \$6,746.16. Ms. Shukaitis made a motion to **approve Payment of Bills: Golf Course Fund: \$6,746.16.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Treasurer's Report: Month of September, 2022. Mr. Cramer made a motion to **accept Treasurer's Report: Month of September, 2022.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Manager's Report: Mr. Eppley reported a fully executed copy of Local Share Account Grant Contract has been received from the state for the Stroudsmoor sewer expansion and copy provided to Reilly Associates. He met with Bill Paletski of East Coast Risk Management and Chris Lord for our annual risk assessment review as required by our workers' compensation insurer. He attended a BCRA Source Water Protection meeting for stakeholders addressing potential contamination sites in the Brodhead Creek watershed and discussed next steps to be more proactive and better communication when reacting to an incident. The Police commission meets this Thursday to final the department's 2023 budget. The SROSRC 2023 draft budget is expected to be received soon.

Public Works Dept. Report: Mr. Eppley read from Douglas Walker's report. Both new leaf vacs were received and started using both, one lasted only 14 hours. I discussed the issue with Craig, Township Mechanic and decided it would be best to hold on to the old one and not trade it in for \$3,000. We will keep it as a spare. I will communicate this to Stevenson's Equipment after the Board decides it is ok to keep. Craig demo'd a sweeper, we received a new quote \$249,900.00, this is the one we recommend. Our crew took down 3 trees on the rental property around the pond, we cleaned up the property around the garage and stoned the driveway. 2022 Fall Leaf Season has begun, the trucks were prepped and picking is on schedule. We received the new hay chopper and it is ready to use. And as always working hard on the "Request for Action" forms as they come in.

Police Report: Captain Raymond attended the meeting, asked if there were any questions regarding their report. There was a discussion on speed issues and the township purchasing 2-3 more Radar Speed signs.

Solicitor's Report: Nothing to report.

Engineer's Report: Mr. McDermott reported they are coordinating with contractors for repair to the sewer main near Pocono Creek in regards to I&I. The MS4 Annual Report has been submitted to PA DEP ahead of September 30th deadline. We are coordinating with PSU Monroe County Master Watershed Stewards for outfall inspection to be completed by March 2023. Three plan reviews we will be discussing tonight and we are still working on some. St Luke's construction is going on and we are coordination inspections of site work as required and providing monthly updates to the Township. Regarding the Stroudsburg High School Pedestrian Bridge, he is reviewing and preparing a proposal. Still waiting to hear back from Hanson on the 5th Street Paving. Reilly Associates are in the process of coordinating a wetland delineation and survey for the Chipperfield/5th Street /Mill Creek Road Intersection. Still waiting on final payment and closeout request for the Miller Street project.

Fire Department Report: Brian McCartney and Pat Bull attended the meeting. Their report was submitted and Mr. Bull said they are very busy. This year their holiday tree fund raiser will not happen due to lack of trees but are hoping to do a wreath fund raiser. If so, they will advertise on their social media and asked if the township would do

the same. Mr. Eppley asked about their request to use our back lot next week and if there was anything else the department needed from the township. Mr. McCartney said no. Mrs. Wilkins thanked both for the report and attending the meeting.

Old Business:

1. **ETK Ventures Minor Subdivision, 1856 W. Main Street – Revised Plan Referred Back To Twp. Planning Commission; Action Deadline: 12/06/2022.** Mr. Cramer made a motion to table at applicant's request. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Eagle Valley Self Storage Land Development Plan – Planning Commission Recommendation – Action Deadline: 12/20/2022.** Ms. Shukaitis made a motion to table at applicant's request. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Render Decision on Conditional Use Application – CU #2022-01 – Suburban Realty, LP: Wawa Store With Fuel Dispensers & Chipotle Restaurant – 1575 N. Ninth Street & 220 Applegate Road; Action Deadline: 10/28/2022.** Ms. Shukaitis made a motion to approve the Conditional Use Application– CU #2022-01 – Suburban Realty, LP: Wawa Store With Fuel Dispensers & Chipotle Restaurant – 1575 N. Ninth Street & 220 Applegate Road, as set forth in the written decision. Mrs. Wilkins seconded the motion. Mr. Cramer abstained as he was not at the original hearing. Ms. Shukaitis and Mrs. Wilkins voted aye, motion carried 2-0.
4. **Biospectra Approved Land Development Plan – Request For Additional Parking Spaces, 1474 Rockdale Lane.** Kris Reiss attended the meeting representing Biospectra. Mr. Cramer made a motion to approve both the request for additional parking and the Land Development Plan for Biospectra at 1474 Rockdale Lane, conditioned upon addressing Township Engineer's and Township Solicitor's comments. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

New Business:

1. **Thomas & Janice McKeown Stream Buffer Waiver Request, Tanite Road Property; PIN I 7-6390-01-38-9449.** Mr. Cramer made a motion to approve Thomas & Janice McKeown Stream Buffer Waiver Request, Tanite Road Property; PIN I 7-6390-01-38-9449, subject to Township Engineer's review letter and recording the new note on the deed prior to the sale of the property. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Approve Distribution Of \$210,000.00 For 2022 Minimum Municipal Obligation For Township Pension - \$100,972.13 From State Aid and \$109,027.87 From General Fund - Budget Line Item #487.130.** Ms. Shukaitis made a motion to approve Distribution Of \$210,000.00 For 2022 Minimum Municipal Obligation For Township Pension - \$100,972.13 From State Aid and \$109,027.87 From General Fund - Budget Line Item #487.130. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Real Estate Tax Exemption For Carla Carter, 128 Leafy Greene Street, Approved By PA State Veterans' Commission.** Mr. Cramer made a motion to approve Real Estate Tax Exemption For Carla Carter, 128 Leafy Greene Street, Approved By PA State Veterans' Commission. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
4. **Approve Payment of \$5,111.50 To Octoraro Native Plant Nursery, Inc. For Purchase of 130 Trees For Creekview Mitigation Project At ForEvergreen Nature Preserve – Budget Line Item #454.790.** Ms. Shukaitis made a motion to approve Payment of \$5,111.50 To Octoraro Native Plant Nursery, Inc. For Purchase of 130 Trees For Creekview Mitigation Project At ForEvergreen Nature Preserve – Budget Line Item #454.790. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Payment of \$6,422.60 To Strauser Nature's Helpers For Installation of 130 Trees (\$5,767.00) and Riparian Buffer Maintenance (\$655.60) For Creekview Mitigation Project At ForEvergreen Nature Preserve Subject To Satisfactory Inspection By Reilly Associates – Budget Line Item #454.790.** Mr. Cramer made a motion to approve Payment of \$6,422.60 To Strauser Nature's Helpers For Installation of 130 Trees (\$5,767.00) and Riparian Buffer Maintenance (\$655.60) For Creekview Mitigation Project At ForEvergreen Nature Preserve Subject To Satisfactory Inspection By Reilly Associates – Budget Line Item #454.790. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
6. **Approve Transfer Of \$80,800.15 From Glen Brook Golf Course Fund To Township General Fund For June Through August, 2022 Golf Course Payroll.** Ms. Shukaitis made a motion to approve Transfer Of

\$80,800.15 From Glen Brook Golf Course Fund To Township General Fund For June Through August, 2022 Golf Course Payroll. Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

7. **Approve Payment of \$5,000 From Glen Brook Golf Course Account To Township General Fund Towards Principal And Interest Of 2014 Note Payable To Township – Glen Brook Budget Line Item #471.001.** Mr. Cramer made a motion to **approve Payment of \$5,000 From Glen Brook Golf Course Account To Township General Fund Towards Principal And Interest Of 2014 Note Payable To Township – Glen Brook Budget Line Item #471.001.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
8. **Approve Payment of \$1,434.62 To East Stroudsburg Borough For Township Portion Of Joint Landfill Monitoring For Third Quarter, 2022 - Budget Line Item #427.450.** Ms. Shukaitis made a motion to **approve Payment of \$1,434.62 To East Stroudsburg Borough For Township Portion Of Joint Landfill Monitoring For Third Quarter, 2022 - Budget Line Item #427.450.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
9. **Approve Making Request To PPL For Installation of Streetlight on Existing Utility Pole Located at Woodside Drive & Sky Pine Way.** There was a discussion on the need for a light here, the board put into consideration the time change coming in November and other options for lighting. Mr. Cramer made a motion to **table for further research on this subject.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Shukaitis made a motion to **go into executive session at 7:57 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion to **return to regular session at 8:44 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. There were none.

There being no further business, Ms. Shukaitis made a motion to **adjourn the meeting at 8:44 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary