

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, January 3, 2023, 3:21 P.M.

The Regular Meeting of the Stroud Township Board of Supervisors was called to order by Chairwoman & Secretary, Christine A. Wilkins at 3:21 P.M. and was conducted for an in-person meeting of the Board. Also attending were Vice Chairwoman & Ass't Secretary, Jennifer Shukaitis; Supervisor/Ass't Treasurer Edward C. Cramer; Township Manager, Daryl A. Eppley; Township Solicitor, Todd Weitzmann; and Recording Secretary, Janice Willey.

Public Comments: (Non-Agenda Items). There were none.

Approve Regular Meeting Minutes: December 20, 2022. Ms. Shukaitis made a motion to **approve Regular Meeting Minutes: December 20, 2022.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Approve Payment of Bills: General Fund: \$95,420.94. Mr. Cramer made a motion to **approve Payment of Bills: General Fund: \$95,420.94.**

Approve Payment of Bills: Golf Course Fund: \$2,926.76. Ms. Shukaitis made a motion to **approve Payment of Bills: Golf Course Fund: \$2,926.76.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Old Business: None From Prior Meeting Agendas

New Business:

1. **Planning Commission Recommendation – Authorize Review and Comment By Reilly Associates of Stroudsburg Borough’s Draft Act 537 Update Related To Proposed Ann Street Sewer Main Replacement/Rehabilitation.** Mr. Cramer made a motion to **approve Authorizing Review and Comment By Reilly Associates of Stroudsburg Borough’s Draft Act 537 Update Related To Proposed Ann Street Sewer Main Replacement/Rehabilitation.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
2. **Adopt Resolution No. 2023 – 31 Regarding Government Obligation Contract Between Stroud Township and Lease Servicing Center, Inc. dba NCL Government Capital Pertaining To Lease/Purchase of 2023 Stewart-Amos Galaxy R-6 Street Sweeper From Stephenson Equipment, Inc.** Ms. Shukaitis made a motion to **adopt Resolution No. 2023 – 31 Regarding Government Obligation Contract Between Stroud Township and Lease Servicing Center, Inc. dba NCL Government Capital Pertaining To Lease/Purchase of 2023 Stewart-Amos Galaxy R-6 Street Sweeper From Stephenson Equipment, Inc.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
3. **Approve Signing & Entering Into Agreements With Tom Josiah Consulting, LLC For 2022 Pre-Audit Accounting Services For Township and Stroud Township Sewer Authority.** Mr. Cramer made a motion to **approve Signing & Entering Into Agreements With Tom Josiah Consulting, LLC For 2022 Pre-Audit Accounting Services For Township and Stroud Township Sewer Authority.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.
4. **Approve System Support And Installation Contract For 25 Hours With Access Office Technologies In The Amount of \$3,625.00 – Budget Line Item #407.452.** Ms. Shukaitis made a motion to **approve System Support And Installation Contract For 25 Hours With Access Office Technologies In The Amount of \$3,625.00 – Budget Line Item #407.452.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
5. **Approve Final Payment #2 of \$4,065.55 To C & D Contractor and Sons, Inc. Towards Miller Street Curb and Sidewalk Replacement Project Per Township Engineer’s Recommendation – Budget Line Item #438.600.** Mr. Cramer made a motion to **approve Final Payment #2 of \$4,065.55 To C & D Contractor and Sons, Inc. Towards Miller Street Curb and Sidewalk Replacement**

Project Per Township Engineer's Recommendation – Budget Line Item #438.600. Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

6. **Approve Lease/Purchase of New Greens King IV Plus Mower From Lawn and Golf Supply Co. Inc. Under CoStars Contract For A Price Of \$39,624.84, Financed By Uninvest Capital, Inc. For Approx. Monthly Payment of \$670.00 Over 60 Month Term Based On \$2,000.00 Down Payment – Glen Brook Golf Course Budget Line Items #454.760 & #492.300.** Ms. Shukaitis made a motion to **approve Lease/Purchase of New Greens King IV Plus Mower From Lawn and Golf Supply Co. Inc. Under CoStars Contract For A Price Of \$39,624.84, Financed By Uninvest Capital, Inc. For Approx. Monthly Payment of \$670.00 Over 60 Month Term Based On \$2,000.00 Down Payment – Glen Brook Golf Course Budget Line Items #454.760 & #492.300.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.
7. **Approve Payment In The Amount Of \$738,592.01 To Hanson Aggregates Pennsylvania, LLC For 2022 Paving Project Subject To Project Completion Approval By PennDOT Municipal Services Representative and Acceptance of Two Year Warranty On Laurel Street Centerline Joint; Payable From Liquid Fuels Fund In The Amount of \$638,592.01 and \$100,000.00 From Budget Line Item #438.601.** Mr. Cramer made a motion to **approve Payment In The Amount Of \$738,592.01 To Hanson Aggregates Pennsylvania, LLC For 2022 Paving Project Subject To Project Completion Approval By PennDOT Municipal Services Representative and Acceptance of Two Year Warranty On Laurel Street Centerline Joint; Payable From Liquid Fuels Fund In The Amount of \$638,592.01 and \$100,000.00 From Budget Line Item #438.601.** Ms. Shukaitis seconded the motion. All voted aye, motion carried 3-0.

Executive Session: Ms. Shukaitis made a motion to **go into executive session at 3:28 P.M. to discuss litigation, real property, personnel and security matters.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Ms. Shukaitis made a motion to **return to regular session at 3:47 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0. Mrs. Wilkins said that the Board discussed personnel and litigation matters in executive session and she asked if there were any motions. There were none.

There being no further business, Ms. Shukaitis made a motion to **adjourn the meeting at 3:48 P.M.** Mr. Cramer seconded the motion. All voted aye, motion carried 3-0.

Respectfully Submitted,
Janice Willey
Administrative and Recording Secretary