

TOWNSHIP OF STROUD
BOARD OF SUPERVISORS
MEETING MINUTES

REGULAR MEETING, AUGUST 1, 2017, 7:21 P.M.

The regular meeting of the Stroud Township Board of Supervisors was called to order by Chairman/Secretary-Treasurer, Daryl A. Eppley at 7:21 PM, at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Vice-Chairman/Ass't Secretary, Christine A. Wilkins; Supervisor/Ass't Treasurer, Edward C. Cramer; Township Solicitor, Todd Weitzmann; Office Manager & Recording Secretary, Judy Adkins.

Public Comments: Chairman asked if there were any public comments, there were no public comments.

Approve Minutes of the Regular Meeting, July 11, 2017, 7:00 P.M. Mr. Cramer **moved to approve the minutes of the Regular Meeting, July 11, 2017, 7:00 P.M.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Minutes of the Regular Meeting, July 25, 2017, 7:00 P.M. Mrs. Wilkins **moved to approve the minutes of the Regular Meeting, July 25, 2017, 7:00 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: General Fund: \$32,756.18. Mr. Cramer **moved to approve payment of bills from the General Fund in the amount of \$32,756.18.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Approve Payment of Bills: Golf Course Fund: \$1,269.76. Mrs. Wilkins **moved to approve payment of bills from the Golf Course Fund in the amount of \$1,269.76.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Old Business:

None From Prior Meeting Agendas.

New Business:

1. Land Development Plan – ESU Creekview Park Turf Fields – Planning Commission Recommendation; Action Deadline: August 1, 2017. Chairman said that he has a letter from Mark Spatz, Engineer of HRG and read said letter requesting a time extension and tabling to August 15, 2017. Mrs. Wilkins **made a motion to table the land development plan for ESU at the applicant's request and to extend action deadline to August 15, 2017.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

2. Land Development Plan – Panera Bread – Planning Commission Recommendation; Action Deadline: August 29, 2017. Chairman said that he received an e-mail today from Carl Schimmel, P.E. requesting a tabling until August 15, 2017. Mr. Cramer **moved to table at the applicant's request until August 15, 2017.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

3. Authorize Township Employee's Attendance at LTAP Chainsaw Safety Class At Chestnuthill Township On Thursday, August 3, From 8 A.M to 3 P.M. Chairman said that there is a LTAP Chainsaw Safety Class at Chestnuthill Township from 8 AM to 3 PM; he has the names of road crew employees that will be attending this chainsaw safety class. They are Brad Dailey, John Harvey, Don

Jennings, Chris Clause, Bill Unruh and Terry Decker. Mrs. Wilkins **made a motion to authorize township employee's attendance at LTAP Chainsaw Safety Class at Chestnuthill Township on Thursday, August 3 from 8 AM to 3 PM.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

4. Authorize Preparation, And Advertising Of, Invitation To Bid For Roof And Air Conditioning Replacement At Township Municipal Center. Chairman said that he has the project bid package that was prepared by Joe Sedler of Sedler Design and Redevelopment, he also has the plans and we could put together the invitation to bid based on the Manual with a separate bid for the John Stroud House at Glenbrook. Mr. Cramer said according to his cover letter, the size of the roof replacement, he believes that specs will not be necessary. After a brief discussion on the bid, HVAC, doing two separate contracts on the bid, the time to start after the golf season slows down and advertising, Mrs. Wilkins **made a motion to authorize preparation and advertising of invitation to bid for roof and air conditioning replacement at Township Municipal Center.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

5. Approve Payment Application No. 2 By Northeast Site Contractors In The Amount Of \$106,285.40 For Bridge Street Project As Recommended By Township Engineer – Budget Line Item #438.600. Chairman said that he has a letter dated August 1, 2017 from Reilly Associates with their comments, all the work that has been done and the inspection that was done. Mr. Cramer **moved to approve payment Application No. 2 by Northeast Site Contractors in the amount of \$106,285.40 for the Bridge Street Project as recommended by Township Engineer.** Mrs. Wilkins seconded the motion. Discussion – Chairman said that we also have a payment made to Northeast Contractors, he asked if the project has to be done to apply for the LSA Grant and the County Liquids Fuel Grant. Mr. Cramer said that the County Liquid Fuels Grant has to be signed off by Jeff Roback, so we have to contact him. All voted aye. Motion carried unanimously.

6. Approve Payment For Change Order No. 2 In The Amount Of \$2,864.00 To Northeast Site Contractors For Larger Inlet Box As Recommended By Township Engineer – Budget Line Item #438.600. Chairman said that he has a letter dated August 1, 2017 from Reilly Associates with their comments and recommendation for a larger inlet box. Mr. Cramer **made a motion to approve payment for Change Order No. 2 in the amount of \$2,864.00 to Northeast Site Contractors for larger inlet box as recommended by Township Engineer.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

7. Approve \$500 Contribution To Pocono Heritage Land Trust For Sponsorship Of Golf Tournament To Benefit Brodhead Creek Heritage Center At ForEvergreen Nature Preserve – Budget Line Item #460.005. Mr. Cramer **moved to approve \$500 contribution to Pocono Heritage Land Trust for Sponsorship of Golf Tournament to benefit Brodhead Creek Heritage Center at ForEvergreen Nature Preserve, Budget Line Item #460.005.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Executive Session: Mr. Cramer **made a motion to recess into executive session at 7:44 P.M. to discuss litigation, real property and personnel matters.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Mrs. Wilkins **made a motion to reconvene to regular session at 8:50 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Chairman said that the Board discussed potential litigation and personnel matters, he asked if there were any motions to come before the Board, there were no motions from the Board.

There being no further business, Mrs. Wilkins **moved to adjourn the meeting at 8:51 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

Respectfully submitted,

Judith Ann Adkins
Recording Secretary