

**TOWNSHIP OF STROUD**  
**BOARD OF SUPERVISORS**  
**MEETING MINUTES**  
**REGULAR MEETING, JULY 24, 2018, 7:12 P.M.**

The regular meeting of the Stroud Township Board of Supervisors was called to order by Chairman/Secretary-Treasurer, Daryl A. Eppley at 7:12 P.M., at the Stroud Township Municipal Center, 1211 North Fifth Street, Stroudsburg, Pa. Also present were Supervisor/Ass't Treasurer, Edward C. Cramer; Supervisor/Ass't Secretary, Christine A. Wilkins; Township Solicitor, Todd Weitzmann, Township Engineer, Todd Holmes from Reilly Associates; Office Manager & Recording Secretary, Judy Adkins.

**Public Comments:** Chairman asked if there were any public comments, there were no public comments.

**Approve Minutes of Regular Meeting, June 19, 2018, 7:18 P.M.** Mrs. Wilkins **moved to approve minutes of Regular Meeting, June 19, 2018, 7:18 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

**Approve Public Hearing Minutes, June 19, 2018, 7:00 P.M., Ordinance No.2-2018.** Mr. Cramer **moved to approve the Public Hearing minutes, June 19, 2018, 7:00 P.M.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

**Approve Minutes of Special Meeting, June 26, 2018, 2:00 P.M.** Mrs. Wilkins **moved to approve minutes of Special Meeting, June 26, 2018, 2:00 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

**Approve Payment of Bills: General Fund: \$46,477.81.** Mr. Cramer **moved to approve payment of bills from the General Fund in the amount of \$46,477.81.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

**Approve Payment of Bills: Golf Course Fund: \$7,011.73.** Mrs. Wilkins **moved to approve payment of bills from the Golf Course Fund in the amount of \$7,011.73.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

**Treasurer's Report: For Month of June.** Mr. Eppley, Treasurer, read the Treasurer's Report for the month of June. Mrs. Wilkins **moved to accept the Treasurer's Report for June, 2018.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

**Public Works Dept. Report:** Chairman said that he spoke to Doug Walker, Public Works Dept. and they are preparing for the paving project which was going to start last week but with the weather this week and last week, they don't know when the paving project will start and mowing along roadside is ongoing.

**Police Report:** Lt. Schmidt reported that three new officers will start in August and we could get three more officers by the end of the year. Also reported that Chris Shelly, one of our officers who does a lot of community work, Chris is one of 16 officers throughout the country that has been nominated and you can vote on line at Aftermath.com and you can vote once a day and we are wishing him the best.

**Solicitor's Report:** Mr. Weitzmann said that he circulated a draft of the decision for the Condition Use for the School District and he has other items for executive session.

**Engineer's Report:** Chairman said that at our last meeting, Chris said there was some outstanding items on the Bridge St. project. Mr. Holmes said that he has been in touch with PennDOT and he will found out about the outstanding items.

**Fire Department Report:** No one present, no report.

**Old Business:**

**1. Award Fifth Street Culvert Relining Bid.** Mr. Holmes reported that they prepared the bid and four bids were received for the relining of the culvert crossing at 5<sup>th</sup> Street near the 3<sup>rd</sup> Street intersection; the bid project involves relining the culvert with cementitious lining or completely replacing the pipe and cutting the roadway. Mr. Holmes said after evaluating the bids and determined that Centrifugal Lining, Inc. was the low bidder for the base bid, their base bid for the project was \$63,180, and the cost to replace the pipe is \$86,000. Mr. Holmes's recommendation is to go with the low bidder, Centrifugal Lining, Inc. for \$63,180. After a brief discussion concerning the bid bond, all documents, bonding in place, insurance certificate and the time frame, Mrs. Wilkins **moved to award the Fifth Street Culvert Relining Bid to Centrifugal Lining, Inc. in the amount of \$63,180.00.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

The Board excused Mr. Holmes at 7:27 P.M.

**2. Take Action On Seal Coat Bid.** Chairman said that he reviewed the only bid we received on the project to seal coat two long roads in the township, Cranberry Road and Beacon Hill Road; he reviewed the estimated cost of the project from our PennDOT Municipal Services Representative, Jeff Roback, he estimated the cost would run \$2.20 to \$2.30 per square yard and he did the extension per his figures and the project should come in about \$100,000 to \$110,000. Chairman said that Wayco's bid was \$160,300 and we may want to bid this out early in the spring, he suggested that we reject the bid provided by Wayco. Mr. Cramer **moved to reject the seal coat bid by Wayco and re-bid next spring.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

**3. Conditional Use Application – Stroudsburg Area School District – Early Childhood Education.** Chairman said that Todd prepared a draft and we can do a Special Meeting to do the decision at the special meeting and any other business that may come before the Board on Monday. Mr. Cramer **made a motion to do a Special Meeting for Conditional Use Application decision Monday, July 30<sup>th</sup>, 2018 at 2:00 P.M.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

**4. Approve Final Payment (Request No. 7) In The Amount Of \$19,381.99 To Leeward Construction Subject To Receipt Of Signed As-Built Plans From Hanover Engineering And Other Final Documentation Satisfactory To Township.** Chairman said he received late today a reply from Mike Muffley from Hanover Engineering to Donna Alker's request for certain information and we want to see what Donna's review is and to make sure DEP is satisfied with it. Mrs. Wilkins **made a motion to approve the final payment in the amount of \$19,381.99 to Leeward Construction pending satisfactory review from Donna.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

**New Business:**

**1. Approve Purchase Of Materials, And Installation Of Same, For Creekview Park Emergency Access Based On \$22,290 Cost Estimate – Budget Line Item #454.791.** Chairman said that this is where our park is by the Little League Field and we have had this in progress for some time because there is no second means of access if there's an incident in the park or at the Little League Field, it's been reviewed by Reilly Associates; we budgeted for this project. Mr. Cramer **moved to approve purchase**

**of materials, and installation of same, for Creekview Park Emergency access based on \$22,290 cost estimate, Budget Line Item #454.791.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

**2. Approve Signing Non-hazardous Manifest For Waste Tires Disposal At Alliance Landfill.** Chairman addressed this item stating that we had a load of shredded waste tires that had to go to Alliance, he corresponded with Jim Lambert of the Monroe County Waste Authority and DEP wants to make that certain non-hazardous waste is being disposed properly, we just need to sign the Manifest. Mrs. Wilkins **moved to approve signing non-hazardous Manifest for waste tires disposal at Alliance Landfill.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously.

**3. Approve Submittal Of Reimbursement Request For Remaining Balance Of \$30,500.00 In Grant Funds For Bridge Street Project.** Mr. Cramer **moved to approve submittal of reimbursement request for remaining balance of \$30,500.00 in grant funds for Bridge Street Project.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

**4. Approve Updating HSPS Multi-Municipal Comprehensive Plan And Staff Attendance At Meetings To Organize Same With Monroe County Planning Commission.** Mr. Eppley addressed this item stating that on Thursday he will be attending a meeting at Pocono Township with other municipalities to see how to proceed with updating the Comprehensive Plan, it's been 2003 when we did the last one and he will report back at our next regular meeting. Mr. Cramer **moved to approve updating HSPS Multi-Municipal Comprehensive Plan and staff attendance at meetings to organize same with Monroe County Planning Commission.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

**Executive Session:** Mr. Cramer **made a motion to go into executive session at 7:39 P.M. to discuss litigation, real property and personnel matters.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously. Mrs. Wilkins **made a motion to return to regular session at 8:31 P.M.** Mr. Cramer seconded the motion. All voted aye. Motion carried unanimously. Chairman said that the Board discussed personnel and litigation matters in executive session, there were no motions to come before the Board.

There being no further business, Mr. Cramer **made a motion to adjourn the meeting at 8:35 P.M.** Mrs. Wilkins seconded the motion. All voted aye. Motion carried unanimously.

Respectfully submitted,

Judith Ann Adkins  
Recording Secretary